

Exhibit A

ALL APPLICATION FEES ARE COLLECTED UPON SUBMITTAL

Exhibit “A” Master Fee Schedule



Community Development

Building Permit Fees		
The Permit Fee Schedule shall be based on total valuation as follows:		
No.	TYPE OF FEE	FEE
	Base Fee for Zoning Reviews Only (for example commercial paint permits, or landscape permits) and for Telecommunication permit applications.	\$100 (State surcharge does not apply)
	Minimum Permit Fee up to \$2,499.00 in value	\$100.00
	\$2,500.00 - \$999,999.00	\$100.00 plus 2.0%
	\$1,000,000 and up	\$100.00 plus 1.00%
If a building permit requires Engineering review, this will be assessed at an additional fee per the Town's Engineering contract, with a minimum one (1)-hour charge.		
	Inspection Fee	\$40.00
All permit applications will include required inspections in the permit fee. If additional non-permit related inspections; zoning certificate inspections; structural code compliance inspections; fire damage inspections; courtesy inspections; and all other inspections not otherwise listed are required, a \$40 inspection fee PER inspection will be assessed		
	Re-inspection Fee	\$75.00
	Low-Voltage alarm system permit or low-voltage electric fence	As defined by Florida State Statue
Additional Permit-Related Fees		
	Permit Revision Administrative Fee utilizing the same Permit number	\$50.00
	Sub-Permit Administrative Fee	\$50.00
	Administrative Fee for Permit Renewal/Reissuance	\$60.00
ADDITIONAL PLAN REVIEW & RELATED SERVICES FEE for non-permit related Building Official; Plans Examiner; Building Inspector; and Related Services Per hour fee based on Town Contract, minimum half-hour charge. Holiday/Weekend Inspections (minimum three (3)-hour charge) Per hour fee based on Town Contract <u>Retaining Private Providers for plan reviews and building code services:</u> A permit applicant is entitled to retain a private provider. A letter request must be provided to the Town's building official at permit application and shall be subject to building official approval. All records must be retained by the permit applicant and made available to the Town's staff, building official or inspectors when requested. A permit applicant who retains private providers for plan reviews and other building code services, are required to pay 80% of the permit fee (instead of the entire fee).		

PERMIT PENALTIES

Any person who commences any work on a building or structure where a building or sign permit is required, who has not obtained the prior written approval from the Town's Building Official, or has not obtained the required building or sign permit shall be subject to the assessment of a penalty of two times (2Xs) the required permit fees listed herein, in addition to the regular permit fees.

	MOVING PERMIT FEES: For the moving of any building or structure exceeding 500 Sq. Ft the Permit Fee shall be:	\$500.00
	CONTRACTOR REGISTRATION FEES: With Palm Beach County registration with a "W" designation	\$2.00
	All Other Contractors	\$10.00
	SIGN PERMIT FEES: Minimum Permit Fee up to \$ 3,000.00 in value	\$100.00
	\$3,000.00 and up in value	\$200.00
	Window Signage (per store window frontage)	\$50.00
DEVELOPMENT REVIEW FEE SCHEDULE		
1	Abandonment of rights of way	\$1,800.00
2	Abandonment of easements	\$1500.00
3	Appeal of Administrative Decisions	\$1,000.00
4	Comprehensive Plan text amendment	\$2,500.00
5	Comprehensive future land use map change, small and large	\$3,000.00
6	Development of Regional Impact	\$5,000.00
	a. Annual report review	\$500.00
7	Development Approval extension	\$1,500.00
8	Development Pre-Application Meeting	\$200.00
9	Developer Agreements	\$1,500.00
10	Planned Unit Development	
	a. Master Plan approval	\$2,000.00
	b. Modification of an approved Master Plan	\$1,000.00
	c. Per waiver request	\$250.00
11	Site plan, nonresidential or residential multi-family 6 units or greater	
	a. 0-14,999 square feet (structure size)	\$2,000.00
	b. Greater than 14,999 square feet (structure size)	\$4,000.00

