



Following the sudden termination of the previous janitorial contract, the Town identified provisional contracts that could be cooperatively purchased until a full solicitation could be completed.

The Town Manager recommended a cooperative purchase of two (2) competitively solicited contracts that the Town of Lantana, Florida, had awarded to Professional Cleaning Services Corporation (PCS), for substantially similar services as those required by the Town.

Moreover, the Town Commission approved Resolution No. 44-08-22, which cooperatively procured the Services through October 31, 2022 **(Attachment 7)**.

Additionally, at the direction of the Town Manager, Town Staff prepared and advertised Request for Proposal (RFP) 109-2022 for contractors to provide the Services on a multi-year contract basis **(Attachment 4)**.

RFP 109-2022 was published on September 11, 2022, for a period of 30 days and its scope of services included all required janitorial services for all Town facilities.

Subsequently, Town Staff received six (6) responses to the RFP and following careful review determined that three (3) of the six (6) submittals were responsive. The three (3) responsive submittals were carefully evaluated by a panel of four (4) evaluators and the panel determined that the proposal submitted by Image Janitorial Services, Inc. (Contractor), was the highest-scoring proposal, based on pre-established criteria, including overall costs, qualifications, etc.

The Contractor's proposal addressed the full scope of services required by the Town and has represented that it is qualified and able to provide the Services. Town Staff has also performed reference checks to verify the Contractor's assertions in the submitted proposal.

Finally, the Contractor's proposal **(Attachment 5)** carries the following costs for the solicited 3-year term:

Year 1	\$94,862.30
Year 2	\$94,862.30
Year 3	\$94,862.30
<b>Total</b>	<b>\$284,586.90</b>

The Town Manager recommends approval of the Resolution, authorizing a 3-Year Agreement **(Attachment 3)** between the Town and the Contractor.

**Recommended Motion:**

I move to adopt Resolution \_\_\_\_\_.