



## Lake Park Town Commission, Florida Regular Commission Meeting

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

April 02, 2025 6:30 P.M.

<b>Roger Michaud</b>	—	<b>Mayor</b>
<b>Michael Hensley</b>	—	<b>Vice Mayor</b>
<b>John Linden</b>	—	<b>Commissioner</b>
<b>Michael O'Rourke</b>	—	<b>Commissioner</b>
<b>Judith Thomas</b>	—	<b>Commissioner</b>
<b>Richard J. Reade</b>	—	<b>Town Manager</b>
<b>Thomas J. Baird</b>	—	<b>Town Attorney</b>
<b>Vivian Mendez, MMC</b>	—	<b>Town Clerk</b>

***PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.***

### CIVILITY AND DECORUM

*The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:*

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

## **CALL TO ORDER/ROLL CALL**

6:36 P.M.

PRESENT

Mayor Roger Michaud

Vice-Mayor Michael Hensley

Commissioner John Linden

Commissioner Michael O'Rourke

Commissioner Judith Thomas

## **PLEDGE OF ALLEGIANCE**

Mayor Michaud led the pledge.

## **APPROVAL OF AGENDA:**

Commissioner Thomas requested to have item 10 pulled from the Consent Agenda. Motion made by Commissioner O'Rourke and Seconded by Vice Mayor Hensley. Voting Aye: All

Commissioner O'Rourke requested to have item nine pulled from the Consent Agenda. Motion made by Commissioner Thomas to pull item nine from the Consent Agenda. Commissioner Linden seconded the motion. Voting Aye: All

## **SPECIAL PRESENTATION/REPORT:**

1. Proclamation - National Library Week - April 6-12, 2025.

Mayor Michaud presented Library Director Judith Cooper with the proclamation. Library Director Cooper thanked her staff for their dedicated service to the community and the Library.

2. Proclamation - National Library Workers Day - April 8, 2025.

Mayor Michaud presented Library Director Judith Cooper with the proclamation. Library Director Cooper stated that it is vital that we notify our State Representatives to let them know how important these services are to communities in the State of Florida. Town Manager Reade thanked the Library staff for all they do for this community.

3. Proclamation - Declaring April 10, 2025 as Gopher Tortoise Day.

Mayor Michaud presented the proclamation to Ms. Patricia Leduc and members of the Environmental Resource Management (ERM). Ms. Leduc thanked the Commission. She

introduced ERM representative Mr. Ross Shearer, Senior Environmental Analyst and Mr. Kraig Krum, Environmental Program Supervisor. Ms. Leduc thanked everyone for recognizing the importance of this organization and the impact on Gopher Tortoises.

Mr. Krum thanked Ms. Leduc for her efforts and working with ERM. ERM has applied for grants to put this public space in use. They are hopeful to get a response by this summer.

4. Proclamation - 2025 National Arbor Day.

Mayor Michaud presented the Arbor Day proclamation to members of the Tree Board. Tree Board Chair Brady Drew thanked the Commission for the proclamation and invited everyone to the Arbor Day celebration.

5. Palm Beach County Commission on Ethics - Annual Presentation.

Intake and Compliance Manager Gina Levesque provided a brief description of what the Palm Beach County Commission on Ethics does for Palm Beach County. She provided her contact information, website, and the 2025 Edition of the “A Practical Guide” to Palm Beach County Code of Ethics.

**PUBLIC COMMENT:**

*This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.*

NONE

**CONSENT AGENDA:**

*All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.*

6. Regular Commission Meeting Minutes - March 19, 2025

7. Library Board Appointment – Ms. Sally Brockhoff.

8. Planning & Zoning Board Appointment – Ms. Karen Lau

Motion made to approve items 6-8 on the Consent Agenda by Commissioner O'Rourke, Seconded by Commissioner Linden.

Voting Yea: Mayor Michaud, Vice-Mayor Hensley, Commissioner Thomas, Commissioner Linden, Commissioner O'Rourke.

9. Ratification of Settlement -- Florida Municipal Insurance Trust (FMIT) (Leone)

Commissioner O'Rourke addressed Consent Agenda item 9 – Ratification of Settlement – Florida Municipal Insurance Trust (FMIT) (Leone). He wanted to make the Commission aware that the Town has entered into an agreement/resolution with a \$25,000 deductible. Commissioner Linden asked if there was a one-time blanket deductible that could be paid to FMIT. Attorney Baird explained that the deductible was part of the contract with the Town. Town Manager Reade stated that staff would ask if there were other options. Vice Mayor Hensley clarified that each infraction would have a \$25,000 deductible. Town Attorney Baird agreed that this was a standard deductible in municipal insurance.

Motion made to approve item nine on the Consent Agenda by Commissioner Thomas. Seconded by Commissioner O'Rourke. Voting Aye: All

10. Town Grantmaking Program Application - Imagination Library - FY 2025 (\$7,500)

Commissioner Thomas requested that item 10 be discussed. Grant Writer/Chief Public Information Officer Merrell Angstreich introduced Ms. Kristen Thompson representing her non-profit organization called the Palm Beach County Imagination Library. Ms. Thompson presented to the Commission (see attached). The Commission asked questions regarding how the program uses the collected data regarding the children; how do they insure that the family that moves still receive books; and the use of the grant funds?

