



Lake Park Town Commission, Florida

Community Redevelopment Agency Meeting Minutes

Wednesday, September 03, 2025 at 6:30 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Roger Michaud	—	Chair
Michael Hensley	—	Vice-Chair
John Linden	—	Agency Member
Michael O'Rourke	—	Agency Member
Judith Thomas	—	Agency Member
Vacant	—	Agency Member
Vacant	—	Agency Member
Richard J. Reade	—	Executive Director
Thomas J. Baird, Esq.	—	Agency Attorney
Vivian Mendez, MMC	—	Agency Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

6:30 P.M.

PRESENT

Chair Roger Michaud

Vice Chair Michael Hensley

Board Member Judith Thomas

Board Member John Linden

Board Member Michael O'Rourke

PLEDGE OF ALLEGIANCE

Chair Michaud

APPROVAL OF AGENDA:

Motion to approve the agenda made by Board Member Thomas, Seconded by Vice Chair Hensley.
Voting Yea: Chair Michaud, Vice Chair Hensley, Board Member Thomas, Board Member Linden,
Board Member O'Rourke.

SPECIAL PRESENTATION/REPORT:

NONE

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Agency Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

- Kelly Steele agreed with the value parks offer a community. She suggested that the Board review the timeline for the community center, considering a splash pad was intended for Kelsey Park.
- Mary Beth Taylor urged the Board to engage the community before moving forward with Phase I of the redevelopment of Bert Bostrom Park. She provided her comments via exhibit "A".

CONSENT AGENDA:

Motion to approve the Consent Agenda made by Board Member Thomas, Seconded by Board Member Linden.

Voting Yea: Chair Michaud, Vice Chair Hensley, Board Member Thomas, Board Member Linden,
Board Member O'Rourke

1. Special Called Community Redevelopment Agency Meeting Minutes - July 16, 2025.

NEW BUSINESS:

2. Resolution 53-09-25 - Phase 1 - Master Plan Agreement - Bert Bostrom Park - Wannamaker Jenson Architects - \$117,230.

CRA Administrator Allison Justice explained the item. She stated that the item does not include a community center. This phase would only include community outreach session and information identify because of those sessions. The goal for Phase 1 was to create a master plan for the park,

with several site plan options and different amenities (such as the type of turf to use at the park). Board Member Linden asked what the plan would consist. CRA Administrator Justice explained that it would consist of whatever the community brings forward at community sessions. Board Member Linden asked when the first community engagement session was scheduled to take place. CRA Administrator Justice stated that once the agreement was signed they would meet to discuss the community session.

Vice Chair Hensley asked if the community was funding this project. CRA Administrator Justice stated that the funding was from CRA TIF Grant funding that was in the budget.

Board Member O'Rourke asked what the CRA would get for the cost of this agreement. CRA Administrator Justice explained that along with the agreement was an outline of the scope of work for Phase 1. - community engagement and the master planning; two conceptual site plans; and a high-level cost estimate.

Board Member Thomas asked that the limitation of expenditures be explained because the CRA will sunset in 2039 and the funds must be used within the CRA prior to the year 2039. CRA Administrator Justice explained the CRA boundaries and how the funds could only be used within the boundaries of the CRA. She explained that the funds could not be used for everyday improvements. These funds could be used for infrastructure improvements. Board Member Thomas asked about the stormwater project that was installed under the park. CRA Administrator Justice explained that the stormwater drainage was installed below the multiple purpose turf field.

Board Member Linden expressed concern with the amount being spent. CRA Administrator Justice explained that she has a breakdown of each Phase and the cost associated with each.

Board Member O'Rourke asked if there were any plans for youth sports in Town. Executive Director Reade stated that youth sports was a priority of the Town Commission. CRA Administrator Justice explained that Wannamaker Jenson was selected because they had a comprehensive team that could design whatever was chosen by the residents.

Motion to approve Resolution 53-09-25 made by Board Member Thomas, Seconded by Vice Chair Hensley.

Vice Chair Hensley asked for clarification regarding the community engagement. Executive Director Reade explained that they would gather community engagement first, which the

consultant would translate into ideas, and finally it would come before the Board for final approval. The development of the master plan would be ready for funding as it arises.

