

Exhibit “A”

Interface Americas, Inc.

1503 Orchard Hill Rd
Lagrange, GA 30240
800-634-6032

PROPOSAL

Project Name	Cust ID#	Quote #
LAKE PARK LIBRARY	112543	61092
Project Manager	Phone	Quote Created
ROBIN HANSCOM	770-975-4829	10/30/24

Sold To: 112543
TOWN OF LAKE PARK
535 PARK AVE
LAKE PARK FL 33403

Job Site: 103622
LAKE PARK LIBRARY
529 PARK AVE
LAKE PARK FL 33403

Sourcewell Contract #061323-IFA - State of FLA
30161700-24-SRCWL-ACS

QTY	UNIT	DESCRIPTION	COLOR # / NAME	SELL	TOTAL
7,240.00	SF	NORAPLAN CONVIA 2MM TILES		\$5.06	\$36,634.40
8.00	EA	NORA® AC MR 95 ADHESIVE	ADHESIVE DISPERSION	\$306.02	\$2,448.16
1.00	EA	SHIPPING AND HANDLING (PCS)		\$5,068.80	\$5,068.80
9.00	EA	MOISTURE TESTING		\$151.80	\$1,366.20
783.00	SY	DEMO, EXIST'G BROADLOOM		\$4.50	\$3,523.50
783.00	SY	DISPOSAL, FLOOR'G MTRLs (LABR)		\$2.88	\$2,255.04
436.00	LF	DEMO WALL BASE		\$0.72	\$313.92
436.00	LF	DISPOSAL RESILIENT		\$0.36	\$156.96
600.00	LF	S&I 6" COVE BASE		\$4.65	\$2,790.00
7,040.00	SF	FLOOR PREP, MINOR		\$0.90	\$6,336.00
783.00	SY	LIFT SYSTEM		\$19.92	\$15,597.36
7,040.00	SF	INSTALL NORA TILES		\$5.82	\$40,972.80
783.00	SY	FURNITURE, MOVING		\$7.62	\$5,966.46
84.00	LF	S & I TRANSITIONS		\$6.90	\$579.60

*Please see Clarifications and Exclusions page for full details of quotation. Please note: If paying with a credit card, a 3% fee will be applied to the total value of the quotation. If you are tax exempt for this purchase, please provide a valid tax exemption certificate to InterfaceServices. Without a valid certificate, all orders are taxable, per terms and conditions of the governing state.

Material Subtotal	\$44,151.36
Labor Subtotal	\$79,857.84
Freight	\$0.00
Tax 7.000%	\$0.00
Fee Subtotal	\$0.00
Total	\$124,009.20

Signature

Date



Solicitation Number: 061323

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Interface Americas, Inc., 1503 Orchard Hill Road, LaGrange, GA 30240 (together with its Affiliates, Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States. Sourcewell issued a public solicitation for **Flooring Materials with Related Supplies and Services** from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires August 9, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information. Supplier acknowledges that a Participating Entity may procure the Products through an authorized flooring dealer/distributor/reseller/installer ("Dealer") pursuant to a separate agreement between the Participating Entity and such Dealer. Supplier agrees to sell the Products to any such Dealer at the prices set forth in the Proposal, subject to such Dealer's acceptance of Supplier's Standard Terms and Conditions of Sale, which will be provided to such Dealer. The Participating Entity is responsible for managing its relationships with any of its Dealers. The Participating Entity acknowledges that Dealers are not Supplier's personnel or Affiliates under the Agreement and, therefore, Supplier will not be held responsible for services provided by any Dealer. For the avoidance of doubt, references in this Agreement to liabilities and obligations of Supplier only relate to direct orders by the Purchasing Entity.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered

Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, the Participating Entity shall have 10 business days after receipt to inspect Products and report damages or issues to Supplier. Failure to inspect and report within 10 business days after receipt may, at Supplier's sole discretion, result in forfeiture of Participating Entities' right to further action, and the Participating Entity will be held responsible for the entire invoice amount. Supplier must permit the Equipment and Products that contain defects, shortages, or nonconformities to be returned within sixty (60) days at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier of such defects, shortages, or nonconformities in writing within sixty (60) days after delivery of Products and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity. No action, regardless of form, arising out of or in connection with the sale of Products hereunder (other than an action by Supplier for any amount due to Supplier by a Participating Entity) may be brought more than one year after the cause of action was discovered.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. **SALES TAX.** Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. **HOT LIST PRICING.** At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States; such as federal, state, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities

to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. **TERMINATION OF ORDERS.** Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.
3. All custom orders are subject to applicable upcharges and a 10% production overrun. Custom orders may not be changed or returned. Participating Entity assumes full liability for payment on all custom orders, whether in the form of raw materials, work-in-process, or finished goods.

E. **GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. **BUSINESS REVIEWS.** Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. **CONTRACT SALES ACTIVITY REPORT.** Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);

- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcwell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcwell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcwell, the Supplier will pay an administrative fee to Sourcwell on all Equipment, and Products provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcwell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcwell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcwell's banking institution per Sourcwell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcwell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcwell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

Supplier shall have no obligation to pay an administrative fee hereunder unless and until payment is received from Participating Entities.

The amount of the administrative fee due for each Agreement quarter will be determined by the total net amount, excluding installation, adhesives, freight, taxes, allowances, claims and returns, of Products purchased by a Participating Entity during each quarter the administrative fee Program is in effect. NO ADMINISTRATIVE FEE SHALL APPLY TO INSTALLATION SERVICES.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract. Sourcewell or Participating Entity must provide at least thirty (30) days' written notice before any audit or inspection. Audits or inspections may not be carried out more frequently than once in any twelve-month period (unless required more frequently by Privacy Laws, an order of a supervisory authority, or otherwise agreed between the parties. Sourcewell or Participating Entity shall pay all reasonable costs and expenses (including without limitation any charges for the time engaged by Supplier, its personnel and professional advisers) incurred by Supplier in complying with this clause. Sourcewell or Participating Entity shall provide to Supplier a copy of any audit reports generated in connection with an audit carried out under this clause, unless prohibited by applicable law.

A. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

B. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

C. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

D. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

E. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any third party claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
 - a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
 - b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. Use; Quality Control.

- a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.
- b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. Termination. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. **ENDORSEMENT.** The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for products liability-completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance.* During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Network Security and Privacy Liability Insurance.* During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the United States in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-

1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is

hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and

disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or

liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

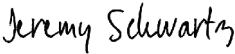
T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION


Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

061323-IFA


Sourcewell

DocuSigned by:

By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
8/4/2023 | 2:16 PM CDT
Date: _____

Interface Americas, Inc.

DocuSigned by:

By: 145C81ACBCB7403...
Jim McKeon
Title: Interface VP of Sales
8/25/2023 | 9:30 AM CDT
Date: _____

Approved:

DocuSigned by:

By: 48BAF71B0894454...
Chad Coauette
Title: Executive Director/CEO
8/25/2023 | 9:32 AM CDT
Date: _____

RFP 061323 - Flooring Materials, with Related Supplies and Services

Vendor Details

Company Name: Interface Americas, Inc.
Address: 1503 Orchard Hill Road
LaGrange, GA 30240
Contact: Sharon Johnson
Email: Contracts.Group@Interface.com
Phone: 706-812-6356
HST#: 582132517

Submission Details

Created On: Tuesday April 25, 2023 07:28:58
Submitted On: Friday June 09, 2023 11:55:32
Submitted By: Sharon Johnson
Email: Contracts.Group@Interface.com
Transaction #: ee09b138-83bd-4166-8cbc-d6555f5a9f33
Submitter's IP Address: 99.1.170.231

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	Interface Americas, Inc. (and its subsidiaries: nora Systems, Inc.; InterfaceSERVICES, Inc.)	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	Interface Americas, Inc. nora Systems, Inc. InterfaceSERVICES, Inc.	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	N/A	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	Unique Entity ID (SAM): LHM7L6MMJMA6	*
5	Proposer Physical Address:	1503 Orchard Hill Road LaGrange, GA 30240	*
6	Proposer website address (or addresses):	www.Interface.com www.nora.com www.InterfaceSERVICES.com	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Jim McKeon Interface VP of Sales 1503 Orchard Hill Road, LaGrange, GA 30240 T: (706) 812-6356 E: Contracts.Group@Interface.com	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Shannon Griffiths Interface Key Accounts Director 1503 Orchard Hill Road, LaGrange, GA 30240 T: (720) 450-4614 E: shannon.griffiths@interface.com	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Sharon Johnson Interface Contract Procurement Manager 1503 Orchard Hill Road, LaGrange, GA 30240 T: (706) 812-6356 E: Contracts.Group@Interface.com	

Table 2A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response	
10	Provide a detailed description of the products, and services that you are offering in your proposal.	<p>Interface is the worldwide leader in the design, production, and sale of Carbon Neutral environmentally-responsible modular flooring and an expert in providing installation and flooring recycling services.</p> <p>Interface Americas, Inc. is our product manufacturing division and the sole source supplier of Interface branded soft and hard surfaces. Interface modular carpet products are of premium quality from top to bottom. Our innovative backing systems set the industry standard for modular performance and recycled content while our carpet fibers are premium branded, 100% solution-dyed, post-consumer Type 6, and 6,6 Nylon. Interface Luxury Vinyl Tile (LVT) offers the durability and performance expected from our brand, is compatible with our carpet tile module sizes with no transition strips required, and is fully recycled along with our carpet tile at the end of life through our ReEntry® system. nora by Interface rubber floor covering is a powerhouse combination of sustainable quality and outstanding functionality. Pressed under high pressure, the tiles possess a thick, dense, non-porous surface. This makes them extremely resistant to wear and supports fast and easy cleaning.</p> <p>InterfaceSERVICES™, Inc., a subsidiary of Interface, is our Turnkey solution provider dedicated to providing a broad range of installation and project management services to our customers. We assign a team that gets to know your business to truly understand how best to manage your projects from inception to completion. Through our ReEntry® program, Interface reclaims used carpet tile and LVT and ensure that nothing ends up in a landfill.</p>	*
11	What levels of service (material only, turnkey, other) are being proposed?	<p>Under the Interface preferred "One Point of Contact" distribution method, we promote full project management by purchasing products and services directly with the manufacturer through our turn-key division InterfaceSERVICES, Inc.</p> <p>Other distribution methods include our local 3rd party dealer partners. All local dealers that support the Interface brand can access this agreement to support our contract members.</p> <p>For small jobs where the member may have an internal department capable of installing flooring material themselves, buying products only direct from the manufacturer is an option.</p>	*
12	Does the response include installation services?	Yes	*
13	If the answer to Line #12 above is Yes, describe in detail the following elements (Lines #14-16) of installation services.	N/A	
14	How does the Participating Entity select an installer?	Interface has an extensive network of preferred 3rd party dealers in each state and throughout the world. All local dealers that support the Interface brand can access this agreement to support our contract members. Our local account representative is your primary point of contact and can provide a list of dealers upon request.	
15	How does Proposer ensure installers are trained, experienced, and fully licensed within jurisdictions where work is performed?	<p>All Interface dealer partners are managed by the InterfaceSERVICES labor manager who conducts periodic audits of their business and our credit depart reviews their financials to ensure their accounts with us are in good standing. Our installers attend summits to share best practices and receive training to keep them up to date on the latest trends in the industry.</p> <p>They are licensed and are authorized to sell and install the Interface and nora by Interface product lines. When applicable, they also carry the necessary insurance needed for construction work.</p>	*
16	Does Proposer have a standard installation agreement it will require Participating Entities to use? If so, please upload a copy with response.	No	*

Table 2B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types of products or services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments
17	Resilient	<input checked="" type="radio"/> Yes <input type="radio"/> No	
18	Ceramic	<input type="radio"/> Yes <input checked="" type="radio"/> No	
19	Porcelain Tile	<input type="radio"/> Yes <input checked="" type="radio"/> No	
20	Wood	<input type="radio"/> Yes <input checked="" type="radio"/> No	
21	Hardwood	<input type="radio"/> Yes <input checked="" type="radio"/> No	
22	Laminate	<input type="radio"/> Yes <input checked="" type="radio"/> No	
23	Rubber	<input checked="" type="radio"/> Yes <input type="radio"/> No	
24	Vinyl	<input checked="" type="radio"/> Yes <input type="radio"/> No	
25	Broadloom	<input type="radio"/> Yes <input checked="" type="radio"/> No	
26	Carpet Tile	<input checked="" type="radio"/> Yes <input type="radio"/> No	
27	Epoxy	<input type="radio"/> Yes <input checked="" type="radio"/> No	
28	Flooring hybrids	<input type="radio"/> Yes <input checked="" type="radio"/> No	
29	Floor mats	<input type="radio"/> Yes <input checked="" type="radio"/> No	
30	Rugs	<input type="radio"/> Yes <input checked="" type="radio"/> No	
31	Supplies related to the removal, installation, maintenance, restoration, and cleaning of flooring materials complementary to the offering above (Lines #17 - 30)	<input checked="" type="radio"/> Yes <input type="radio"/> No	
32	Services related to the removal (including take back and recycling), installation, maintenance, restoration, and cleaning of flooring materials complementary to the offering above (Lines #17 - 30)	<input checked="" type="radio"/> Yes <input type="radio"/> No	