	c. Per waiver request (if applicable)	\$250.00
12	Site Plan residential within Mixed-Use projects (in addition to nonresidential fees)	
	a. Base fee	\$1,500.00
	b. Additional fee, after the initial 10 units	\$ 10.00 per unit
13	Special Exception or Conditional Use, nonresidential and residential (one use per application)	
	a. 0-14,999 square feet (structure size)	\$1,500.00
	b. Greater than 14,999 square feet (structure size)	\$3,000.00
14	Variance or Waiver, nonresidential	\$1,000.00
15	Variance or Waiver, residential principal structure	\$750.00
16	Zoning code text amendment	\$2,500.00
17	Zoning map amendment	\$2,500.00
18	Zoning determination letter	\$125.00
19	Zoning Confirmation Certificate	\$125.00
20	Zoning Inspection (inspection of premises – per housing unit, or flat fee for commercial). Maximum \$500 for multiple housing units.	\$50.00
21	Home Occupation Zoning Confirmation Certificate	\$125.00
22	Special Event Permit (non-profit or individual not affiliated with for-profit entity)	\$50.00
23	Special Event Permit (commercial/for-profit entity)	\$100.00
24	Minor Replat/Plat	\$500.00
25	Telecommunications Tower Pre-application permit	\$100
26	Telecommunications Tower/Co-Location Application	\$100
27	Certificate of Appropriateness; Designation/De-designation; or Ad Valorem Tax Exemption for historic property (Historic Preservation)	\$200.00
28	Site Plan or Development Approval Amendment	\$500.00
29	Fine Reduction or Waiver Request Application – Code Compliance	\$100.00
30	Time Extension Application – Code Compliance	\$100.00
31	Out of Town/Mobile Vendor Business Registration Application	\$50.00
32	Annual Out of Town/Mobile Vendor Fee	\$250.00
33	Annual Bank Registration Fee	\$150.00
34	Unity of Title	\$500.00

Recovery of additional costs. In addition to the afore-stated fees, the Town may, in addition to the applicable application fee, recover the costs referenced below, including, but not limited to, the following:

- 1) Consultant fees incurred by the Town, whenever the Town deems it necessary to retain an outside consultant, or additional services, to assist Town staff in the review and processing of applications for approval, such as the review and analysis of property appraisals, traffic impact analysis, vegetation and environmental assessments, archeological or historic assessments, market studies, engineering studies or reports, telecommunications facility siting, and any other documents, studies, data, reports and other materials.
- 2) Attorney's fees incurred by the Town Attorney or other legal counsel retained by the Town in connection with the review and processing of an application listed herein, and the preparation and/or review of legal documents.
- 3) Costs incurred by the Town in connection with advertising, publication, and mailing of legal notices for public hearings, workshops, or other public meetings; recording fees for the cost of recording instruments in the public records of Palm Beach County.
- 4) In the event that at the time an application is received by the Town, additional costs are reasonably anticipated by the Town to be incurred by the Town, the Town may require the applicant as a condition precedent to processing the application, to deposit an amount estimated by the Town's Community Development Director, to be a sufficient cost deposit. Any monies provided to the Town as a cost deposit, shall be placed into an escrow account created by the Town. After the application is closed out, the Town shall refund any unused cost deposit funds to the applicant.
- 5) The minimum cost deposit shall be \$1,500 or a greater amount if deemed necessary by the Town's Community Development Director to cover all anticipated expenses, whichever is greater.

Code Section	FINE FEES Violation Description An administrative cost of \$10 will be added to all parking-related fines listed on this schedule to recover enforcement tracking software costs charged by the Clerk of the Court.	Fine
10-31 and 10-32	Nuisance	\$100.00
10-153 and 10-154	Noise disturbance 1 st Offense	\$250.00
	2 nd Offense (minimum of 30 minutes following the 1 st offense and within the same 24-hour period)	\$350.00
	3 rd Offense and every subsequent offense occurring a minimum of 30 minutes after the 3 rd offense and within the same 24-hour period after the 1 st Offense)	\$450.00
16-3	Unlawful trespass on public land	\$125.00
18-61 11-14	Domestic animals prohibited in park Dogs running at large prohibited - leash required	\$50.00
18-85	Violation of permit terms for use of park	\$50.00
18-81	No permit for special event	\$250.00
20-32	No permit for garage sale	\$50.00
24-34	Illegal roll-off (residential)	\$250.00
24-74	Illegal roll-off (commercial)	\$250.00
24-8	Illegal dumping / littering	\$250.00
24-39	Overloaded sanitation container (Residential)	\$50.00
24-78	Overloaded sanitation container (Commercial)	\$50.00