Board Member Linden expressed concern with how the contractor developed their fees based on no feedback from the community. Chair Michaud explained the process the CRA staff has taken to develop the scope of work for this project; the agreement that was based on that scope of work and then once the agreement was signed, the contractor could begin their engagement with the community for what amenities are desired in the park.

Board Member O'Rourke expressed concern that this project does not include the youth of this community. He stated that this topic has been discussed for over 15-years and felt that they had lost the ability to be leaders. His point was that the Board reviews materials in depth as board members. He felt that the discussion should be limited to what they were going to do about building a recreational area for children. He felt that there was no structure to this plan.

Vice Chair Hensley agreed that it was their job to be leaders. He explained that the input of the residents were vital to this process. The contractor would bring a plan back to them and the Board could then make additional changes. The Board could not make those decision among themselves.

Board Member O'Rourke explained that the park always represented a place for children to go and engage in activities that would keep them on a positive path.

Chair Michaud recapped the discussion and clarified that a survey was being requested before the contractor begins their community sessions.

Board Member Thomas stated that to conduct a survey and analysis the data from the survey would be a lot to ask of the CRA Administrator. She read the agenda request form, which recapped what would be expected by the contractor.

Board Member Linden suggested giving the contractor survey information before they begin meeting with the community.

CRA Administrator Justice explained that the contractor has been instructed to go out into our community and gain information for this project. Agency Clerk Mendez conducted a roll call vote on this motion.

Voting Yea: Chair Michaud, Vice Chair Hensley, Board Member Thomas

Voting Nay: Board Member Linden, Board Member O'Rourke.

3. Resolution 54-09-25 - Renewal - Property and Casualty Insurance - Florida Municipal Insurance Trust (FMIT) - FY 2026.

Gehring Group Senior Consultant Rommi Mitchel presented the item. Board Member Linden asked what it cost last year. Ms. Mitchel stated that the CRA paid \$12,795.

Motion to approve Resolution 54-09-25 made by Board Member O'Rourke, Seconded by Vice Chair Hensley.

Chair Michaud asked if the Board would allow him to open Public Comment again because he has one card. Motion to open Public Comment again for the one card made by Board Member O'Rourke; Seconded by Vice Chair Hensley. Voting Aye: All

Public Comment:

Terron Mercer passionately expressed the need for youth sports in the Town. He challenged the Board to put back what was meaningful to the children.

CRA ADMINISTRATOR/EXECUTIVE DIRECTOR/BOARD MEMBER COMMENTS:

CRA Administrator Justice introduced CRA Project/Marketing Coordinator Samantha Minns, who began her employment with the Town two weeks ago. She explained what Ms. Minns role was with the CRA. Ms. Minns introduced herself and explained how special Lake Park was to everyone.

CRA Administrator Justice stated that the CRA landscaping contract expired earlier this year and the Public Works staff had done their best. She explained a Regular Commission meeting agenda item for authorization to negotiate with a landscape firm to take over those duties would be addressed later in the evening.

Vice Chair Hensley stated for the record that he requested an update from CRA Administrator Justice on 903 Park Avenue, and she provided the update. CRA Administrator Justice explained that 903 Park Avenue does have an outstanding CRA grant. She explained that they had some requirements they had to meet before construction could commence. They have a permit to do the work, but first must deal with Code violations issues.

Board Member Thomas expressed concern as to when residents in the CRA could place their bulk trash out before it was picked up. It appears to be sitting out for many days and makes the CRA look deplorable. She expressed that quality landscape service was necessary, like the contractor they had many years ago, not the inexpensive and unexperienced landscape service provider they just had.

AGENCY MEMBER REQUESTS:

NONE

ADJOURNMENT:

7:36 P.M.

Motion to adjourn made by Vice Chair Hensley, Seconded by Board Member Thomas.

Voting Yea: Chair Michaud, Vice Chair Hensley, Board Member Thomas, Board Member Linden, Board Member O'Rourke

FUTURE MEETING DATE: The next scheduled Community Redevelopment Agency Meeting will be conducted on December 3, 2025.