Table 3: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
33	b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	

Table 4: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
-----------	----------	------------	--

34	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Our proposal pricing is established as a ceiling price by product line item. At no time may the proposed products/services be offered according to this Contract at prices above this ceiling price without approval by Sourcewell. Prices may be reduced to allow for volume considerations and to meet the specific and unique needs of a Sourcewell Member. Allowable particular needs may include specific purchase volume considerations or the creation of custom programs based on the individual needs of Sourcewell Members.	*
35	If Proposer is including installation services within its proposal, please describe how installation services will be priced, including applicable labor rates that may apply. How will Proposer address any prevailing wage requirements of Participating Entities?	The proposed labor rates are based on prevailing wage which is established by regulatory agencies for each trade and occupation employed in the performance of public work as well as by State Departments of Labor or their equivalents.	
36	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	The proposed pricing is a percentage discount of MSRP. - Interface Carpet Tile: 68% discount - Interface LVT: 64% discount - nora by Interface Sheet Vinyl: 64% discount - nora by Interface Rubber Flooring: 44% discount - Interface Adhesive and Flooring Accessories: 32% discount	*
37	Describe any quantity or volume discounts or rebate programs that you offer.	Proposed pricing is a ceiling price and additional discounts are available based on volume.	*
38	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	All new styles introduced will be made available to the Sourcewell Member under the same terms and conditions of this agreement. Upon request, a Sourcewell member may request a "sourced good" from our Sales Representatives, and a formalized quote will be prepared under the same price discount structure of the proposed contract products.	*
39	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Contract pricing includes material costs and dealer service/project management fees. Federal, state, and local sales, use, excise, ad valorem, and other taxes, and all duties and fees imposed by any governmental authority, and installation are not included. Freight will be prepaid and added as a separate line on the invoice.	*
40	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Interface contracts with established freight carriers to procure the best freight rates available for our customers. Freight will be prepaid and added as a separate line on the invoice.	*
41	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Freight will be prepaid and added as a separate line charge on the invoice. Shipping to Alaska and Hawaii is available. Interface has elected not to provide products and services to the Canada Sourcewell members at this time.	*
42	Describe any unique distribution and/or delivery methods or options offered in your proposal.	While Interface does not own a transportation fleet, we contract with established freight carriers to procure the best freight rates available for our customers. Interface utilizes environmentally responsible packaging that is designed, produced, and distributed to our customers in a sustainable manner, and that minimizes adverse effects on the environment. All packaging is compliant with the Toxics in Packaging Prevention Act (AB 455) and must meet all additional standards and requirements outlined in the UC Sustainable Practices Policy. Interface packaging meets the following criteria listed below: <ul style="list-style-type: none"> • Uses bulk packaging. • Uses reusable packaging • Uses innovative packaging that reduces the weight of packaging, reduces packaging waste, or utilizes packaging that is a component of the product. • Maximizes recycled content and/or meets or exceeds the minimum post-consumer content level for packaging in the U.S. Environmental Protection Agency Comprehensive Procurement Guidelines. • Uses locally recyclable or certified compostable material. 	*

Table 5: Payment Terms and Financing Options

Line Item	Question	Response *
43	Describe your payment terms and accepted payment methods.	<p>Interface offers Net 30 payment terms. Payment for the Product is expected according to the terms of the agreement, Net 30 pending creditworthiness. If not approved for credit terms, cash before delivery will be required. A 3% fee will be added to all orders paid via credit card. Payment for labor is due upon receipt of the invoice after installation completion. When the installation is required, InterfaceSERVICES and local dealers may invoice separately for the flooring materials.</p> <p>The following terms shall apply to all such purchase orders:</p> <ul style="list-style-type: none"> • Subject to approval by the Vendor's credit department, based on its evaluation of Sourcewell Member's creditworthiness in its sole discretion. In the event such approval is not received, terms of payment for sales to Sourcewell or its applicable Member are cash before delivery. • Any credit terms extended to Sourcewell, or its applicable Member herein or otherwise agreed to by Vendor in writing are subject to the continued approval of Vendor's factor or credit department. Should Sourcewell or its applicable Member's creditworthiness deteriorate in the commercially reasonable opinion of Vendor during the Term, Vendor shall have the right to revise the credit terms as it reasonably deems appropriate upon written notice to Sourcewell or its applicable Member, including, without limitation, requiring cash before production or before shipment.
44	Describe any leasing or financing options available for use by educational or governmental entities.	Interface does not offer leasing or financing options.
45	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	<p>At interface, we want to enter, process, and ship your order as quickly, efficiently, and accurately as possible. In order to do that, we require the information listed below is to be included in every purchase order we receive under all purchasing and installation models outlined in response 68 under Ability to Sell and Deliver Service.</p> <ul style="list-style-type: none"> • COMPLETE COMPANY / INVOICING ADDRESS: Many times the product "ship-to" address is different than the address to which the invoice should be sent. It is critical that both of these addresses are included in every P.O. • PRODUCT NAME, COLOR NUMBER, AND NAME: At Interface, we have over 400 various standard and standard option products available in over 5000 different color combinations. We even have "product families," in which 2 completely different products may share the same color name. That is why it is critical that all of the information that describes the product ordered is included in every order. • ITEMIZED PRODUCT QUANTITY AND PRICES: We quote all of our modular carpet prices by the square yard and our LVT and rubber flooring in square feet. • ENDUSER (MEMBER) AND PROJECT JOB NAME: Project "Side Marks" or "Job Names" are important for both our customers and for Interface. For our customers, it is very helpful when tracking multiple orders for the same project or tracking numerous orders of the same product for different projects • DELIVERY OR "SHIP-TO" ADDRESS WITH PHONE NUMBER • CONTRACT NAME: To guarantee you receive the special pricing or terms as outlined in the agreement established between Interface and Sourcewell, the contract name should be noted on the order. If a dealer is purchasing on your behalf, please instruct your dealer to include this information on their orders to the mill.
46	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Yes. A 3% fee will be added to all orders paid via a credit card.

Table 6: Audit and Administrative Fee

Line Item	Question	Response *
47	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	<p>Our large Customer Service department is divided into 5 regional teams allowing each team to build a personal relationship with their customers. All Customer Service members are trained by the Interface Contract Group on contract opportunities within their regions and are provided with a copy of the member's list and pricing.</p> <p>Upon receipt of a purchase order, 3 audits are required before releasing the order for shipment.</p> <ul style="list-style-type: none"> Audit 1 is performed by the customer service member that received the order before the order is entered. Any missing information or discrepancies are discussed with the customer placing the order. Audit 2 is performed after the order has been entered in the Interface JD Edwards System. Orders received report is sent daily to the AE and their sales support partner who is over those accounts. The report includes the sold-to information, the enduser, products ordered, pricing, and contract tags if applicable. Sales provide the 3rd audit by reviewing their orders received report focusing on enduser accuracy and contract compliance. It is imperative that the customer's purchase order includes the contract name "Sourcewell" and the contracting member (enduser) name be noted on the purchase order to be processed and tracked correctly. <p>ENDUSER (MEMBER) AND PROJECT JOB NAME: Sourcewell Member (Enduser) and Project "Side Marks" or "Job Names" are essential for both our customers and for Interface. For our customers, it is beneficial when tracking contract activity, multiple orders for the same project, or tracking numerous orders of the same product for different projects.</p> <p>CONTRACT NAME: To guarantee you receive the special pricing or terms as outlined in the agreement established between Interface and Sourcewell, the contract name should be noted on the order. If a dealer is purchasing on your behalf, please instruct your dealer to include this information on their orders to the mill.</p>
48	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	<p>Interface internal metrics to track the success of our contract would include:</p> <ul style="list-style-type: none"> - Year over Year revenue delta - New account creation from the contract - Overall annual revenue
49	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	<p>Interface offers our flooring solutions to Sourcewell and will pay an administrative fee of 2% per the terms outlined below. This Rebate Program shall begin upon the Effective Date of the Agreement and end with the agreement's expiration date.</p> <p>Sourcewell members' purchases will count towards earning a 2% rebate of product sales hereunder. For purposes of this rebate program, a purchase will be deemed to occur upon the Supplier's (or one of its affiliates') receipt of payment from Sourcewell Members. NO REBATE SHALL APPLY TO SERVICES.</p> <p>Within thirty (45) days after the quarter end of each Agreement Year, Supplier will issue rebate payment to Sourcewell via a check, wire transfer, or otherwise.</p>

Table 7: Company Information and Financial Strength

Line Item	Question	Response *
50	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	<p>Interface is a global flooring solutions enterprise with an integrated portfolio of carpet tile and resilient flooring products, where everything is third-party certified carbon neutral. With our design approach to flooring systems, we help our customers create high-performance interior spaces that have a positive impact on people's lives and the planet. Our range includes Interface® carpet tile and LVT, and nora® by Interface rubber flooring for commercial and residential spaces. It began in 1973 when our founder, Ray Anderson, saw a carpet tile in Europe and recognized its future potential in modern offices. He introduced the concept to America and started a commercial flooring revolution that would spread around the world. Our carpet tiles come in a wide variety of colors, patterns, textures, pile heights, and densities. These varieties are designed to meet both the practical and aesthetic needs of a broad spectrum of commercial interiors.</p> <p>In 2016, we began offering a category of products we call modular resilient flooring, and our first product introductions into this category were LVT products in the United States. Our LVT products are modular and come in sizes that match certain of our modular carpet tile squares and planks. Some of them are engineered to the same or similar height as our modular carpet, which means our customer has the ability to install our LVT and modular carpet products side by side without transition strips or layering.</p> <p>With the acquisition of nora in 2018, we began offering rubber flooring products under the established noraplan and norament brands which enhance the Company's fast-growing resilient flooring portfolio. Rubber flooring is ideal for applications that require hygienic, safe flooring with strong chemical resistance. Rubber flooring is extremely durable compared to other flooring alternatives.</p> <p>Our sustainability strategy began more than 25 years ago with initiatives aimed at reducing waste, environmental footprint, and costs. With our more recent Climate Take Back initiative, we seek to lead the industry in designing and making products in ways that will maintain a climate fit for life.</p> <p>Interface is third-party certified as a Carbon Neutral Enterprise. We neutralized our carbon impact across our entire business, including all operations and our full value chain, marking an important milestone toward our objective to become a restorative and carbon-negative enterprise by 2040.</p>
51	What are your company's expectations in the event of an award?	Interface expects to have the opportunity to offer and sell its flooring products and related services to Sourcewell members throughout the United States. We also understand that while a Sourcewell contract would provide the opportunity to do business with Sourcewell members, Interface must compete with other vendors to win its share of the market.
52	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	<p>Interface is a large publicly traded corporation on the NASDAQ exchange under the symbol, "TILE." Interface has grown into a billion-dollar corporation. Interface is constantly trying to improve our innovation.</p> <ul style="list-style-type: none"> * 50 Years of Innovation. * Sales in 100+ Countries. * 3 Manufacturing sites on 4 Continents * 3,600 Global Employees * Global Revenue: 1.2 Billion. <p>A copy of our 2022 Annual Report has been provided as an attachment.</p>
53	What is your US market share for the solutions that you are proposing?	<p>Interface secured our status as a global, world-class flooring solutions company by flexing our strategic muscle to build and grow a diversified product portfolio. Just a few years ago, nearly 100% of our sales were from carpet tile. Today, we have reached more than \$120 million in LVT sales, and our acquisition of nora® has proven to be a resounding success as we continue to take share in the rubber category. Carpet tile accounts for approximately 60% of our 2022 sales.</p> <p>Our diversified product portfolio has helped us deliver on a segmentation strategy that has moved us outside of the office market and further into healthcare, education, multi-family, and public buildings – growth sectors that account for more than half of our global sales in 2022.</p>
54	What is your Canadian market share for the solutions that you are proposing?	Our sales in the Canadian market accounted for 10% of our 2022 Americas sales.
55	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No. Interface has never petitioned for bankruptcy protection.