30-2	Prohibited parking	\$100.00
31-9	Blocking Parking Aisles in the Marina	\$100.00
30 -33	Commercial loading and unloading	\$250.00
30 -35	Parking commercial vehicle in residential area	\$125.00
32 -57	Illegal watering 1 st offense	\$50.00
32 -57	Illegal watering 2 nd offense	\$250.00
32-57	Illegal watering 3 rd or more offense	\$500.00
34-6	Hatracking; tree topping	\$250.00
70-32	Sign code violation (Town-wide)	\$125.00
2-320	No out of Town Business Registration	\$50.00
70-103(1)(c)	Garage/Yard Sale Signage Violation	\$50.00
76-95	Failure to pay Marina Overnight Parking Fee, or Marina Launching Ramp Fee	\$100.00 per violation

Finance

Dishonored Checks	\$25.00 Face Value up to \$50.00
	\$30.00 Face Value \$50.01 - \$300.00
	\$40.00 Face Value \$300.01 - \$800.00
	Or
	5% of Face Value if over \$800.00
Service Fee structure in accordance with Florida State Statutes 166.251 and 832.05	

Harbor Marina

Slip Leases		Fee
DOCKAGE (calculated at Vessel Length Overall; Greater of Vessel Length or Slip Length)		
Annual (12 month minimum – Rate/Month)	Per Foot	\$20.00/ft.
E Dock Special (Less than 30')	Per Month	\$400.00
35' Floating Dock	Per Foot	\$22.00/ft.
Charter Annual		\$23.00/ft.
Commercial (requires a minimum lease of 8 slips)		\$18.50/ft.
Seasonal (Rate/Month)		
Summer Monthly – May 1 to October 31		\$22.00/ft.
Winter Monthly – November 1 to April 30		\$27.00/ft.
Transient (Rate/Day)		
Summer – May 1 to October 31		\$2.75/ft.
Winter – November 1 to April 30		\$3.25/ft.
Utilities – Lease (water/garbage/electric) mandatory fee		
110/30amp (Extra Cord Add \$40)		\$95.00/mo.
220/50amp (Extra Cord Add \$80)		\$137.00/mo.

Utilities – Transient (water/garbage/electric) mandatory fee	
110/30amp (per day per cord)	\$8.00/day
220/50amp (per day per cord)	\$11.00/day
Boat Ramp Fees	
Daily Boat Launch	\$10.00
Overnight Parking (Per Night)	\$33.00
Annual Pass	\$210.00
Semi-Annual Pass	\$105.00
Commercial Pass	\$410.00
Monthly Boat/Trailer Storage (Rate/Month)	
Boat/Trailer to 30'LOA	\$160.00/mo.
Boat/Trailer Greater than 30'LOA	\$185.00/mo.
Jet Ski single	\$105.00/mo.
Jet Ski double	\$160.00/mo.
Miscellaneous Fees	
Overnight Vehicle Parking (non-leaseholder)	\$11.00/night
Monthly billing service (manual)	\$30.00/mo.
Lost Key Replacement	\$25.00
Pump out	\$5.00
Water Tank Fill	\$10.00
Water Tank Fill (50 gal plus)	\$15.00
Port Charge	\$15.00
Port Charge (50' LOA plus)	\$25.00
Finance Department charge for any returned check applies.	

Library

Item	Fee
Library Cards initial library card at registration	No charge
Replacement card	\$3.00
Replacement of Barcode	\$1.00
Replacement of RFID Tag	\$1.00
Repairs & Replacement	At cost per book, same edition, same publisher. Additional \$5.00 per book for cost of labeling and other materials related to cataloging and bar code process

Replacement of volumes for multiple volume sets	Minimum \$20.00 per volume
Rebind or recover	\$10.00
Digital & Audio Media	
Replacement	At cost, \$20.00 minimum
Laptop Replacement:	At cost per laptop, same brand and model. Additional \$50 per laptop for cost of labeling and other materials related to cataloging, bar code processing and ability to be used in the kiosk
Repair to damage item	\$10.00
Refunds – No refund if item found after four (4) days	
Replacement charges paid for any lost item, shall be refunded upon return of the item in good condition within four (4) days of payment.	
Processing fees are not refundable	
Copies	.15 per black & white page .50 per color page
Print from device	.15 per black & white .50 per color page
Fax	.50 per page within the United States
Fax International	\$2.00 per page
Scan paper to USB or Email	.05 per page
Hotspot	
Case Replacement Fee	\$20.00
Charger Cord Replacement Fee	\$5.00
Hotspot Device Replacement Fee	\$100.00
Laminated Instructions Replacement Fee	\$2.00
USB Wall Charger Replacement Fee	\$5.00

