



## Town of Lake Park Town Commission

### Agenda Request Form

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**Meeting Date:** April 16, 2025

**Originating Department:** Finance

**Agenda Title:** Resolution 19-04-25 - Revise Designation of Signatories for Town Bank Accounts

**Agenda Category:** Ordinance on First Reading.

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**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Cost of Item:** \$0.00 **Funding Source:** N/A

**Account Number:** N/A **Finance Signature:** Barbara A Gould

**Advertised:**

**Date:** N/A **Newspaper:** \_\_\_\_\_

**Attachments:** Town Resolution, Attachment A; Bank Signature Card, Attachment B; Master Bank Resolution, Attachment C

**Please initial one:**

\_\_\_\_\_ Yes I have notified everyone

X \_\_\_\_\_ Not applicable in this case

### Summary Explanation/Background:

The Lake Park Code of Ordinances Sec. 2-222 requires three (3) signatures on all Town checks, including: the Mayor, the Vice-Mayor and the Finance Director. In the case where the Mayor and/or Vice-Mayor are not available, an alternate member of the Commission will be requested to sign Town checks..

Due to the recent Town election, the following, if approved, would be considered as Town signatories for Town bank accounts.:

Mayor Roger Michaud  
Vice-Mayor Michael Hensley  
Commissioner Judith Thomas  
Commissioner John Linden

Commissioner Michael O'Rourke  
Interim Finance Director Barbara Gould

The proposed Resolution was prepared by the Finance Department and reviewed by the Interim Finance Director and the Town Attorney.

If approved, the designation of signatories for Town bank accounts will be amended/revised immediately.

**Recommended Motion:**

I move to approve Resolution 19-04-25 – Revising the Designation of Signatories for Town Bank Accounts.