56	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Interface Americas, Inc. is our product manufacturing division and the sole source supplier of Interface branded soft and hard surfaces. We currently have hundreds of Interface-employed sales representatives who interact with end-user customers as well as dealers/contractors located across the United States. Our business model incorporates the following methods to support products and services under the Sourcewell agreement: Our preferred "One Point of Contact" method, we promote InterfaceSERVICES to manage your projects. InterfaceSERVICES™, Inc., a subsidiary of Interface, is our Turnkey solution provider dedicated to providing a broad range of installation and project management services to our customers. We assign a team of Interface employed personnel highly trained in managing your projects from inception to completion. Interface has an extensive network of preferred 3rd party dealers in each state and throughout the world. All Interface dealer partners are managed by the InterfaceSERVICES labor manager who conducts periodic audits of their business. They attend regular installer summits to share best practices and training to keep them up to date on the latest trends in the industry.	*
57	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	Interface has never been barred or suspended from doing business in any geographical area or business segment.	*

Table 8: Industry Recognition & Marketplace Success

Line Item	Question	Response *
58	Describe any relevant industry awards or recognition that your company has received in the past five years.	<p>Interface Awards & Recognition</p> <p>2022 AWARDS</p> <ul style="list-style-type: none"> Healthcare Facilities Symposium Distinction Awards Metropolis Planet Positive Awards Spaces4Learning New Product Award 2022 Interior Design HiP Award - Education/Government/Institutional Flooring Honoree Interior Design HiP Award - Health & Wellness Flooring Winner Interior Design HiP Award - Workplace Carpet Honoree Interior Design HiP Award - Workplace Hard Flooring Honoree Interior Design HiP Award - Hospitality Flooring Honoree Interior Design HiP Award - HiP Manufacturer Rising Star Winner Interior Design Best of Year Awards - Honoree Metropolis Likes Winner E+E Leader Awards - Carbon Negative Carpet Tiles and Backings NYCxDesign - Finalist <p>2021 AWARDS</p> <ul style="list-style-type: none"> Fortune Change the World - Winner Interior Design HiP Award - Health and Wellness Winner Interior Design HiP Award - Hospitality Honoree Interior Design HiP Award - Education/Government/Institutional Honoree Interior Design HiP Award - Workplace Hard Surface Honoree Interior Design HiP Award - Workplace Carpet Honoree Interior Design HiP Award - Lifetime of HiPness Winner Interior Design HiP Award - Leader Honoree Interior Design HiP Award - Marketer Honoree Metropolis' #MetropolisLikes NeoCon Winner Reddot's 2021 Rubber Flooring Winner Interior Design's NYCxDesign Award Contract Flooring Honoree 2021 Sustainability Leaders Survey by GlobeScan and SustainAbility Metropolis' Planet Positive Award Honoree Spaces4Learning's New Product Award Winner Floor Covering Weekly's GreenStep Awards - Pinnacle Award Honoree Interior Design's NYCxDESIGN Award - Contract Flooring Honoree BuildingGreen's Top 10 Products for 2021 <p>2020 AWARDS</p> <ul style="list-style-type: none"> Fast Company's Most Innovative Companies - Energy Category

		<ul style="list-style-type: none"> Corporate Knights' Green 50 Architect Magazine's Spring Product Call Metropolis' #MetropolisLikes NeoCon Award Floor Covering Weekly's GreenStep Awards - Practice / Process Nominee ArchDaily's Building of the Year 2020 Finalist Interior Design NYCxDesign Awards - Contract Flooring Honoree Interior Design HiP Award - Workplace Hard Flooring Honoree Interior Design HiP Award - Workplace Flooring Honoree Interior Design HiP Award - Manufacturer: Leader Winner Interior Design HiP Award - Hospitality Flooring Winner Designer Pages' Spec Star Winners Spaces4Learning's New Product Awards - Flooring Facility Executive's Readers' Choice Awards - Flooring BUILDINGS Product Innovations Award - Grand Prize Winner FacilitiesNet Vision Awards - Interiors Winner Spaces4Learning New Product Award - Building Interiors - Flooring Atlanta Business Chronicle Georgia's Top 50 Public Companies 2020 Sustainability Leaders Survey by GlobeScan and SustainAbility Indesign Live's 2020 Sustainability Awards - Green Building Material Innovation Winner Metropolis' #MetropolisLikes NYXxDESIGN Award Winner UN Climate Change's 2020 Global Climate Action Award Winner FX's 2020 International Interior Design Awards - Floor Covering Category Winner FX's 2020 International Interior Design Awards - Product Designer of the Year Category Winner Interior Design's 2020 Best of Year Awards - Modular Carpet Category Winner Interior Design's 2020 Best of Year Awards - Environmental Impact Category Honoree <p>2019 AWARDS</p> <ul style="list-style-type: none"> Modern Luxury Interiors' 2019 Design Excellence Awards - Silver Winner Metro Atlanta Chamber's 2019 E3 Awards - Built Environment Award Winner 2019 Sustainability Leaders Survey by GlobeScan and SustainAbility World Architecture News Awards - Adaptive Reuse Category Winner Georgia Trend's Top 100 Public Companies Atlanta Urban Design Commission Awards - Award of Excellence for Sustainable Design AIA's Georgia Design Awards Interior Design's NYCxDesign Awards Contract Flooring Honoree Building Design + Construction's 101 Top Products of 2019 Interior Design's Best of Year Awards - Sustainable Design Winner Atlanta Business Chronicle's 40 Under Forty Awards Floor Covering Weekly's GreenStep Awards Metropolis' #MetropolisLikes NeoCon Award BUILDINGS Product Innovations Award Interior Design HiP Award - Workplace Hard Flooring Winner Interior Design HiP Award - Health & Wellness Flooring Honoree Interior Design HiP Award - Marketer Honoree Interior Design HiP Award - Manufacturer Rising Star Honoree Interior Design HiP Award - Education/Government/Institutional Flooring Honoree Interior Design HiP Award - Manufacturer Leader Winner ARCHITECT Magazine's Spring Product Call <p>2018 AWARDS</p> <ul style="list-style-type: none"> Fast Company's Innovation by Design Awards School Planning & Management and College Planning & Management 2018 New Product Award Winner Building Design + Construction's 101 Top Products - Flooring Interior Design's Best of Year Awards - Hard Flooring Honoree Interior Design's Best of Year Awards - Modular Carpet Honoree 2018 Sustainability Leaders Survey by GlobeScan and SustainAbility Georgia Water Coalition's Clean 13 Floor Covering Weekly's GreenStep Awards - Product Winner BUILDINGS' Product Innovations Award Runner-Up Interior Design HiP Award - Workplace Flooring: Hard Surface Winner 	
59	What percentage of your sales are to the governmental sector in the past three years?	5% of Interface sales are attributed to governmental sector.	*
60	What percentage of your sales are to the education sector in the past three years?	15% of Interface sales are attributed to the educational sector.	*

61	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	<p>Interface's experience with state and education contracts is extensive. We continue to maintain cooperative agreements with Sourcewell, OMNIA, Equalis Group, and E&I.</p> <p>Our state and education contract sales continue to grow year over year. Interface holds forty-four state and education contracts of which seven of these state contracts utilize the Sourcewell agreement as their basis of award.</p> <p>Sales under our state, institutional, and cooperative purchasing contracts have exceeded fifty million dollars for the 2020-2022 term. During fiscal years 2020 and 2021, the COVID-19 pandemic impacted areas where we operate and sell our products and services. Government restrictions and shutdowns around the world resulted in lower contract sales, but we are seeing a strong recovery for the 2023 term exceeding, or pre-pandemic contract sales records.</p>	*
62	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Interface has held a Federal GSA contract for over thirty-nine years. Our GSA Contract (GS03F056AA) generates over one million in annual sales each year. Interface is proud to be a new supplier for the United State Air Force with a recently awarded five-year contract.	*

Table 9: Top Five Government or Education Customers

Line Item 63. Provide a list of your top five government, education, or non-profit customers (entity name is optional) to whom you have provided equipment, products, or services similar to the solutions sought in this RFP, including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Penn State University	Education	Pennsylvania - PA	Supply and install Interface branded carpet tile, LVT and rubber flooring.	Over 120K Square Yards	Over 3.1 million	*
Ft. Worth ISD	Education	Texas - TX	Supply and install Interface branded carpet tile, LVT and rubber flooring.	Over 107K Square Yards	Over 2.3 million	*
Los Alamos National Laboratory	Government	New Mexico - NM	Supply and install Interface branded carpet tile, LVT and rubber flooring.	Over 118K Square Yards	Over 2.6 million	*
University of Georgia	Education	Georgia - GA	Supply and install Interface branded carpet tile, LVT and rubber flooring.	Over 103K Square Yards	Over 1.9 million	*
Eagle Mountain Saginaw ISD	Education	Texas - TX	Supply and install Interface branded carpet tile, LVT and rubber flooring.	Over 94K Square Yards	Over 1.8 million	*

Table 10: References/Testimonials

Line Item 64. Supply reference information from three customers to whom you have provided equipment, products, or services similar to the solutions sought in this RFP and who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Pinellas County School Board	Chris Mano	727-547-7152; manoc@pcsb.org	*
School District of Manatee County	Rusty Moore	941-708-8800 x44112 Moore1r@manateeschools.net	*
Broward County Public Schools	Tony Grayson	754-321-4622 Tony.grayson@browardschools.com	*

Table 11: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
-----------	----------	------------	--

65	Sales force.	<p>An important component of our competitive position is the quality of our management team and its commitment to developing and maintaining an engaged and accountable workforce.</p> <p>Our professional field sales staff will help you choose the flooring for your application and answer your product specification questions. We work with architects, designers, consultant engineers, flooring contractors, and owners every day. It's our job to provide comprehensive customer service, project planning, product specification, technical support, and dependable order processing.</p> <p>Our Key Accounts Directors are specialists in their field and their experience spans a wide spectrum of segments including healthcare, education, and public buildings. Their advice can be invaluable on complex projects. By sharing our specialized knowledge with you, we can help you specify flooring with the functional properties you need for different spaces. This gives you more time to focus on your overall design concept, which is particularly important on large-scale projects.</p>	*
66	Service force.	<p>We assure Sourcewell that your members will be serviced to the highest level of attention and responsiveness. We have 40+ in-house and field service team members with many talents and areas of expertise from design concepts, and turn-key installation through our subsidiary, InterfaceSERVICES to recycle your old carpet through our ReEntry program.</p> <p>Our Technical Department is the primary contact for installation companies and contractors concerning sub-floor preparation, installation techniques, questions of care, and cleaning. We are always ready to share our knowledge of rubber flooring installation and maintenance. Warranty and maintenance manuals can be provided, and on-site training is available.</p>	*
67	Dealer network or other distribution methods.	<p>Interface has an extensive dealer network that has completed sales and installation training. They are licensed and are authorized to sell and install the Interface and nora by Interface product lines. When applicable, they also carry the necessary insurance needed for construction work.</p> <p>These authorized dealers are independently owned throughout the US and will be the point of contact for quotes, take-offs, logistics, and invoicing. Interface will make contract pricing available to local dealers.</p> <p>All local dealers that support the Interface brands can access this agreement to support our contract members. A list of dealers is available upon request.</p>	*

68	Describe in the detail the ordering process, including the respective roles of distributors, dealers, or others (including sub-contractors) in providing solutions to Participating Entities. This may include a step by step process identifying who is responsible for meeting the needs of the Participating Entity at each stage of delivery.	<p>We successfully employ the following purchasing and installation models for our contract members.</p> <p>1) MANUFACTURER - ONE POINT OF CONTACT: Under the Interface preferred "One Point of Contact" distribution method, we promote full project management by purchasing product and services directly with the manufacturer through our turn-key division InterfaceSERVICES, Inc. Mr. Barry Ryskamp will be the primary point of contact for the Sourcewell members with a highly skilled staff operating under his direction. The member's purchase order must be issued to InterfaceSERVICES at the address noted below.</p> <p>Interface Americas, Inc. dba InterfaceSERVICES, Inc. 106 Northpoint Parkway, Suite 300, Acworth, GA 30102 T: (800) 909-7757 E: Contract.Services@Interface.com F: (770) 966-1127</p> <p>2) LOCAL DEALERS - DEALER-ASSISTED PURCHASING: This route to market is through a network of independent dealers who carry out local delivery procedures and installation. These dealer partners and distributors are responsible for handling the project take-offs, placing the carpet material order to Interface, coordinating shipment to the job site with the customer, scheduling installation with the customer and any costs associated with these items, and the labor installation costs and labor warranty. Interface will make contract pricing available to local dealers. All local dealers that support the Interface brand can access this agreement to support our contract members.</p> <p>3) MANUFACTURER - MATERIAL SOURCE: Members planning the installation of small projects in-house and Local Dealers will purchase material only direct from the mill as their material source point of contact.</p> <p>Interface Modular Carpet and LVT Material Source:</p> <p>Interface Americas, Inc. 1503 Orchard Hill Road, LaGrange, GA 30240 Tel: (800) 634-6032 Email: Orders@Interface.com</p> <p>Interface Rubber Flooring Material Source:</p> <p>Nora Systems, Inc. (nora by Interface) 9 Northeastern Blvd, Salem, NH 03079 Tel: (800) 336-5096</p>
69	Please describe the relationship between Proposer any distributors, dealers, or others (including sub-contractors).	<p>Interface firmly believes that our success as a leader in the commercial carpet industry and as a corporate role model in our global and local communities is closely tied to our relationships with our business partners.</p> <p>Interface has a nationwide network of independent dealers that can provide mill certified installation and service. Local dealers that offer the Interface brand will be able to support the needs of the contract members. To be included in the Interface dealer network program, each dealer has been trained in the installation of the Interface and nora by Interface branded flooring products and their financial standing has been reviewed by Interface.</p> <p>These professionals include established minority-owned service providers that will offer contract members an opportunity to expand their supplier bases with qualified and certified minority-owned suppliers.</p>
70	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	<p>Interface Customer Service is located in LaGrange, Georgia, and Salem, New Hampshire where there is phone coverage from 8:00 a.m. until 5:00 p.m. EST, Monday through Friday. We currently have hundreds of Interface employed Account Representatives who interact with end-user customers as well as dealers located across the United States. Our representatives in your area will be the after-hours point of contact and can support all our your needs 24 hours a day.</p> <p>Standard Product Production Lead Time:</p> <ul style="list-style-type: none"> • Modular carpet tile (6 – 10 weeks) • LVT (8 – 12 weeks) • Rubber Flooring (8 – 12 weeks)