Public Works

Equivalent Stormwater Unit (ESU)	
2021-2022	\$12.50
2023-2024 2022-2023	\$25.52 \$13.50
2023-2024	\$25.52

Sanitation Fees	
Annual Assessment per unit – single-family	\$258.37 <u>\$382.39</u>
Mobile home	\$258.37 <u>\$382.39</u>
Multi-family <u>less than <5 units/bldg.</u>	\$258.37 <u>\$382.39</u>
Multi-family <u>more than 4 > units/4 bldg.</u>	<u>\$0.00</u> \$174.97 <u>\$382.39</u>
Special Pickups	
Large vegetation piles (greater than <u>ten</u> twenty (2010), but less than twenty (20) cubic yards, <u>one truck load</u>)	\$4070.00 per truck load plus cost of disposal
<u>Large vegetation piles greater than twenty (20) cubic yards, per truck load</u>	<u>\$70.00, plus cost of disposal</u>
Non-containerized household trash (greater than <u>ten</u> twenty (2010), but less than twenty (20) cubic yards, <u>one truck load</u>)	\$70.00 \$40.00 per truck load plus the cost of disposal
<u>Non-containerized household trash greater than twenty (20) cubic yards, per truck load</u>	<u>\$70.00, plus cost of disposal</u>
Special Pickup Charge – in addition to special pickup and other charges, there will be an additional fee when trash and/or garbage, vegetation and/or recyclable items are placed out for collection and picked up on days not specified in the pickup schedule identified in the “Base Level of Service”.	\$30.00
Late fee per month on the outstanding balance beginning thirty (30) or more days following rendition of the bill	\$16.50 or 1.5% (whichever is greater)
Dumpster service removal and reinstatement	
First offense	\$110.00
Second offense	\$220.00
Third and subsequent offense	\$550.00
Collection – account subject to referral to collection agency or property lien for any bill remaining unpaid forty-five (45) days after rendition	
Additional 96-gallon garbage cart set-up fee – single-family. Requires x2/week service and monthly billing per .5 CY commercial rate.	\$85.00
Commercial Property Assessment	
Commercial class – Low generator class	\$0.018
Medium generator class	\$0.066
High generator class	\$0.235
Non-generator class	\$0.018
The above schedule is applicable to annual assessment calculated on the basis of the Palm Beach County Solid Waste Authority (SWA) waste generation data/property/year.	
Agricultural Class	
0 – 10 acres	\$59.13

Commercial Dumpster Locking Device Installation	\$100.00
Other Fees	
Application for Traffic Calming Measures Swale Planting Permit Application	\$50.00
Right-of-way Permit Application Application for Traffic Calming Measures	\$100.00
Swale Planting Permit Application	\$100.00

Special Events Department

Town Events	
Food Vendors	\$50.00
Business Vendors	\$25.00
Arts & Craft Vendors	\$20.00
Non-Profits	\$0.00
Facility Rentals	
Mirror Ballroom	
Refundable Security Deposit	\$500.00
Resident Rate	\$100.00 per hour
Non-Resident Rate	\$130.00 per hour
Staff Fee	\$30.00 per hour
Cleaning Fee	\$125.00
Lake Shore Park Indoor Pavilion	
Refundable Security Deposit	\$250.00
Resident Rate	\$90.00 per hour
Non-Resident Rate	\$120.00 per hour
Staff Fee	\$30.00 per hour
Cleaning Fee	\$125.00
Lake Shore Park South Pavilion	
Refundable Security Deposit	\$100.00
Resident Rate	\$50.00
Non-Resident Rate	\$75.00
Lake Shore Park Playground Pavilion	
Refundable Security Deposit	\$100.00
Resident Rate	\$100.00

