



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 16, 2026

Originating Department: Library

Agenda Title: Resolution 87-09-26 – Agreement (Piggyback) – Approve Purchase of Twelve (12) Dell Pro 14 Plus Laptops – \$17,152.92 2026 (LSTA Grant)

Agenda Category: New Business

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$17,152.92 **Funding Source:** Library Material - Grants

Account Number: 001-571-700-52000 **Finance Signature:** Barbara Gould

Advertised:

Date: _____ **Newspaper:** _____

Attachments: Resolution 87-09-26

Signed Quote

Please initial one:

JKC Yes I have notified everyone

_____ Not applicable in this case

Summary Explanation/Background:

The Lake Park Public Library has identified a need to replace twelve (12) laptops from the laptop kiosk in the Library to enable Library patrons to better access these types of electronic devices and the internet. The proposed purchase of the laptops would replace existing outdated devices and will assist patrons with doing homework to remain academically competitive, completing and submitting job applications, conducting research, and more.

To ensure the lowest possible price, staff is recommending that the Town piggyback off the Florida Department of Management Services (FDMS) state bid list, which was awarded to Dell Marketing L.P. through a competitive selection process (Contract #43210000-23-NASPO-ACS) for the provision of laptops and related software.

Note: Various documents related to this competitive selection process are either attached and/or available

for review by contacting the Town Clerk's Office, including Contract #43210000-23-NASPO-ACS and published addendums, as required.

If approved, the Town Commission would accept Dell Marketing's pricing by piggybacking the Department of Management Services (FDMS) state bid list, including all terms, conditions and pricing therein. The Town will not expend more than the amount within the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

The proposed purchase follows the Town of Lake Park's Purchasing Code, Sec. 2-249, Alternative Source Selection:

1. Cooperative purchases: Purchases utilizing contract of other Florida entities: Notwithstanding any requirements of this division, the purchase of goods and services under a contract with a Florida municipal governmental agency, political subdivision, or government-related association for the same scope of services may be made providing that the originating entity utilized a competitive process substantially similar to that used by the Town.

The proposed purchase price of \$17,152.92 for twelve (12) laptops and related software from Dell Marketing L.P. will be provided utilizing a Library Services and Technology Act Grant award in the amount of \$42,090. This funding will be recognized within the FY 2026 Budget – General Fund within the end-of-year Budget Amendment.

The proposed purchase, if approved, would provide a one (1) year ProSupport warranty for each of the twelve (12) laptops and will provide coverage on 24x7 technical support, next-business-day on-site service and the Dell Limited Hardware Warranty.

If approved, the proposed purchase is expected to be completed by September 30, 2026.

The proposed purchase was prepared by the Library Director and reviewed by the Chief Information Technology Officer and the Finance Director.

The Town has previously worked with the proposed vendor and they have provided a quality product and good customer service.

Recommended Motion:

I move to approve Resolution 87-09-26 and authorize the (piggyback) purchase of twelve (12) Dell Pro 14 Plus Laptops from Dell Marketing L.P., in the total amount of \$17,152.92; and authorize the Mayor to execute the purchase documents.