71	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	Through our corporately employed sales staff and extensive dealer networks, we would be more than willing and capable to service all Sourcewell members across the United States.	*
72	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Interface has elected to not provide products and services to the Canada Sourcewell members at this time.	*
73	Does Proposer intend to serve nonprofit agencies if awarded a contract?	Yes	
74	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	None. Interface will support all geographic areas of the United States.	*
75	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	None. Interface is not aware of any restrictions that would prohibit our ability to service all public sector market segments or US-based Sourcewell members.	*
76	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	None. Interface is not aware of any restrictions that would prohibit our ability to service these geographical areas.	*

Table 12: Marketing Plan

Line Item	Question	Response *
77	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	<p>Interface has a dedicated marketing department and incredible online tools which will provide easy access to flooring samples and specifications by the Sourcewell members. Our ninety-day marketing plan begins from the award date of the agreement describing the strategy to market the agreement to public agencies nationwide immediately upon award. This plan could include, but is not limited to:</p> <ul style="list-style-type: none"> • Creation and distribution of a co-branded press release to trade publications • Announce contract details, and contact information through a multiple-touch email campaign to all Sourcewell members. • Design, publication, and distribution of co-branded marketing materials as needed per Interface's discretion. • At Interface's discretion, plan to attend and participate in national, regional, and Interfacer-specific trade shows, conferences, and meetings throughout the term of the agreement. <p>Ongoing marketing and promotion of the agreement to the members will continue throughout its term (case studies, collateral pieces, presentations, promotions, etc.)</p>
78	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	<p>Our website can be found at www.Interface.com or www.nora.com. The website is a searchable online library of all products available on the Sourcewell contract. Here, customers can find out who we are as a company, high-level information about our products, market segment information, how to contact us, and the practices that have put us on the road to being a sustainable company.</p> <p>In addition, through our website, we have made it easy to view and request samples of our products. We also use technology that allows us to provide digital, simulated samples of our products, which helps reduce raw material and energy consumption associated with our samples.</p> <p>Connect with us: Facebook: https://www.facebook.com/Interface Twitter: https://twitter.com/InterfaceInc YouTube: https://www.youtube.com/c/interface Pinterest: https://www.pinterest.com/interface/ LinkedIn: https://www.linkedin.com/company/interface</p>
79	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	<p>Sourcewell's opportunity to market nationally with a unified contract message should continue to increase contracts arising from this RFP along with Sourcewell's continued guidance and encouragement of vendor relationships with an insight into the best way to support and serve their members.</p> <p>Interface will distribute the Sourcewell pricing and pricing strategy through email to our sales force individually providing the information to each representative. Further, Interface publishes an in-house newsletter called, "The Sales Playbook." This is published every month and will allow us to describe the product and pricing strategy for the Sourcewell contract. Finally, Interface also has an Internal Facebook called Workplace. All Interface sales associates have access to Workplace, and information, as well as the ability to ask and answer questions, is resident there.</p>
80	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Interface does not offer e-procurement ordering platforms for products or services. Due to the complex components a flooring project may require, a Sourcewell member-driven online selection and ordering process would not ensure the entire needs of the flooring project are taken care of.

Table 13: Value-Added Attributes

Line Item	Question	Response *
81	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	<p>Interface is a carpet manufacturer but can offer training and instruction manuals on proper installation and maintenance practices. Upon request, Interface can provide in-house maintenance training that includes a detailed explanation of our maintenance recommendations, a review of current equipment and chemicals, a walk-through of the facility pointing out areas of concern, and if needed, a live demonstration of the proper use of the maintenance equipment. We can accommodate any special request the client has including multiple training sessions for off-shift employees.</p> <p>Although we cannot offer a maintenance service program, our approved installers may have a solution. By implementing a routine carpet maintenance program, you preserve and maintain your floor covering and extend the life of your carpet investment.</p>

82	Describe any technological advances that your proposed products or services offer.	<p>Carbon Neutral Floors: The flooring products we sell are carbon neutral across the full product life cycle through our Carbon Neutral Floors program.</p> <p>Product Transparency: We enlist outside partners to evaluate the environmental and human impacts of our flooring.</p> <p>Recycling & Reuse: We have been actively collecting and recycling post-consumer vinyl-backed carpet tiles for more than 25 years.</p>	*
83	Describe any “green” initiatives or Environmental, Social, and Governance (ESG) that relate to your company or to your products or services, and include a list of the certifying agency for each.	<p>In more than twenty-five years since starting our sustainability journey, we have transformed our company and achieved aggressive goals. We have deeply reduced the environmental impacts of our business and operations, transformed our supply chain and our products, and implemented new business models.</p> <p>We remain committed to achieving the aspirational goals we set when we started our sustainability journey, and we continue to challenge ourselves to embrace transformational new goals. In 2016, we committed to a new mission – to reverse global warming and create a climate fit for life. Utilizing guidance under the UN's Sustainable Development Goals and other science-based methodologies, Climate Take Back™ calls us to find ways to not only operate a net-zero business but also to create a positive impact on the environment through our operations.</p> <p>Our Climate Take Back plan includes our goals to be carbon negative by 2040 and to operate our manufacturing sites with 100% renewable energy. Interface has significantly reduced its carbon emissions over the past few decades. The flooring products we sell — including carpet tile, LVT, and rubber — are carbon neutral across their full product life cycle through our third-party verified Carbon Neutral Floors™ program, as well as our business through our Carbon Neutral Enterprise program. Our programs are third-party verified to PAS 2060.</p> <p>Quantifying the Impact: We don't merely talk the talk on sustainability—we walk the walk.</p> <ul style="list-style-type: none"> • 76% of energy used at our manufacturing sites is renewable. • 96% reduction of market-based GHG emissions at our manufacturing sites. • 85% of manufacturing material waste sent to landfills are down since 1996. • 50% of the materials in our flooring products are recycled or bio-based. 	*
84	Describe how your products contribute to or promote the health, quality of life and well-being of our members and others (e.g., Low VOC emissions, minimal acoustical impact, allergen repellant materials, light reflectant).	<p>At Interface, we create floors that combine visual appeal, functional performance, and design freedom. Interface commercial flooring products can improve your space, including odor resistance and high-performance fibers.</p> <ul style="list-style-type: none"> • Our premium, solution-dyed fibers with a low modification ratio ensures long-lasting performance. We choose fibers with the highest recycled content possible (post-consumer and post-industrial) to lower the environmental impact of our products. • All Interface flooring and adhesives are third-party certified for low VOC emissions in compliance with the California Department of Public Health (CDPH) 01350 Standard. • i2 makes long-term maintenance easy and maximizes your bottom line. Less waste means more savings. • Industry-leading protection against the growth of mold, mildew, and other odor-causing microorganisms <p>Interface offers a breadth of LVT styles in various sizes and finishes from popular stones and woodgrains to playful patterns and sophisticated textures. As part of our overall flooring system, our LVT is designed to integrate with our carpet tiles, vinyl sheet, and nora® rubber. So, you can create a cohesive look throughout your space with flooring types that are just right for each area. Our LVT has a high-quality finish, making it ideal for residential and commercial environments.</p> <ul style="list-style-type: none"> • Our superior Sound Choice™ backing means less noise, even on hard floors – so you can build spaces made for concentration. • Our luxury vinyl tiles use a Ceramor™ ceramic bead coating – so it's resistant to scratching and scuffing. • LVT can be fit into place with ease, often without the need for transition strips. 	

85	Identify any third-party issued eco-labels, ratings, ESG scores or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation (such as: FloorScore, Formaldehyde Emission Standards, FSC Certified, EPDs, HPDs, LEED, WELL Building Standard), life-cycle design (cradle-to-cradle), or other green/sustainability factors.	<p>At Interface, we are committed to product transparency. We voluntarily disclose product ingredients through Environmental Product Declarations (EPDs) and Health Product Declarations (HPDs). Over 90% of our products in carpet tile, resilient, and rubber are covered by EPDs. We also provide ingredient detail on our products through sustainable product certifications including Cradle to Cradle and Declare product labels.</p> <ul style="list-style-type: none"> Environmental Product Declaration (EPD): https://www.interface.com/US/en-US/sustainability/epds.html Health Product Declaration (HPD): https://www.interface.com/US/en-US/sustainability/hpds.html <p>We also provide ingredient detail on our products through sustainable product certifications including Cradle to Cradle and Declare product labels.</p> <ul style="list-style-type: none"> Carbon Neutral Floors: https://www.interface.com/US/en-US/sustainability/carbon-neutral-floors.html Cradle 2 Cradle Silver: https://c2ccertified.org/certified-products-and-materials/interface-modular-carpet-on-cquestbiobiox Green Label Plus: https://carpet-rug.org/testing/green-label-plus/?highlight=green%20label%20plus GREENGUARD Gold: https://spot.ul.com/main-app/products/detail/616489c83236aec8c1dc5062?page_type=Products%20Catalog FloorScore: https://www.scsglobal.com/services/floorscore 	*
86	Please identify whether Proposer is a minority, women, veteran owned business enterprise, a small business entity, or a labor surplus area firm. If so, please provide all certification forms. Additionally, please describe how Proposer may partner with these entities in performance of this contract.	Interface Americas, Inc. is a large, diverse, publicly-traded company. Our desire at Interface is to build opportunity while maximizing social responsibility and that desire has given rise to increasingly effective diversity initiatives in our company. Interface will make every effort to ensure that all small business concerns have an equitable opportunity to compete for subcontracts, and direct Sourcewell members to SBA-defined local dealers in their area.	*
87	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	<p>Interface offers a unique and valuable resource with concept design services, turnkey project management, and flooring reclamation. Our team has many value-added services to help with all of your flooring needs.</p> <p>Services Offered:</p> <ul style="list-style-type: none"> Design Consultation – phone or field consultation with a concept designer Turnkey – finish plan and rendered plan, estimates, carpet and LVT, material and labor quotes, phasing schedules, and installation diagrams Design Service – 5 to 7-day turnaround Solution Providers – provide finish plan options Product/Color suggestions Multiple Locations – provide a consistent design and installation service Construction Documents – provide DXF file to the customer Technical Support – partner with installation teams to assure accurate installation <p>Turnkey project management: InterfaceSERVICES™, Inc., a subsidiary of Interface, is our Turnkey solution provider dedicated to providing a broad range of installation and project management services to our customers. We dedicate a team that gets to know your business to truly understand how best to manage your projects from inception to completion.</p> <p>Carpet Recycling: ReEntry® is Interface's product end-of-life solution to keep as much flooring as possible out of landfills around the world. We will take our products as well as approved competitors' products back anywhere in the world. Interface's ReEntry program arranges for the reclamation, reuse, and recycling of our products, ensuring that no product that enters our system ends up in the landfill.</p>	*

Table 14A: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *
-----------	----------	------------

88	Do your warranties cover all products, parts, and labor?	<p>If a product fails to perform as warranted, Interface will correct the problem at no charge. Interface warrants its modular carpet and LVT products for up to 15 years from the date of invoice. Rubber flooring and accessories will have a site-specific wear warranty that will cover 10 years.</p> <p>All Interface products are warranted against excessive surface wear, edge ravel, backing separation, shrinking, stretching, and static electricity. A 20-year warranty is offered for modular carpets when used in the classroom, corridor, and office applications in schools (K-12 and higher education). Claims Procedure - Interface's carpet must be installed using the company's Installation guidelines and specifications to validate the warranty. We have a certified and trained technical support department, Customer Quality Assurance, which can respond quickly to assist with any issue or problem.</p> <p>See Attachment: Product and Workmanship Warranties - Interface Americas in support of the products offered in this RFP.</p>	*
89	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	This warranty does not cover tears, burns, cuts, pulls, or other damage, deterioration, problems, or loss caused by abuse, neglect, misuse, improper installation, improper maintenance, flood, use on stairs, or use with athletic equipment. Moisture and pH testing are not the responsibility of Interface, and issues related to or arising from excessive moisture and/or pH are specifically excluded from this warranty except as expressly set forth herein and in Interface's installation instructions. This warranty does not cover any problems or damages arising from or related to the use of adhesives or non-recommended installation techniques or conditions.	*
90	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Yes	*
91	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	<p>None, within the United States. All inquiries, complaints, or warranty claims should be directed to the local Interface sales primary point of contact any time of day, 24/7, 365 days/year. An immediate plan of action will be discussed with the Sourcewell members' point of contact and put in motion depending on the issue and action required. All resources available to Interface would be utilized to address the problem immediately. These resources include field service directors and technicians and local service providers, and partners. If immediate action is not necessary, a Customer Quality Response Form will be completed, forwarded, and assigned to one of the Field Service Directors who will review the claim. If resolution by phone is impractical, the claim will be assigned to one of the Field Service Directors, and the Sales Representatives will arrange for an on-site meeting with the customer and the installation floor covering contractor. At that point, a recommendation for the resolution of the claim will be made and expedited.</p> <p>Interface has elected not to provide products and services to the Canada Sourcewell members at this time.</p>	*
92	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	The manufacturer's product warranty will apply.	*