Non-Resident Rate	\$125.00
Lake Shore Park North Pavilion or West Ilex Park Pavilion	
Refundable Security Deposit	\$100.00
Resident Rate	\$40.00
Non-Resident Rate	\$65.00
Blakely Commons Gazebo	
Refundable Security Deposit	\$200.00
Resident Rate	\$50.00 per hour
Non-Resident Rate	\$75.00 per hour
Lake Park Harbor Marina, Kelsey Park or Lake Shore Park	
Refundable Security Deposit	\$1,500.00
Resident Rate	\$500.00
Non-Resident Rate	\$600.00
Summer Camp	
Resident Rate	\$200.00 per session
Non-Resident Rate	\$250.00 per session
Extended Care	\$80.00 per session
Bert Bostrom Park	
Refundable Security Deposit	\$500.00
Field Rental Fee	\$10.00 per hour
Light Fee	\$20.00 per hour
Game Day Fee	\$200.00
Staff Fee	\$30.00 per hour
Recreation Programs	
Kids (ages 4-17)	\$50.00 per session
Adults (ages 18 and up)	\$50.00 per session
Instructor Fee	\$20.00 per hour

Town Clerk

Lien searches – includes code violations, open building permits, & Sanitation services	\$100.00 standard \$150.00 rush (within 24-hr.)
Public Records Request	\$0.15 per copy
	\$0.20 double sided copy

Exhibit A

Town of Lake Park Solid Waste Utility

2023 Solid Waste Rate Study

Supplement 1 – Multi-Family Dumpster Services

August 2, 2023



1

Background



- On January 18, 2023, the Town Commission adopted an ordinance that moved multi-family dumpster accounts to the standard dumpster rates
 - › Effective rates for the current year are stated on the Town's website and have been available to multi-family property managers for planning purposes
 - › Implementation of the ordinance changes was delayed until Fiscal Year 2024 pending a review of the current fee schedule

2



Background (cont.)

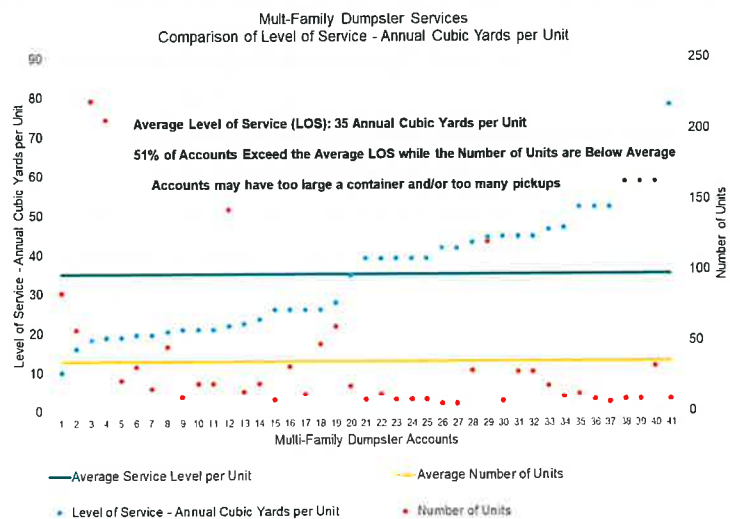
- Town staff conducted public outreach to notify affected accounts and to help review levels of service
- Levels of service are based on the size of the garbage containers and frequency of pickup
 - › Town staff has observed that more than 50% of the multi-family accounts have more service capacity allocated per unit than other similar accounts
 - › Much of this capacity may be unused

3



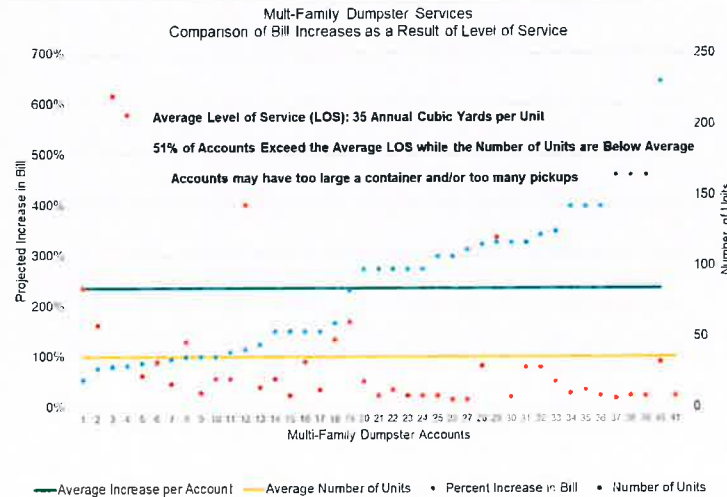
Comparison of Service Levels

Account Attributes	Cubic Yards per Unit
Minimum	10
Maximum	78
Average	35
Median / Mode	39



