



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: January 17, 2024

Originating Department: Finance Department

Agenda Title: Resolution Revising the Designation of Signatories for Town Bank Accounts

Approved by Town Manager: John D'Agostino Digitally signed by John D'Agostino
DN: cn=John D'Agostino, o=Town
of Lake Park, ou=Town Manager,
email=jdagostino@lakeparkflorida.
gov, c=US
Date: 2024.01.11 17:53:15 -05'00' **Date:** _____

Cost of Item: \$0.00 **Funding Source:** N/A

Account Number: N/A **Finance Signature:** _____

Advertised:

Date: N/A **Newspaper:** _____

Attachments: Town Resolution, Attachment "A"; Bank Signature Cards, Attachment "B"

Bank Master Resolution and Authorization Attachment "C"

Please initial one:

_____ Yes I have notified everyone

X Not applicable in this case

Summary Explanation/Background:

The Lake Park Code of Ordinances Sec. 2-222 requires three signatures on all Town checks. They are to be the Mayor, the Vice-Mayor, and the Finance Director, with an alternate in case of unavailability of the Mayor or Vice-Mayor for signatures. Due to the resignation of the Finance Director and one of the Commissioners, the designation of signatories must be temporally updated to remove previous Commissioner John Linden, Finance Director Jeffrey Duvall and include Interim Finance Director Barbra Gould. The Commissioners agreed to include Mayor Roger Michaud, Vice-Mayor Kimberly Glas-Castro and Interim Finance Director Barbra Gould as the designation of signatories for the Town of Lake Park bank accounts. This resolution codifies that decision.

Recommended Motion:

I move to adopt Resolution ____ -01-24.