93	What are your proposed exchange and return programs and policies?	<p>Interface takes full responsibility for our errors and supports our customers when their choice or products change.</p> <p>ORDER CHANGES: All order change and cancellation requests are subject to Seller approval and Seller reserves the right to use its sole judgment and discretion when and under what circumstances it will approve a change to or cancellation of an order. In the event Buyer desires to cancel any order after Seller's Order Confirmation has been sent to Buyer, Buyer shall be charged a minimum fee of 25% of the purchase price, which fee shall be due and payable to Seller within 30 days of cancellation. Buyer and Seller agree that the damages which Seller would incur in the event of cancellation are difficult to estimate and that the cancellation fee is a reasonable estimate of the likely damages in such event.</p> <p>INSPECTION: Buyer must inspect Products immediately upon delivery and report shortages or issues to Seller no later than 10 days after receipt. Failure to inspect and report within 10 days after receipt may, at Seller's sole discretion, result in forfeiture of Buyer's right to further action, and Buyer will be held responsible for the entire invoice amount. Anything herein to the contrary notwithstanding, to the extent that any defects, shortages or nonconformities in Products are discoverable by inspection upon delivery of Products to Buyer, all obligations of Seller to Buyer with respect to such defects, shortages, or nonconformities (other than Seller's obligations under the Limited Warranty set forth below) shall be deemed to be waived by Buyer unless Buyer notifies Seller of such defects, shortages, or nonconformities in writing within sixty (60) days after delivery of Products. No action, regardless of form, arising out of or in connection with the sale of Products hereunder (other than an action by Seller for any amount due to Seller by Buyer) may be brought more than one year after the cause of action has arisen.</p> <p>RETURNS: All returns are subject to Seller approval and must comply with Seller's return policies as communicated by Seller at the time of return. No partial returns will be accepted. No adhesives will be accepted for return. At Seller's discretion, a restocking charge of 45% or more of the purchase price of Products may be charged on returns; credit will only be issued on receipt of material that is NEW and in SALEABLE condition.</p>	*
94	Describe any service contract options for the items included in your proposal.	<p>Interface is a flooring manufacturer. Although we cannot offer service contracts such as a flooring maintenance service program, our approved installers may have a solution outside of this agreement.</p> <p>Interface offers instructions on proper installation practices and in-house maintenance training that includes a detailed explanation of our maintenance recommendations, a review of current equipment and cleaning agents, a walk-through of facilities, and demonstrations for the proper use of the maintenance equipment. A contract is not required for these services and is free of charge to our customers.</p>	*

Table 14B: Performance Standards or Guarantees

Describe in detail your performance standards or guarantees, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your performance materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
95	Describe any performance standards or guarantees that apply to your services	Interface will monitor satisfaction through customer surveys, key performance indicators, and depending on Sourcewell preference, weekly, monthly, or quarterly business review meetings. Customer surveys monitor satisfaction rates for response time, quality of the information received, professionalism, and convenience. KPIs measure order accuracy, off quality, on-time delivery, purchase history, stock and hold inventory levels, diversity spending, and recycling. We have found the most effective way to measure customer satisfaction is through face-to-face business review meetings covering all the aforementioned topics.	*
96	Describe any service standards or guarantees that apply to your services (policies, metrics, KPIs, etc.)	Sense of Urgency-Shipping first quality carpet on time is our number one priority. Our on-time delivery rate is greater than 95%. In 2022 our off-quality claim rate was 1.34% compared with industry average rates of 3% to 5%. It is our goal to address claims immediately and offer solutions in a timely and effective manner.	*

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
 2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
 3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
 4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."
- [Pricing](#) - Sourcewell - Interface Americas, Inc. Price List 6.13.2023.xlsx - Friday June 09, 2023 11:00:16
 - [Financial Strength and Stability](#) - Annual Report 2022_Interface Americas.pdf - Monday June 05, 2023 13:29:17
 - [Marketing Plan/Samples](#) - Marketing Plan - Interface Americas, Inc.pdf - Tuesday June 06, 2023 11:12:27
 - [WMBE/MBE/SBE or Related Certificates](#) - WMBE_MBE_SBE Certification Statement_Interface Americas.docx - Friday June 09, 2023 11:42:22
 - [Warranty Information](#) - Product and Workmanship Warranties - Interface Americas.pdf - Thursday May 18, 2023 14:33:48
 - [Standard Transaction Document Samples](#) - Invoice Sample_Interface Americas.pdf - Friday June 09, 2023 07:49:10
 - [Requested Exceptions](#) - RFP_061323_Flooring_Contract_Template_IFS Redlines 05.17.2023.docx - Monday June 05, 2023 13:27:09
 - [Upload Additional Document](#) - Additional Documents_Interface Americas.pdf - Friday June 09, 2023 11:14:19

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Sharon Johnson, Contract Procurement Manager, Interface Americas, Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_7_RFP_061323_Flooring Fri June 2 2023 03:02 PM	<input checked="" type="checkbox"/>	1
Addendum_6_RFP_061323_Flooring Tue May 30 2023 03:03 PM	<input checked="" type="checkbox"/>	1
Addendum_5_RFP_061323_Flooring Tue May 23 2023 03:08 PM	<input checked="" type="checkbox"/>	1
Addendum_4_RFP_061323_Flooring Thu May 18 2023 01:36 PM	<input checked="" type="checkbox"/>	2
Addendum_3_RFP_061323_Flooring Wed May 17 2023 04:25 PM	<input checked="" type="checkbox"/>	1
Addendum_2_RFP_061323_Flooring Tue May 16 2023 03:20 PM	<input checked="" type="checkbox"/>	1
Addendum_1_RFP_061323_Flooring Tue May 9 2023 09:07 AM	<input checked="" type="checkbox"/>	1

ORDERING INSTRUCTIONS	
<p>We successfully employ the following purchasing and installation models for our contract members.</p> <p>* All purchase orders and quotes should be itemized so contract rates for Product and Services can be easily verified.</p> <p>* The agreement name must be noted on all purchase orders.</p> <p>* LOCAL DEALERS - DEALER ASSISTED PURCHASING:</p> <p>Purchase products through local dealers. The members’ purchase order will be issued in the name of the selected local dealer. The local dealer will be the point of contact for quotes, take-offs, logistics, and invoicing.</p> <p>Interface will make contract pricing available to local dealers. All local dealers that support the Interface brand can access this agreement to support our contract members. A list of dealers is available upon request.</p>	
<p>* DIRECT PURCHASE FROM THE MANUFACTURER:</p> <p>Members and Local Dealers/GC's may purchase products from the appropriate mill supporting the Interface or nora by Interface brand as their product source point of contact. Separate purchase orders must be issued for each brand.</p> <p>- Find a Representative in your area: https://shop.interface.com/US/en-US/rep/</p> <p>- Turn-Key (material and installation) Quote Request Email: Contract.Services@Interface.com</p> <p>* Interface Modular Carpet and LVT Product Source:</p> <p>Interface Americas, Inc. 1503 Orchard Hill Road LaGrange, GA 30240 Fed ID: 58-2132517 - Tel: (800) 634-6032 - Order Desk Email: Orders@Interface.com</p> <p>* Interface Rubber Flooring Product Source:</p> <p>nora Systems, Inc. (nora by Interface) 9 Northeastern Blvd Salem, NH 03079 Fed ID: 06-1186935 - Tel: (800) 332-6672 Option 1 - Order Desk Email: Orders@nora.com</p>	
CONTRACT PRICING AND PAYMENT GUIDE	
<p>Product Offering: All Interface branded modular carpet, LVT and rubber flooring is offered under this agreement. * Recently Launched Styles not listed here are available under this agreement</p> <p>Product Pricing Structure: Contract pricing include Product cost only. Sales tax, shipping, California AB2398 Carpet Stewardship Assessment Fee (if applicable) and installation is not included. Sales or service taxes imposed on the dealer / contractor will be charged to the contract member for reimbursement</p> <p>Freight / Shipping Terms: FOB Destination, prepaid and added to the invoice. Freight charges to be disclosed at the time of order. In major metropolitan urban areas such as New York City and its immediate environs, it is the Interface policy that an order ship to the dealer-contractor of the end-use customer’s choice Contact your local Interface representative for a list of dealers in the State of New York area.</p> <p>Member Payment Terms: Payment for Product is expected Net 30 Days according to the terms of the agreement, and payment for labor is due upon installation completion. When installation is required, InterfaceSERVICES and local dealers may invoice separately for the flooring Products.</p> <p>Open Credit Account Terms: All contract members or dealers purchasing on behalf of the member desiring open credit with Interface will be required to supply a signed credit application prior to order submittal. A credit line will be established at the sole discretion of Interface's Credit Department. Open credit account terms for dealers sourcing material from Interface is Net 30. If the customer does not qualify for open credit, 100% payment is due before the material is shipped. A 3% fee will be added to all orders paid via a credit card</p> <p>California AB2398 Carpet Stewardship Assessment Fee: Soft surface product pricing does not include the California AB2398 Carpet Stewardship Assessment Fee. This fee will appear as a separate line item on invoices for soft surface products shipped to California locations.</p> <p>Installation and Sundry Item Notes: Local dealers that support the Interface brand are authorized to utilize these contract approved labor rates as a guide. Local dealer quotes including labor will be considered contract labor if these rates are utilized. Local dealer installation rates and sundry items may vary outside of these contract proposed rates, and would then be considered an open market labor quote on a job by job basis.</p>	