4

Comparison of Bill Impacts Resulting from Varying Service Levels



5

5

Summary of Sample Bills



Units	Existing Service Cubic Yard per Week	LOS – Cubic Yards per Unit	Existing Annual Charges	Preliminary Annual Charges / Subject to Service Level Adjustments
8	(1) 4CY, 2x	26	\$1,399.76	\$3,481.92
8	(1) 3CY, 3x	58.5	\$1,399.76	\$7,834.32
12	(1) 3CY, 2x	26	\$2,099.64	\$5,222.88
12	(1) 4CY, 3x	52	\$2,099.64	\$10,445.76
32	(2) 4CY, 2x	26	\$5,599.04	\$13,927.68
32	(2) 6CY, 3x	58.5	\$5,599.04	\$31,337.28

Town staff remains available to meet with multi-family property managers to discuss service level needs.

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Next Steps

- Raftelis recommends that the Town Commission adopt the proposed rates and implement the charges pursuant to the rate ordinance
- Managers of multi-family properties are encouraged to contact Town staff to evaluate service level alternatives
 - › Changes in container size and/or frequency of pickup may be explored to reduce customer costs
 - › Like commercial dumpster accounts, multi-family property managers may alter service level requirements during the year when occupancy may be lower

7



Solid Waste Utility – Background (cont.)

Typical Solid Waste Truck Downtime (May-Jul 2023)

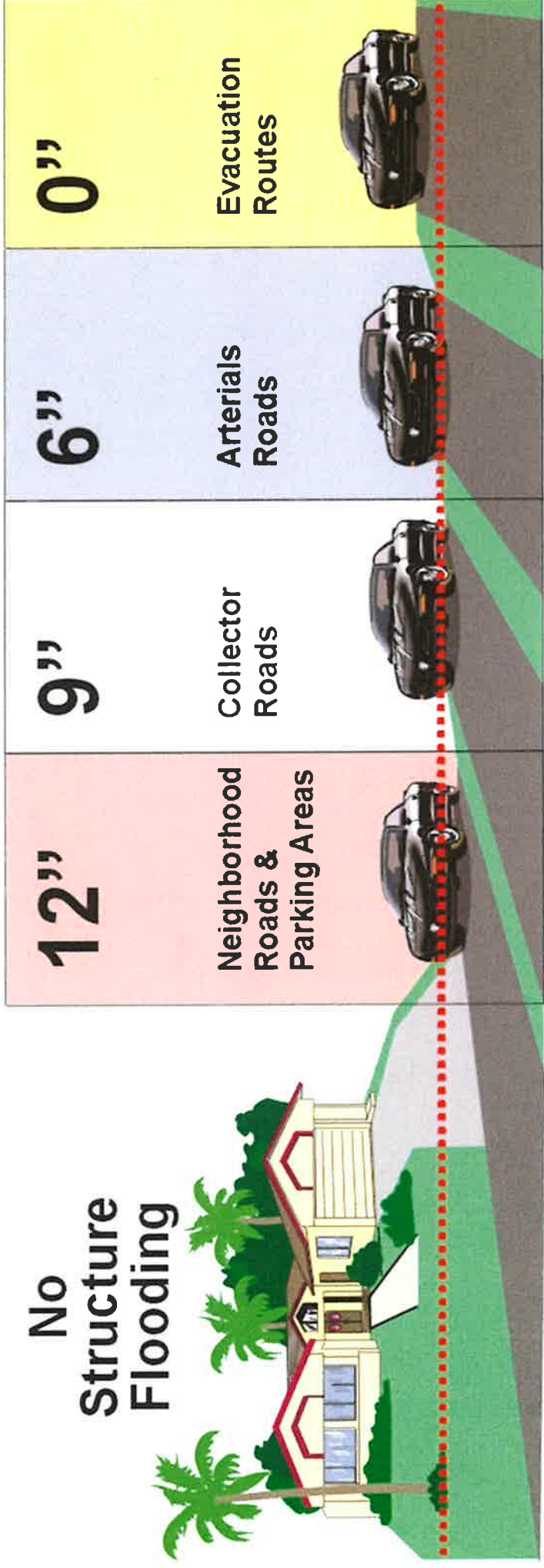


- There are ten (10) trucks assigned to the Sanitation Division

Chart Legend:

