



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 15, 2026

Originating Department: Public Works

Agenda Title: Resolution ____-2026 – Special Category Grant Amendment (6-Month Time Extension - December 31, 2026) - Florida Department of State - Division of Historical Resources - Evergreen House Preservation Improvements Project

Approved by Town Manager: _____ **Date:** _____

Cost of Item: N/A **Funding Source:** N/A

Account Number: N/A **Finance Signature:** Barbara A. Gould

Advertised:

Date: N/A **Newspaper:** N/A

Attachments: 1) Resolution Authorizing Execution of Agreement Amendment

2) Agreement Amendment for Project No. 25.h.sc.100.065

Please initial one:

_____ Yes, I have notified everyone.

X Not applicable in this case

Summary Explanation/Background:

The Town of Lake Park's Evergreen House was constructed in 1925 and is one of the original Kelsey City homes and represents an important part of the Town's history and heritage.

The building currently requires significant preservation, repairs and improvements to ensure its long-term durability, public use and regulatory compliance.

As a result, the Town received a Special Category Grant by the Florida Department of State - Division of Historical Resources to bring the facility into compliance with the ADA and to provide a safe, functional, and accessible environment for activities and events.

Note: The Town was awarded grant funding in the amount of \$198,500 and a 50% Town cash match was required (\$198,500 – FY 2026 Budget - Public Improvement Fun) resulting in total project funding of \$397,000.

Currently, the architectural design work for the Evergreen House Preservation Improvements Project has been completed and submitted to the Division of Historical Resources for review. Additionally, the Town has completed the competitive solicitation process for construction (in accordance with the Town's procurement policy) and has received bid proposals for construction services.

Note: The proposed construction cost within the bids received are \$145,486.62 more than the amount budgeted in FY 2026 for this project. The Public Works Department will bring back funding options for consideration by the Town Commission to support this proposed increase at a later date.

However, due to the timing of the construction selection process and time to complete all work, Town staff contacted the Division of Historical Resources and requested a 6-Month time extension to ensure that all requisite work (i.e., construction phase, grant reporting, reimbursement of funding, project closeout, etc.) is completed.

As a result, the Division of Historical Resources has provided an Amendment to the current Special Category Grant Agreement that, if approved, would revise the original term from July 1, 2024 through June 30, 2026 to July 1, 2024, through December 31, 2026 (additional 6-Month term). All other terms of the Agreement remain the same and the Town will be required to meet all applicable grant terms, reporting requirements and project deliverables as outlined within the Grant Agreement.

If approved, the Town will immediately identify potential additional funding sources to complete the project construction and request the Town Commission to consider an Agreement with a proposed construction contractor.

The proposed Amendment to the Grant Agreement was prepared by the Florida Department of Department of State – Division of Historical Resources and reviewed by the Grant Writer/Chief Public Information Officer, the Project Manager - Capital Projects, the Public Works Director, the Finance Director and the Town Attorney.

Recommendation:

I move to approve Resolution ____-2026 and authorize and Amendment to the Special Category Grant - State of Florida Department of State – Division of Historical Resources providing the Town with a 6-Month extension to complete the Evergreen House Preservation Improvements Project; and authorize the Mayor to execute the proposed Amendment to the Grant Agreement.