Interface

Brand	Category	Product Code	Product Name	Collection	Backing	Size	Price UOM	Retail List Price	%	* Contract Members Not to Exceed Pricing (Material only)
Interface Americas	Carpet Tile	1388202500	AE310	Aerial	GlasBac®	50cm x 50cm	SY	\$86.40	67.74%	\$27.87
Interface Americas	Carpet Tile	138830AK00	AE311	Aerial	GlasBac®	25cm x 1m	SY	\$86.40	67.74%	\$27.87
Interface Americas	Carpet Tile	1389102500	AE312	Aerial	GlasBac®	50cm x 50cm	SY	\$86.40	67.74%	\$27.87
Interface Americas	Carpet Tile	163230AK00	AE315	Aerial	GlasBac®	25cm x 1m	SY	\$86.40	67.74%	\$27.87
Interface Americas	Carpet Tile	163270AK00	AE317	Aerial	GlasBac®	25cm x 1m	SY	\$86.40	67.74%	\$27.87
Interface Americas	Carpet Tile	125220AK00	AGLOW	Night Lights	GlasBac®	25cm x 1m	SY	\$85.64	67.74%	\$27.63
Interface Americas	Carpet Tile	147600AK00	ANGLE UP	Rising Signs	CQuest GB	25cm x 1m	SY	\$91.68	67.74%	\$29.58
Interface Americas	Carpet Tile	1412202500	ANTIQUITIES	Past Forward	GlasBac®	50cm x 50cm	SY	\$174.30	67.74%	\$56.23
Interface Americas	Carpet Tile	1312302500	APPLE OF MY EYE	Heartbeats	GlasBac®	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	1467902500	ARCHIVAL	Past Forward	GlasBac®	50cm x 50cm	SY	\$206.54	67.74%	\$66.63
Interface Americas	Carpet Tile	1411902500	ARLEY	Past Forward	GlasBac®	50cm x 50cm	SY	\$174.30	67.74%	\$56.23
Interface Americas	Carpet Tile	1266502500	B601	Net Effect	GlasBac® RE	50cm x 50cm	SY	\$188.05	67.74%	\$60.66
Interface Americas	Carpet Tile	1266702500	B602	Net Effect	GlasBac® RE	50cm x 50cm	SY	\$177.82	67.74%	\$57.36
Interface Americas	Carpet Tile	1266802500	B603	Net Effect	GlasBac® RE	50cm x 50cm	SY	\$152.86	67.74%	\$49.31
Interface Americas	Carpet Tile	125410AK00	BINARY CODE	Rising Signs	CQuest GB	25cm x 1m	SY	\$91.68	67.74%	\$29.58
Interface Americas	Carpet Tile	161680AK00	BITRATE	Streaming	GlasBac®	25cm x 1m	SY	\$105.03	67.74%	\$33.88
Interface Americas	Carpet Tile	146850AK00	BP410	Bike Path	GlasBac®	25cm x 1m	SY	\$94.08	67.74%	\$30.35
Interface Americas	Carpet Tile	146860AK00	BP411	Bike Path	GlasBac®	25cm x 1m	SY	\$94.08	67.74%	\$30.35
Interface Americas	Carpet Tile	1238602500	BREAKOUT		GlasBac®	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	1504902500	BRIDGE CREEK	Granite Mountain	CQuest GB	50cm x 50cm	SY	\$163.68	67.74%	\$52.80
Interface Americas	Carpet Tile	1417302500	BROOME STREET	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$175.31	67.74%	\$56.55
Interface Americas	Carpet Tile	1313402000	CAP ROCK	Lost Palms	GlasBac®	1m x 1m	SY	\$104.78	67.74%	\$33.80
Interface Americas	Carpet Tile	127950AK00	CE171	Ceremony	GlasBac®	25cm x 1m	SY	\$116.65	67.74%	\$37.63
Interface Americas	Carpet Tile	138880AK00	CE172	Ceremony	GlasBac®	25cm x 1m	SY	\$143.93	67.74%	\$46.43
Interface Americas	Carpet Tile	127960AK00	CE173	Ceremony	GlasBac®	25cm x 1m	SY	\$162.01	67.74%	\$52.26
Interface Americas	Carpet Tile	1411102500	CHESHIRE STREET	Past Forward	GlasBac®	50cm x 50cm	SY	\$186.39	67.74%	\$60.13
Interface Americas	Carpet Tile	1411502500	CIRCA THEN	Past Forward	GlasBac®	50cm x 50cm	SY	\$174.30	67.74%	\$56.23
Interface Americas	Carpet Tile	139300AK00	CIRCUIT BOARD	Visual Code	GlasBac®	25cm x 1m	SY	\$153.39	67.74%	\$49.48
Interface Americas	Carpet Tile	1378902500	CLOUD COVER	View From Above	GlasBac®	50cm x 50cm	SY	\$89.67	67.74%	\$28.93
Interface Americas	Carpet Tile	1034502500	COMPOSURE		GlasBac®	50cm x 50cm	SY	\$117.43	67.74%	\$37.88
Interface Americas	Carpet Tile	1474202500	COMPOSURE EDGE		GlasBac®	50cm x 50cm	SY	\$119.85	67.74%	\$38.66
Interface Americas	Carpet Tile	1462502500	CT101	Common Theme	GlasBac®	50cm x 50cm	SY	\$113.38	67.74%	\$36.57
Interface Americas	Carpet Tile	1425702500	CT102	Common Theme	GlasBac®	50cm x 50cm	SY	\$131.16	67.74%	\$42.31
Interface Americas	Carpet Tile	1380102500	CUBIC		GlasBac®	50cm x 50cm	SY	\$83.62	67.74%	\$26.98
Interface Americas	Carpet Tile	1382902500	CUBIC COLOURS		GlasBac®	50cm x 50cm	SY	\$88.84	67.74%	\$28.66
Interface Americas	Carpet Tile	139310AK00	DARNING	Visual Code	GlasBac®	25cm x 1m	SY	\$148.52	67.74%	\$47.91
Interface Americas	Carpet Tile	1250802500	DECADES	Past Forward	GlasBac®	50cm x 50cm	SY	\$206.54	67.74%	\$66.63
Interface Americas	Carpet Tile	139330AK00	DECIBEL	Visual Code	GlasBac®	25cm x 1m	SY	\$148.52	67.74%	\$47.91
Interface Americas	Carpet Tile	168310AB00	DESERT RANCH	Lost Palms	GlasBac®	50cm x 1m	SY	\$181.35	67.74%	\$58.50
Interface Americas	Carpet Tile	168290AB00	DESERT VEINS	Lost Palms	GlasBac®	50cm x 1m	SY	\$120.90	67.74%	\$39.00
Interface Americas	Carpet Tile	1466602500	DETOURS		GlasBac®	50cm x 50cm	SY	\$90.24	67.74%	\$29.11
Interface Americas	Carpet Tile	1472302500	DETOURS AHEAD		GlasBac®	50cm x 50cm	SY	\$90.24	67.74%	\$29.11
Interface Americas	Carpet Tile	131320AK00	DIDDLEY DOT	Modern Trio	GlasBac®	25cm x 1m	SY	\$82.62	67.74%	\$26.65
Interface Americas	Carpet Tile	139380AK00	DIGITIZED TUFT	Simple Abstraction	GlasBac®	25cm x 1m	SY	\$170.44	67.74%	\$54.98
Interface Americas	Carpet Tile	150250AK00	DIMINUENDO (DL910)	Perfect Pitch	GlasBac®	25cm x 1m	SY	\$112.00	67.74%	\$36.13
Interface Americas	Carpet Tile	131300AK00	DOT 2 DOT	Modern Trio	GlasBac®	25cm x 1m	SY	\$82.62	67.74%	\$26.65
Interface Americas	Carpet Tile	131310AK00	DOT O'MINE	Modern Trio	GlasBac®	25cm x 1m	SY	\$82.62	67.74%	\$26.65
Interface Americas	Carpet Tile	1427502500	DOVER STREET	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$126.60	67.74%	\$40.84
Interface Americas	Carpet Tile	138940AK00	DRIFTWOOD		GlasBac®	25cm x 1m	SY	\$107.76	67.74%	\$34.76
Interface Americas	Carpet Tile	1680102500	DYNAMIC DUO	HiFi	GlasBac®	50cm x 50cm	SY	\$99.74	67.74%	\$32.18
Interface Americas	Carpet Tile	1406202500	E610	Etched & Threaded	GlasBac®	50cm x 50cm	SY	\$205.53	67.74%	\$66.30
Interface Americas	Carpet Tile	1406102500	E611	Etched & Threaded	GlasBac®	50cm x 50cm	SY	\$161.20	67.74%	\$52.00
Interface Americas	Carpet Tile	140630AK00	E612	Etched & Threaded	GlasBac®	25cm x 1m	SY	\$116.87	67.74%	\$37.70
Interface Americas	Carpet Tile	140640AK00	E613	Etched & Threaded	GlasBac®	25cm x 1m	SY	\$108.81	67.74%	\$35.10
Interface Americas	Carpet Tile	140660AK00	E614	Etched & Threaded	GlasBac®	25cm x 1m	SY	\$116.87	67.74%	\$37.70
Interface Americas	Carpet Tile	140650AK00	E615	Etched & Threaded	GlasBac®	25cm x 1m	SY	\$108.81	67.74%	\$35.10
Interface Americas	Carpet Tile	131360AK00	E616	Etched & Threaded	GlasBac®	25cm x 1m	SY	\$84.63	67.74%	\$27.30
Interface Americas	Carpet Tile	131260AK00	EBEN	Beaumont Range	GlasBac®	25cm x 1m	SY	\$92.69	67.74%	\$29.90
Interface Americas	Carpet Tile	1258402000	EE710	Etched Earth	GlasBac®	1m x 1m	SY	\$201.50	67.74%	\$65.00
Interface Americas	Carpet Tile	1258502500	EE711	Etched Earth	GlasBac®	50cm x 50cm	SY	\$169.26	67.74%	\$54.60
Interface Americas	Carpet Tile	1258802500	EE712	Etched Earth	GlasBac®	50cm x 50cm	SY	\$169.26	67.74%	\$54.60
Interface Americas	Carpet Tile	1258302000	EE713	Etched Earth	GlasBac®	1m x 1m	SY	\$169.26	67.74%	\$54.60
Interface Americas	Carpet Tile	125870AK00	EE714	Etched Earth	GlasBac®	25cm x 1m	SY	\$169.26	67.74%	\$54.60
Interface Americas	Carpet Tile	125860AK00	EE715	Etched Earth	GlasBac®	25cm x 1m	SY	\$157.17	67.74%	\$50.70
Interface Americas	Carpet Tile	1464802500	ENTROPY		GlasBac®	50cm x 50cm	SY	\$116.92	67.74%	\$37.72
Interface Americas	Carpet Tile	1383202500	EXPOSED		GlasBac®	50cm x 50cm	SY	\$107.14	67.74%	\$34.56
Interface Americas	Carpet Tile	148290AK00	FERRIS	Beaumont Range	GlasBac®	25cm x 1m	SY	\$151.13	67.74%	\$48.75
Interface Americas	Carpet Tile	1504802500	FLAT ROCK	Granite Mountain	CQuest GB	50cm x 50cm	SY	\$154.60	67.74%	\$49.87
Interface Americas	Carpet Tile	1410202500	FORTNIGHT	Past Forward	GlasBac®	50cm x 50cm	SY	\$206.54	67.74%	\$66.63
Interface Americas	Carpet Tile	125550AK00	FRENCH SEAMS	World Woven	GlasBac®	25cm x 1m	SY	\$107.42	67.74%	\$34.65
Interface Americas	Carpet Tile	19DR402500	GATHER	First Option	GlasBac®	50cm x 50cm	SY	\$88.13	67.74%	\$28.43
Interface Americas	Carpet Tile	141770AK00	GEISHA GATHER	Embodied Beauty	CQuest™ GB	25cm x 1m	SY	\$136.34	67.74%	\$43.98
Interface Americas	Carpet Tile	131100AK00	GLISTEN	Night Lights	GlasBac®	25cm x 1m	SY	\$85.64	67.74%	\$27.63
Interface Americas	Carpet Tile	138730AK00	GROUND WAVES		GlasBac®	25cm x 1m	SY	\$100.25	67.74%	\$32.34
Interface Americas	Carpet Tile	163130AK00	GROUND WAVES VERSE		GlasBac®	25cm x 1m	SY	\$102.27	67.74%	\$32.99

