

EXHIBIT A

RFQ 116-2024

Request for Quotes (RFQ) 116-2024

Security Camera System for Public Works Facility

Introduction

The Town of Lake Park is requesting quotes from qualified vendors to replace and upgrade the security camera system at the Public Works facility. The selected vendor will be responsible for providing, installing, and configuring the security camera system as detailed in this RFQ. Vendors are invited to submit a quote in accordance with the requirements and specifications outlined below.

Project Scope

The project scope includes the following:

1. Supply and installation of 12 security cameras (11 exterior and 1 interior).
2. Installation of network cabling (CAT6) for all camera locations.
3. Testing and verification of camera functionality to the Town's specifications.
4. Set up and configuration of the security console and necessary software licenses.
5. Cloud based system.
6. Training for key personnel on system operation and maintenance.
7. Warranty coverage for all installed equipment as per vendor terms.

Evaluation Criteria

The evaluation of submissions will be based on the following criteria:

1. Total cost of the project.
2. Vendor's experience and qualifications.
3. Quality of the proposed equipment and warranty terms.
4. Proposed project timeline and implementation strategy.

Terms and Conditions

The Town of Lake Park reserves the right to:

1. Accept or reject any or all quotes received in response to this RFQ.
2. Modify or cancel this RFQ at any time before the award of the contract.
3. Negotiate with the selected vendor regarding project scope, cost, and other contract terms.

Submission Deadline

All submissions must be received no later than 10:00 A.M. Friday, November 1, 2024, and should be sent electronically to townclerk@lakeparkflorida.gov or delivered in a sealed envelope clearly labeled "**RFQ 116-2024 Security Camera System for Public Works Facility**" to 535 Park Avenue, Lake Park, FL 33403 attention Town Clerk.