



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: April 15, 2026

Originating Department: Public Works

Agenda Title: Resolution 32-04-26 - Agreement (Renewal) - Statewide Mutual Aid Agreement - Florida Division of Emergency Management (FDEM)

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised:

Date: _____ **Newspaper:** _____

Attachments: Resolution

Statewide Mutual Aid Agreement, Florida Division of Emergency Management

Please initial one:

_____ Yes, I have notified everyone.

JM Not applicable in this case

Summary Explanation/Background:

On June 06, 2018, the Town entered into a Statewide Mutual Aid Agreement with the State of Florida to support intergovernmental assistance during emergencies and disasters. The Agreement facilitates the sharing of personnel, equipment, services, and other resources among participating entities and establishes a framework for documenting and reimbursing eligible costs.

The Florida Division of Emergency Management (FDEM) has issued the 2023 Statewide Mutual Aid Agreement, which replaces prior versions upon execution and serves as the current statewide framework for mutual aid coordination among participating local governments and other eligible public entities throughout Florida.

The Emergency Management Act, Chapter 252, Florida Statutes, authorizes local governments to develop and enter into mutual aid agreements within the state for reciprocal emergency assistance in the event of

emergencies or disasters that exceed local capabilities. Execution of the updated Agreement will allow the Town to continue participating in this statewide mutual aid system and to request or provide assistance, as appropriate, during emergency events.

The Agreement is for one (1) year and will be automatically renewed each year unless the Town provides written notice of termination.

Under the Agreement, a participating entity may request assistance or assist in major disasters, catastrophic disasters, minor disasters, and other lawful emergencies. The Agreement also outlines responsibilities for requesting and assisting parties, operational control during deployment, documentation requirements, and reimbursement procedures.

Financial Impact:

There is no direct cost associated with executing the Agreement.

If the Town requests or provides mutual aid during a disaster or emergency, any related expenses would be recorded to the appropriate emergency or disaster account established for the event. Reimbursement eligibility will depend on the nature of the event, the terms of the Agreement, the documentation provided, and the requirements of the applicable funding source or requesting entity.

If the event is associated with a declared disaster, the Town may seek reimbursement for eligible costs through applicable state or federal programs. If the event is not declared or if costs are deemed ineligible, the Town may remain responsible for unreimbursed expenses.

Recommendation:

I move to adopt the Resolution approving the renewal of the 2023 Statewide Mutual Aid Agreement with the Florida Division of Emergency Management (FDEM); and authorize the Mayor to execute the Agreement.