Interface

Brand	Category	Product Code	Product Name	Collection	Backing	Size	Price UOM	Retail List Price	%	* Contract Members Not to Exceed Pricing (Material only)
Interface Americas	Carpet Tile	139320AK00	HAPTIC	Visual Code	GlasBac®	25cm x 1m	SY	\$148.52	67.74%	\$47.91
Interface Americas	Carpet Tile	139290AK00	HARD DRIVE	Visual Code	GlasBac®	25cm x 1m	SY	\$174.07	67.74%	\$56.15
Interface Americas	Carpet Tile	138720AK00	HARMONIZE		GlasBac®	25cm x 1m	SY	\$100.25	67.74%	\$32.34
Interface Americas	Carpet Tile	1287302500	HEAD IN THE CLOUDS	View From Above	GlasBac®	50cm x 50cm	SY	\$153.39	67.74%	\$49.48
Interface Americas	Carpet Tile	1311902500	HEART SONGS	Heartbeats	GlasBac®	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	1312102500	HEART STRINGS	Heartbeats	GlasBac®	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	1312402500	HEARTTHROB	Heartbeats	GlasBac®	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	127610AK00	HN810	Human Nature	GlasBac® RE	25cm x 1m	SY	\$228.35	67.74%	\$73.66
Interface Americas	Carpet Tile	124980AK00	HN820	Human Nature	GlasBac® RE	25cm x 1m	SY	\$149.73	67.74%	\$48.30
Interface Americas	Carpet Tile	126020AK00	HN830	Human Nature	GlasBac®	25cm x 1m	SY	\$199.73	67.74%	\$64.43
Interface Americas	Carpet Tile	127620AK00	HN840	Human Nature	GlasBac® RE	25cm x 1m	SY	\$213.50	67.74%	\$68.87
Interface Americas	Carpet Tile	127600AK00	HN850	Human Nature	GlasBac® RE	25cm x 1m	SY	\$223.05	67.74%	\$71.95
Interface Americas	Carpet Tile	1473002500	ICE BREAKER		GlasBac®	50cm x 50cm	SY	\$90.68	67.74%	\$29.25
Interface Americas	Carpet Tile	150270AK00	INTERMEDIO (DL909)	Perfect Pitch	GlasBac®	25cm x 1m	SY	\$131.47	67.74%	\$42.41
Interface Americas	Carpet Tile	1313302000	JUMBO ROCK	Lost Palms	GlasBac®	1m x 1m	SY	\$101.76	67.74%	\$32.83
Interface Americas	Carpet Tile	125400AK00	KARMIC RELIEF	Rising Signs	CQuest GB	25cm x 1m	SY	\$91.68	67.74%	\$29.58
Interface Americas	Carpet Tile	131350AB00	KEYS VIEW	Lost Palms	GlasBac®	50cm x 1m	SY	\$92.69	67.74%	\$29.90
Interface Americas	Carpet Tile	1406002500	KNITSTITCH		GlasBac®	50cm x 50cm	SY	\$82.62	67.74%	\$26.65
Interface Americas	Carpet Tile	1312202500	LIGHTHEARTED	Heartbeats	GlasBac®	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	131110AK00	LUMINESCENT	Night Lights	GlasBac®	25cm x 1m	SY	\$85.64	67.74%	\$27.63
Interface Americas	Carpet Tile	1468302500	MAIN LINE		GlasBac®	50cm x 50cm	SY	\$105.82	67.74%	\$34.14
Interface Americas	Carpet Tile	131150AK00	MANTLE ROCK	Granite Mountain	CQuest GB	25cm x 1m	SY	\$91.68	67.74%	\$29.58
Interface Americas	Carpet Tile	19DR302500	MEET	First Option	GlasBac®	50cm x 50cm	SY	\$88.13	67.74%	\$28.43
Interface Americas	Carpet Tile	1385602500	MENAGERIE II		GlasBac®	50cm x 50cm	SY	\$129.95	67.74%	\$41.92
Interface Americas	Carpet Tile	1427902500	MERCER STREET	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$126.60	67.74%	\$40.84
Interface Americas	Carpet Tile	131250AK00	MESA	Beaumont Range	GlasBac®	25cm x 1m	SY	\$92.69	67.74%	\$29.90
Interface Americas	Carpet Tile	1251802500	MILE ROCK	Granite Mountain	CQuest GB	50cm x 50cm	SY	\$204.60	67.74%	\$66.00
Interface Americas	Carpet Tile	1680302500	MIRROR MIRROR	HiFi	GlasBac®	50cm x 50cm	SY	\$99.74	67.74%	\$32.18
Interface Americas	Carpet Tile	1385702500	MONOCHROME		GlasBac® RE	50cm x 50cm	SY	\$130.54	67.74%	\$42.11
Interface Americas	Carpet Tile	1505002500	MOUNTAIN ROCK	Granite Mountain	CQuest GB	50cm x 50cm	SY	\$172.76	67.74%	\$55.73
Interface Americas	Carpet Tile	139400AK00	NATURALLY WEATHERED		GlasBac®	25cm x 1m	SY	\$89.67	67.74%	\$28.93
Interface Americas	Carpet Tile	128990AK00	NATURER'S COURSE		GlasBac®	25cm x 1m	SY	\$109.80	67.74%	\$35.42
Interface Americas	Carpet Tile	163250AK00	NEIGHBORHOOD BLOCKS	Aerial	GlasBac®	25cm x 1m	SY	\$92.75	67.74%	\$29.92
Interface Americas	Carpet Tile	163260AK00	NEIGHBORHOOD SMOOTH	Aerial	GlasBac®	25cm x 1m	SY	\$90.92	67.74%	\$29.33
Interface Americas	Carpet Tile	1410802500	NEWSTALGIA	Past Forward	GlasBac®	50cm x 50cm	SY	\$174.30	67.74%	\$56.23
Interface Americas	Carpet Tile	1287202500	NIGHT FLIGHT	View From Above	GlasBac®	50cm x 50cm	SY	\$100.25	67.74%	\$32.34
Interface Americas	Carpet Tile	150110AK00	OBLIGATO (DL908)	Perfect Pitch	GlasBac®	25cm x 1m	SY	\$136.34	67.74%	\$43.98
Interface Americas	Carpet Tile	1427302500	OLD STREET	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$98.27	67.74%	\$31.70
Interface Americas	Carpet Tile	138700AK00	ON LINE		GlasBac®	25cm x 1m	SY	\$117.80	67.74%	\$38.00
Interface Americas	Carpet Tile	163360AK00	OPEN AIR 401	Open Air	GlasBac®	25cm x 1m	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	131390AK00	OPEN AIR 401 STRIA	Open Air Stria	GlasBac®	25cm x 1m	SY	\$75.56	67.74%	\$24.38
Interface Americas	Carpet Tile	163320AK00	OPEN AIR 402	Open Air	GlasBac®	25cm x 1m	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	139740AK00	OPEN AIR 402 STRIA	Open Air Stria	GlasBac®	25cm x 1m	SY	\$75.56	67.74%	\$24.38
Interface Americas	Carpet Tile	1633102500	OPEN AIR 403	Open Air	GlasBac®	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1310802500	OPEN AIR 403 ACCENT	Open Air	CQuest™ GB	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	1238302500	OPEN AIR 403 STRIA	Open Air Stria	GlasBac®	50cm x 50cm	SY	\$75.56	67.74%	\$24.38
Interface Americas	Carpet Tile	1310602500	OPEN AIR 403 TRANSITION	Open Air	CQuest™ GB	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	1633302500	OPEN AIR 404	Open Air	GlasBac®	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1310902500	OPEN AIR 404 ACCENT	Open Air	CQuest™ GB	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	1238402500	OPEN AIR 404 STRIA	Open Air Stria	GlasBac®	50cm x 50cm	SY	\$75.56	67.74%	\$24.38
Interface Americas	Carpet Tile	1310702500	OPEN AIR 404 TRANSITION	Open Air	CQuest™ GB	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	1633402500	OPEN AIR 405	Open Air	GlasBac®	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	163370AK00	OPEN AIR 407	Open Air	CQuest™ GB	25cm x 1m	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	163380AK00	OPEN AIR 408	Open Air	CQuest™ GB	25cm x 1m	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	163390AK00	OPEN AIR 409	Open Air	CQuest™ GB	25cm x 1m	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	163400AK00	OPEN AIR 410	Open Air	CQuest™ GB	25cm x 1m	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	139750AK00	OPEN AIR 410 STRIA	Open Air Stria	GlasBac®	25cm x 1m	SY	\$75.56	67.74%	\$24.38
Interface Americas	Carpet Tile	163410AK00	OPEN AIR 411	Open Air	CQuest™ GB	25cm x 1m	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1634202500	OPEN AIR 412	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1634302500	OPEN AIR 413	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1634402500	OPEN AIR 414	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1634502500	OPEN AIR 415	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1475002500	OPEN AIR 416	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1475102500	OPEN AIR 417	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1475202500	OPEN AIR 418	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1238502500	OPEN AIR 418 STRIA	Open Air Stria	GlasBac®	50cm x 50cm	SY	\$75.56	67.74%	\$24.38
Interface Americas	Carpet Tile	1475302500	OPEN AIR 419	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1475402500	OPEN AIR 420	Open Air	GlasBac®	50cm x 50cm	SY	\$74.56	67.74%	\$24.05
Interface Americas	Carpet Tile	1475602500	OPEN AIR 420	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1475502500	OPEN AIR 421	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1475702500	OPEN AIR 423	Open Air	CQuest™ GB	50cm x 50cm	SY	\$72.76	67.74%	\$23.47
Interface Americas	Carpet Tile	1262102500	OPEN AIR 441	Open Air	GlasBac®	50cm x 50cm	SY	\$75.56	67.74%	\$24.38
Interface Americas	Carpet Tile	1262502000	OPEN AIR 442	Open Air	GlasBac®	1m x 1m	SY	\$91.68	67.74%	\$29.58
Interface Americas	Carpet Tile	131400AK00	OPEN ENDED		GlasBac®	25cm x 1m	SY	\$104.78	67.74%	\$33.80
Interface Americas	Carpet Tile	126160AK00	OVEREDGE	Visual Code	GlasBac®	25cm x 1m	SY	\$148.52	67.74%	\$47.91

Interface

Brand	Category	Product Code	Product Name	Collection	Backing	Size	Price UOM	Retail List Price	%	* Contract Members Not to Exceed Pricing (Material only)
Interface Americas	Carpet Tile	139370AK00	PAINTED GESTURE	Simple Abstraction	GlasBac®	25cm x 1m	SY	\$170.44	67.74%	\$54.98
Interface Americas	Carpet Tile	1251602500	PANOLA MOUNTAIN	Granite Mountain	CQuest GB	50cm x 50cm	SY	\$204.60	67.74%	\$66.00
Interface Americas	Carpet Tile	1679402500	PEAS IN A POD	HiFi	GlasBac®	50cm x 50cm	SY	\$99.74	67.74%	\$32.18
Interface Americas	Carpet Tile	1679302500	PERFECT PAIR	HiFi	GlasBac®	50cm x 50cm	SY	\$99.74	67.74%	\$32.18
Interface Americas	Carpet Tile	139250AK00	PLAIN STITCH	Visual Code	GlasBac®	25cm x 1m	SY	\$97.41	67.74%	\$31.42
Interface Americas	Carpet Tile	1381502500	PLAIN WEAVE	Tribal Weaver	GlasBac®	50cm x 50cm	SY	\$123.13	67.74%	\$39.72
Interface Americas	Carpet Tile	1467202500	PLATFORM	Platform	GlasBac®	50cm x 50cm	SY	\$94.08	67.74%	\$30.35
Interface Americas	Carpet Tile	147590AK00	PLAY THE ANGLE	Rising Signs	CQuest GB	25cm x 1m	SY	\$91.68	67.74%	\$29.58
Interface Americas	Carpet Tile	1462102500	PRIMARY STITCH		GlasBac®	50cm x 50cm	SY	\$89.64	67.74%	\$28.92
Interface Americas	Carpet Tile	1381102500	PROFILE	Form and Function	GlasBac®	50cm x 50cm	SY	\$88.77	67.74%	\$28.64
Interface Americas	Carpet Tile	1393602500	PROPORTIONAL	Rising Signs	CQuest GB	50cm x 50cm	SY	\$113.68	67.74%	\$36.67
Interface Americas	Carpet Tile	1311802500	PUPPY LOVE	Heartbeats	GlasBac®	50cm x 50cm	SY	\$86.65	67.74%	\$27.95
Interface Americas	Carpet Tile	1427802500	READE STREET	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$126.60	67.74%	\$40.84
Interface Americas	Carpet Tile	127530AK00	RECLAIM		GlasBac® RE	25cm x 1m	SY	\$142.85	67.74%	\$46.08
Interface Americas	Carpet Tile	1412402500	REELING	Past Forward	GlasBac®	50cm x 50cm	SY	\$174.30	67.74%	\$56.23
Interface Americas	Carpet Tile	131140AK00	REFLECTORS	Night Lights	GlasBac®	25cm x 1m	SY	\$85.64	67.74%	\$27.63
Interface Americas	Carpet Tile	1411302500	REKINDLED	Past Forward	GlasBac®	50cm x 50cm	SY	\$206.54	67.74%	\$66.63
Interface Americas	Carpet Tile	1411702500	RETROSPEC	Past Forward	GlasBac®	50cm x 50cm	SY	\$174.30	67.74%	\$56.23
Interface Americas	Carpet Tile	168300AB00	RIBBON ROCK	Lost Palms	GlasBac®	50cm x 1m	SY	\$161.20	67.74%	\$52.00
Interface Americas	Carpet Tile	131160AK00	ROCK SPRINGS	Granite Mountain	CQuest GB	25cm x 1m	SY	\$91.68	67.74%	\$29.58
Interface Americas	Carpet Tile	125170AK00	ROCKLAND ROAD	Granite Mountain	CQuest GB	25cm x 1m	SY	\$113.68	67.74%	\$36.67
Interface Americas	Carpet Tile	147400AK00	SASHIKO STITCH	Embodied Beauty	CQuest™ GB	25cm x 1m	SY	\$100.43	67.74%	\$32.40
Interface Americas	Carpet Tile	1462002500	SEW STRAIGHT		GlasBac®	50cm x 50cm	SY	\$89.64	67.74%	\$28.92
Interface Americas	Carpet Tile	139390AK00	SHADED PIGMENT	Simple Abstraction	GlasBac®	25cm x 1m	SY	\$136.34	67.74%	\$43.98
Interface Americas	Carpet Tile	137480AK0Q	SHISHU STITCH	Embodied Beauty	CQuest™BioX	25cm x 1m	SY	\$109.06	67.74%	\$35.18
Interface Americas	Carpet Tile	127410AK00	SHIVER ME TIMBERS		GlasBac®	25cm x 1m	SY	\$112.78	67.74%	\$36.38
Interface Americas	Carpet Tile	1468402500	SIDETRACK		GlasBac®	50cm x 50cm	SY	\$105.82	67.74%	\$34.14
Interface Americas	Carpet Tile	147390AK00	SIMPLE SASH	Embodied Beauty	CQuest™ GB	25cm x 1m	SY	\$100.43	67.74%	\$32.40
Interface Americas	Carpet Tile	138770AK00	SL910	Silver Linings	GlasBac®	25cm x 1m	SY	\$117.80	67.74%	\$38.00
Interface Americas	Carpet Tile	138780AK00	SL920	Silver Linings	GlasBac®	25cm x 1m	SY	\$117.80	67.74%	\$38.00
Interface Americas	Carpet Tile	138790AK00	SL930	Silver Linings	GlasBac®	25cm x 1m	SY	\$117.80	67.74%	\$38.00
Interface Americas	Carpet Tile	131130AK00	SOFT GLOW	Night Lights	GlasBac®	25cm x 1m	SY	\$85.64	67.74%	\$27.63
Interface Americas	Carpet Tile	163290AK00	SOURCE MATERIAL	Streaming	GlasBac®	25cm x 1m	SY	\$84.63	67.74%	\$27.30
Interface Americas	Carpet Tile	139340AK00	SPANDREL	Rising Signs	CQuest GB	25cm x 1m	SY	\$154.60	67.74%	\$49.87
Interface Americas	Carpet Tile	139280AK00	STATIC LINES	Visual Code	GlasBac®	25cm x 1m	SY	\$138.45	67.74%	\$44.66
Interface Americas	Carpet Tile	1417502500	STEP ASIDE	Look Both Ways	GlasBac®	50cm x 50cm	SY	\$170.44	67.74%	\$54.98
Interface Americas	Carpet Tile	1417402500	STEP IN TIME	Look Both Ways	GlasBac®	50cm x 50cm	SY	\$133.92	67.74%	\$43.20
Interface Americas	Carpet Tile	1473802500	STEP IT UP	Look Both Ways	GlasBac®	50cm x 50cm	SY	\$96.11	67.74%	\$31.00
Interface Americas	Carpet Tile	1417602500	STEP THIS WAY	Look Both Ways	GlasBac®	50cm x 50cm	SY	\$155.81	67.74%	\$50.26
Interface Americas	Carpet Tile	139260AK00	STITCH COUNT	Visual Code	GlasBac®	25cm x 1m	SY	\$122.70	67.74%	\$39.58
Interface Americas	Carpet Tile	137880AK00	STITCH IN TIME	World Woven	GlasBac®	25cm x 1m	SY	\$120.53	67.74%	\$38.88
Interface Americas	Carpet Tile	139270AK00	STITCHERY	Visual Code	GlasBac®	25cm x 1m	SY	\$95.71	67.74%	\$30.88
Interface Americas	Carpet Tile	1462302500	STRAIGHT EDGE		GlasBac®	50cm x 50cm	SY	\$107.52	67.74%	\$34.68
Interface Americas	Carpet Tile	1392202500	STRIATION		GlasBac®	50cm x 50cm	SY	\$125.58	67.74%	\$40.51
Interface Americas	Carpet Tile	1680402500	STUNT DOUBLE	HiFi	GlasBac®	50cm x 50cm	SY	\$99.74	67.74%	\$32.18
Interface Americas	Carpet Tile	1632002500	SUMMERHOUSE BRIGHTS	World Woven	GlasBac®	50cm x 50cm	SY	\$122.70	67.74%	\$39.58
Interface Americas	Carpet Tile	163190AK00	SUMMERHOUSE SHADES	World Woven	GlasBac®	25cm x 1m	SY	\$115.04	67.74%	\$37.11
Interface Americas	Carpet Tile	1467302500	THE STANDARD		GlasBac®	50cm x 50cm	SY	\$80.60	67.74%	\$26.00
Interface Americas	Carpet Tile	1680502500	THIRD SPACE 301	Third Space	GlasBac®	50cm x 50cm	SY	\$118.89	67.74%	\$38.35
Interface Americas	Carpet Tile	1680602500	THIRD SPACE 302	Third Space	GlasBac®	50cm x 50cm	SY	\$118.89	67.74%	\$38.35
Interface Americas	Carpet Tile	1680702500	THIRD SPACE 303	Third Space	GlasBac®	50cm x 50cm	SY	\$118.89	67.74%	\$38.35
Interface Americas	Carpet Tile	1680802500	THIRD SPACE 304	Third Space	GlasBac®	50cm x 50cm	SY	\$118.89	67.74%	\$38.35
Interface Americas	Carpet Tile	1680902500	THIRD SPACE 305	Third Space	GlasBac®	50cm x 50cm	SY	\$118.89	67.74%	\$38.35
Interface Americas	Carpet Tile	1681002500	THIRD SPACE 306	Third Space	GlasBac®	50cm x 50cm	SY	\$118.89	67.74%	\$38.35
Interface Americas	Carpet Tile	168160AK00	THIRD SPACE 307	Third Space	GlasBac®	25cm x 1m	SY	\$116.87	67.74%	\$37.70
Interface Americas	Carpet Tile	168170AK00	THIRD SPACE 308	Third Space	GlasBac®	25cm x 1m	SY	\$116.87	67.74%	\$37.70
Interface Americas	Carpet Tile	1681102500	THIRD SPACE 309	Third Space	GlasBac®	50cm x 50cm	SY	\$118.89	67.74%	\$38.35
Interface Americas	Carpet Tile	168180AK00	THIRD SPACE 310	Third Space	GlasBac®	25cm x 1m	SY	\$116.87	67.74%	\$37.70
Interface Americas	Carpet Tile	1681302500	THIRD SPACE 311	Third Space	GlasBac®	50cm x 50cm	SY	\$118.89	67.74%	\$38.35
Interface Americas	Carpet Tile	1681402500	THIRD SPACE 312	Third Space	GlasBac®	50cm x 50cm	SY	\$118.89	67.74%	\$38.35
Interface Americas	Carpet Tile	137460AK0Q	TOKYO TEXTURE	Embodied Beauty	CQuest™BioX	25cm x 1m	SY	\$109.06	67.74%	\$35.18
Interface Americas	Carpet Tile	125150AK00	TRANSLUCENT	Night Lights	GlasBac®	25cm x 1m	SY	\$85.64	67.74%	\$27.63
Interface Americas	Carpet Tile	1680002500	TWO TO TANGO	HiFi	GlasBac®	50cm x 50cm	SY	\$99.74	67.74%	\$32.18
Interface Americas	Carpet Tile	1410602500	UNSPOOLED	Past Forward	GlasBac®	50cm x 50cm	SY	\$186.39	67.74%	\$60.13
Interface Americas	Carpet Tile	1410402500	UNWOUND	Past Forward	GlasBac®	50cm x 50cm	SY	\$174.30	67.74%	\$56.23
Interface Americas	Carpet Tile	139350AK00	UP AT DAWN	Rising Signs	CQuest GB	25cm x 1m	SY	\$154.60	67.74%	\$49.87
Interface Americas	Carpet Tile	161660AK00	UPLOAD	Streaming	GlasBac®	25cm x 1m	SY	\$121.74	67.74%	\$39.27
Interface Americas	Carpet Tile	1251102500	UPWARD BOUND	Rising Signs	CQuest GB	50cm x 50cm	SY	\$154.60	67.74%	\$49.87
Interface Americas	Carpet Tile	1271102500	UR101	Urban Retreat	GlasBac® RE	50cm x 50cm	SY	\$181.01	67.74%	\$58.39
Interface Americas	Carpet Tile	1271002500	UR102	Urban Retreat	GlasBac® RE	50cm x 50cm	SY	\$181.01	67.74%	\$58.39
Interface Americas	Carpet Tile	1271202500	UR103	Urban Retreat	GlasBac® RE	50cm x 50cm	SY	\$164.49	67.74%	\$53.06
Interface Americas	Carpet Tile	163280AK00	VEILED BRUSHWORK	Simple Abstraction	GlasBac®	25cm x 1m	SY	\$100.25	67.74%	\$32.34
Interface Americas	Carpet Tile	138680AK00	VERTICALS		GlasBac®	25cm x 1m	SY	\$107.14	67.74%	\$34.56
Interface Americas	Carpet Tile	125610AK00	VIDEO SPECTRUM	Simple Abstraction	GlasBac®	25cm x 1m	SY	\$126.60	67.74%	\$40.84
Interface Americas	Carpet Tile	141780AK00	VINTAGE KIMONO	Embodied Beauty	CQuest™ GB	25cm x 1m	SY	\$136.34	67.74%	\$43.98

