



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: May 20, 2026

Originating Department: Marina
Resolution 46-05-26 - Agreement - Marina Pumpout System

Agenda Title: Replacement - Marina Makers - \$23,505.50

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$23,505.50 **Funding Source:** Improvements Other Than Building

Account Number: 401-579-800-
001-408-597 63000 **Finance Signature:** Barbara A. Gould

Advertised:
Date: _____ **Newspaper:** _____

Attachments: Vendor Proposal #1331, RFQ No.132-2025
Award Agreement
Award Resolution 46-05-26
Clean Vessel Act Grant Award for 75% Funding

Please initial one:

Yes, I have notified everyone.

Not applicable in this case

Summary Explanation/Background:

The Marina Department has identified a need to replace the pumpout motor at the Lake Park Harbor Marina. The proposed purchase will resolve an extended issue where Marina customers have not been able to properly dispose of waste at a location within the Marina and, instead, have been required to go to another local, surrounding facility.

As a result, the Town issued a Request for Quotation (RFQ #132-2025 –10/30/2025) in accordance with the Town’s Procurement Policy. The intent of this RFQ is to solicit competitive pricing from qualified manufacturers to provide and install a new Keco model 900r 3hp pump.

The Town received one (1) quote in response to RFQ #132-2025:

Marina Makers	\$23,505.50
---------------	-------------

To ensure the lowest possible price, staff recommends that the Town purchase the equipment from Marina Makers, in the amount of for \$23,505.50. If approved, the Town Commission will accept Marina Makers' pricing including all terms, conditions, and pricing contained in the existing agreement. The Town will not expend more than the amount within the approved budget as it may be adopted or amended each year for these goods and services over the term of the contract.

The proposed purchase follows the Town of Lake Park's Purchasing Code, Sec. 2-246, Thresholds for the Procurement of Goods and Services:

1. For goods and services with a value greater than \$10,000, but less than \$35,000, the town manager or designee shall electronically post on the town's website a description of the goods and services being sought for at least seven (7) consecutive business days. The posted information shall include the scope of work, specifications for goods and the response forms to be used by Offerors in response to the request for quotation (RFQ).

Note: Various documents related to the original competitive process RFQ No-132-2025 are attached or available for review from the Town Clerk's Office, including but not limited to the solicitation notice, scoring matrix, proposal documents, and advertisement as required.

Funding to support this purchase is available within the Town's Fiscal Year 2026 Budget - Marina Fund – Capital Outlay as well as a Florida Department of Environmental Protection (FDEP) Clean Vessel Act (CVA) Grant in the total amount of \$26,175 (FDEP Grant - \$19,631.25 and 25% Town match - \$6,453.75).

If approved, the proposed project is expected to be completed by 6/30/2026 and is covered under a twelve (12) month Manufacturer's Limited Warranty, which includes protection against defects in materials and workmanship for twelve months from the date of delivery.

The proposed Agreement was prepared by the Marina Director and reviewed by the proposed vendor, Marina Makers, the Finance Director and the Town Attorney.

The Town has previously worked with the proposed vendor and the vendor has delivered a high-quality product and provided good customer service.

Recommendation:

I move to approve Resolution 46-05-26 and authorize the Town to enter into an Agreement with Marina Makers for the Marina Pumpout System Replacement, in the amount of \$23,505.50; and authorize the Mayor to execute the proposed Agreement.