Ms. Thompson explained that the collected data is to mail the books to the families for the duration of their enrollment. She explained that they track the books that are returned to the local post office. If a book is returned, they then reach out to the family to see if they are still interested in receiving the books. If a family moves, they have the ability to go onto the website and change their address to ensure no laps in receiving the books. The books are mailed directly from the publisher to those children that are within the supported area of the program. The grants funds support books, marketing, and the yearly event.

Motion made to approve item nine on the Consent Agenda by Commissioner O'Rourke. Seconded by Vice Mayor Hensley. Voting Aye: All

Newly appointed Planning & Zoning Board member Karen Lau introduced herself to the Commission.

**QUASI-JUDICIAL PUBLIC HEARING (RESOLUTION):**

NONE

**NEW BUSINESS:**

11. Designation of Voting Delegate & Alternate(s) to the Palm Beach County League of Cities.

Commissioner Linden nominated Vice Mayor Hensley as the voting delegate and Commissioner Thomas as the alternate. Commissioner Thomas declined due to work schedule conflict and thanked Commissioner Linden for the nomination. Commissioner O'Rourke nominated Commissioner Linden as the alternate.

Motion made to designate Vice Mayor Hensley as the voting delegate and Commissioner Linden as the alternate to the Palm Beach County Voting Delegates by Commissioner O'Rourke. Seconded by Vice Mayor Hensley.

Voting Yea: All

**TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

Town Attorney had no comments.

Town Manager Reade invited Community Development Director Nadia DiTommaso up to provided a brief update on Code Compliance. She described implemented changes to educate residents and business owners on varies code issues. She encouraged the public to reach out to the Code Division at 561-881-3321. Their goal is to work with property owners through education and compliance. Town Manager Reade stated that the three priorities are education, customer service, and improving the quality of life for everyone in the community. He explained how staff is working comprehensively to review the Town Code.

He announced that the Kimley-Horn contract would be forthcoming during the next Commission meeting. The Town Attorney and Community Development Director will work with Kimley-Horn

on the Park Avenue Downtown District (PADD) area. The information regarding the public workshop is forthcoming. He announced Library activities for tax services and exhibits. The Public Works Department is starting the sidewalk repair project this month. The Special Events Department has several events this month. The summer camp program is accepting registration applications. The camp will run from June 9<sup>th</sup> – August 1<sup>st</sup> in the Recreation building.

Commissioner O'Rourke questioned the lack of communication regarding the moratorium in the PADD. He spoke of the Code Compliance Department issuing citations on a property that is within the PADD that is unable to work on the property due to the moratorium. He asked for answers. He requested that the Town Manager provide the Commission with the amount the Town has spent on Kimley-Horn, to-date, on the PADD area. He asked that the topic be brought forward for discussion.

Commissioner Linden invited all the board members to the Arbor Day celebration. He asked what the extra cost is to keep the decorative lights on in the PADD. He spoke of the different events taking place in area communities that conflict with Town events. He suggested cross promoting events.

Vice Mayor Hensley thanked staff for the update on Code Compliance. He agreed with Commissioner O'Rourke that the Commission need to discuss the PADD, but at the appropriate time. He asked that the Commission keep in mind that they represent the community as decisions regarding the Town are made. He stated that the Town Bike Ride event was wonderful. He thanked the Tree Board and Patricia Leduc for all their environmental efforts in Town.

Commissioner Thomas explained all the delays in speaking about the PADD area. These delays included changing town managers, less than three months ago. The Commission knew that there would be an election in March and they wanted to respect the decision of the Commission. She explained that she has had several conversations with the new town manager regarding the delays. She stated for the record the concerns that she has spoken to the developers to say that the project would be delayed due to the Zoning In Progress (ZIP). Since the town manger started, less than three months ago, he has begun to look at the issues taking place. She explained that she too was looking for movement, which will occur soon. She thanked the town manager for driving her and the Mayor to Tallahassee for the legislative meetings. She was disappointed to find out that there

will be no funding for the septic to sewer project. They are awaiting word on the Ovalabout project funding. They are hopeful.

Mayor Michaud thanked the Commission. He wants the PADD conversation to take place with all parties at the appropriate time. He wants the town manager fully verse on every aspect from what took place prior to his tenure, what is going on during his tenure, and when the topic is discussed, what needs to happen. He agreed that the Tallahassee trip was different in that they are being very cautious when discussing Town funding. He hopes that next year all the Commissioners will be available to attend. He thanked all the restaurants that participated in the Bike Ride event.

**REQUEST FOR FUTURE AGENDA ITEMS:**

NONE

**ADJOURNMENT:**

Motion to adjourn made by Commissioner Thomas and seconded by Vice Mayor Hensley.

Voting Aye: All

8:20 P.M.

**FUTURE MEETING DATE:** Next Scheduled Regular Commission Meeting will be held on April 16, 2025.

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Mayor, Roger D. Michaud

Town Seal

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Town Clerk, Vivian Mendez, MMC

Approved on this \_\_\_\_\_ of \_\_\_\_\_, 2025