- Each box represents a day of the month
- The number at the center indicates the number of sanitation trucks out of service on that day
- The darker the shade of green, the higher the number of trucks unavailable on that day
- This distribution is representative of our typical sanitation truck downtime for each quarter
- Any one (1) truck with downtime, removes our backup capability for either Residential or Commercial service
- Almost every day, it's crisis mode for these operators

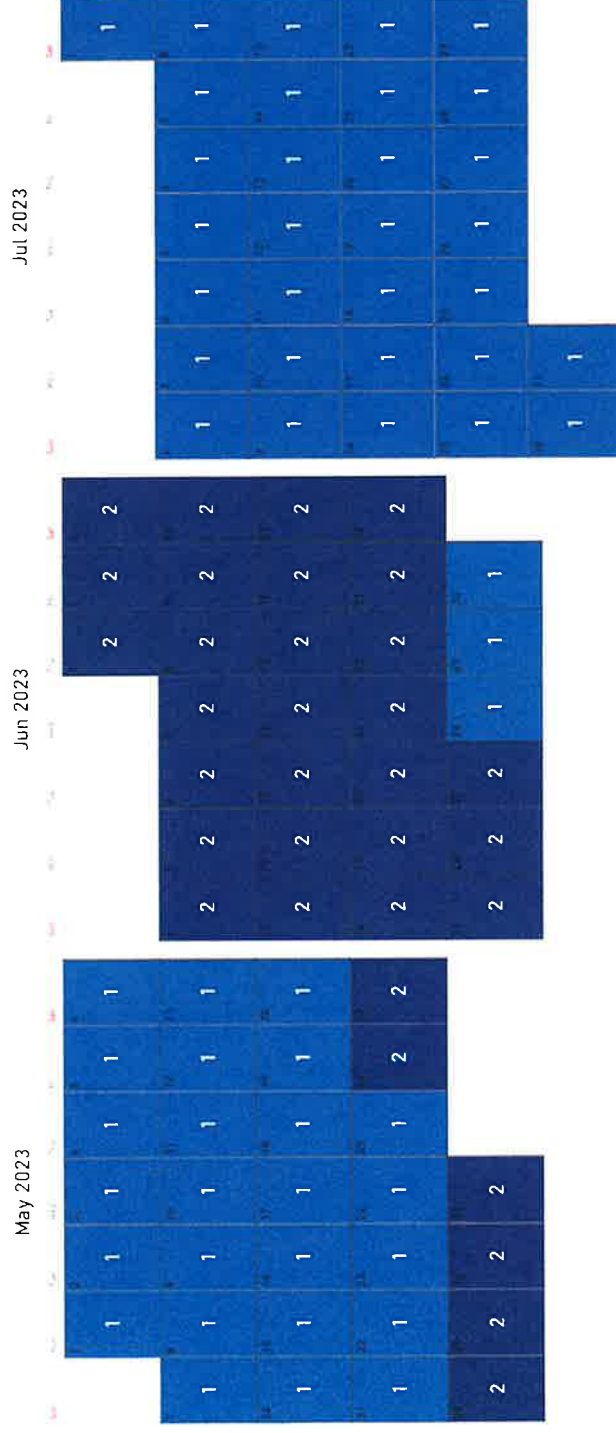
Acceptable Flooding for a 100 Year Storm





Stormwater Utility – Background (cont.)

Typical Stormwater Equipment Downtime (May-Jul 2023)



- There are two specialized trucks assigned to the Stormwater Division

Chart Legend:

- Each box represents a day of the month
- The number at the center indicates the number of stormwater trucks out of service on that day
- The darker the shade of blue, the higher the number of trucks unavailable on that day
- This distribution is representative of our typical stormwater truck downtime for each quarter
- As these trucks have no backup, any one (1) truck with downtime, removes 100% capability for that type of truck**