Interface

Brand	Category	Product Code	Product Name	Collection	Backing	Size	Price UOM	Retail List Price	%	* Contract Members Not to Exceed Pricing (Material only)
Interface Americas	Carpet Tile	1465002500	VIVA COLORES	Cartera	GlasBac® RE	50cm x 50cm	SY	\$117.21	67.74%	\$37.81
Interface Americas	Carpet Tile	146500AK00	VIVA COLORES (P)		GlasBac® RE	25cm x 1m	SY	\$117.21	67.74%	\$37.81
Interface Americas	Carpet Tile	126440AK00	WALK THE PLANK		GlasBac®	25cm x 1m	SY	\$153.23	67.74%	\$49.43
Interface Americas	Carpet Tile	125520AK00	WE151	Whole Earth	GlasBac®	25cm x 1m	SY	\$116.87	67.74%	\$37.70
Interface Americas	Carpet Tile	124990AK00	WE152	Whole Earth	GlasBac®	25cm x 1m	SY	\$116.87	67.74%	\$37.70
Interface Americas	Carpet Tile	125000AK00	WE153	Whole Earth	GlasBac®	25cm x 1m	SY	\$116.87	67.74%	\$37.70
Interface Americas	Carpet Tile	125510AK00	WE154	Whole Earth	GlasBac®	25cm x 1m	SY	\$116.87	67.74%	\$37.70
Interface Americas	Carpet Tile	1312702500	WG100	Woven Gradience	GlasBac®	50cm x 50cm	SY	\$104.78	67.74%	\$33.80
Interface Americas	Carpet Tile	1312802500	WG200	Woven Gradience	GlasBac®	50cm x 50cm	SY	\$104.78	67.74%	\$33.80
Interface Americas	Carpet Tile	1473702500	WHELER STREET	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$98.27	67.74%	\$31.70
Interface Americas	Carpet Tile	19DR602500	WORK	First Option	GlasBac®	50cm x 50cm	SY	\$88.13	67.74%	\$28.43
Interface Americas	Carpet Tile	128190AK00	WW860	World Woven	GlasBac®	25cm x 1m	SY	\$107.97	67.74%	\$34.83
Interface Americas	Carpet Tile	128210AK00	WW865	World Woven	GlasBac®	25cm x 1m	SY	\$107.97	67.74%	\$34.83
Interface Americas	Carpet Tile	138930AK00	WW870	World Woven	GlasBac®	25cm x 1m	SY	\$124.12	67.74%	\$40.04
Interface Americas	Carpet Tile	128200AK00	WW880	World Woven	GlasBac®	25cm x 1m	SY	\$131.13	67.74%	\$42.30
Interface Americas	Carpet Tile	128240AK00	WW890	World Woven	GlasBac®	25cm x 1m	SY	\$190.40	67.74%	\$61.42
Interface Americas	Carpet Tile	128220AK00	WW895	World Woven	GlasBac®	25cm x 1m	SY	\$186.68	67.74%	\$60.22
Interface Americas	Carpet Tile	1412002500	YESTERDAYS	Past Forward	GlasBac®	50cm x 50cm	SY	\$174.30	67.74%	\$56.23
Interface Americas	Carpet Tile	137470AK0Q	ZEN STITCH	Embodied Beauty	CQuest™ BioX	25cm x 1m	SY	\$109.06	67.74%	\$35.18
Interface Americas	Carpet Tile (Walk Off)	1388402500	SR699	Walk Off Tile	GlasBac®	50cm x 50cm	SY	\$146.63	67.74%	\$47.30
Interface Americas	Carpet Tile (Walk Off)	1388502500	SR799	Walk Off Tile	GlasBac®	50cm x 50cm	SY	\$141.11	67.74%	\$45.52
Interface Americas	Carpet Tile (Walk Off)	1388602500	SR899	Walk Off Tile	GlasBac®	50cm x 50cm	SY	\$141.11	67.74%	\$45.52
Interface Americas	Carpet Tile (Walk Off)	1388702500	SR999	Walk Off Tile	GlasBac®	50cm x 50cm	SY	\$148.55	67.74%	\$47.92
Interface Americas	LVT	A002	NATURAL WOODGRAINS 4.5mm	Level Set	Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A003	TEXTURED STONES 4.5mm	Level Set	Vinyl	50cm x 50cm	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A004	TEXTURED WOODGRAINS 4.5mm	Level Set	Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A007	STUDIO SET 4.5mm		Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A009	DRAWN LINES 4.5mm		Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A015	WALK ON BY 4.5mm	Look Both Ways	Vinyl	50cm x 50cm	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A016	BRUSHED LINES 4.5mm		Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A017	SCORPIO 4.5mm	Stargazing	Vinyl	50cm x 50cm	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A023	RIDGE 4.5mm	Fresco Valley	Vinyl	50cm x 50cm	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A024	CLIFF 4.5mm	Fresco Valley	Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A025	GREAT HEIGHTS 4.5mm	Fresco Valley	Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A026	NORTHERN GRAIN 4.5mm		Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A027	SHANTUNG 4.5mm	Silk Complex	Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A028	DITHER SILK 4.5mm	Silk Complex	Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A029	SILK AGE 4.5mm	Silk Complex	Vinyl	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A033	ON GRAIN 4.5mm	Earthen Forms	4.5 mm	25cm x 1m	SF	\$10.74	64.29%	\$3.84
Interface Americas	LVT	A034	CROSSROADS 4.5mm	Earthen Forms	4.5 mm	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	A035	HEARTH 4.5mm	Earthen Forms	4.5 mm	25cm x 1m	SF	\$10.72	64.29%	\$3.83
Interface Americas	LVT	B001	STEADY STRIDE WOODGRAINS 3mm	Steady Stride	Vinyl	12.5cm x 1m	SF	\$6.81	64.29%	\$2.43
Interface Americas	LVT	C001	CRITERION CLASSIC WOODGRAINS 3mm	Criterion Classic	Vinyl	12.5cm x 1m	SF	\$6.81	64.29%	\$2.43
Interface Americas	LVT	C007	BRUSHED LINES 3mm		3.0 mm	25cm x 1m	SF	\$7.06	64.29%	\$2.52
Interface Americas	LVT	C008	CLIFF 3mm	Fresco Valley	3.0 mm	25cm x 1m	SF	\$7.06	64.29%	\$2.52
Interface Americas	LVT	C009	NATURAL WOODGRAINS 3mm	Level Set	3.0 mm	25cm x 1m	SF	\$7.06	64.29%	\$2.52
Interface Americas	LVT	C011	NORTHERN GRAIN 3mm		3.0 mm	25cm x 1m	SF	\$7.06	64.29%	\$2.52
Interface Americas	LVT	C012	STUDIO SET 3mm		3.0 mm	25cm x 1m	SF	\$7.06	64.29%	\$2.52
Interface Americas	LVT	C013	TEXTURED STONES 3mm	Level Set	3.0 mm	50cm x 50cm	SF	\$7.06	64.29%	\$2.52
Interface Americas	LVT	C014	TEXTURED WOODGRAINS 3mm	Level Set	3.0 mm	25cm x 1m	SF	\$7.06	64.29%	\$2.52
Interface Americas	LVT	C015	NATIVE FABRIC 3mm		3.0 mm	50cm x 50cm	SF	\$7.06	64.29%	\$2.52
Interface Americas	Adhesive	111486	TacTiles® GB 1 Roll - Carpet Tile Non-Wet Adhesive	Carpet Tile		1 Roll (500 TacTiles)	EA	\$187.09	32.43%	\$126.41
Interface Americas	Adhesive	1138907	Taylor Dynamic Adhesive (4 Gallon)	LVT 4.5mm	4.5 mm LVT	4 Gal.	EA	\$202.12	32.43%	\$136.57
Interface Americas	Adhesive	1143545	Taylor Pinnacle Adhesive (4 Gallon)	LVT 3mm	3.0 mm LVT	4 Gal.	EA	\$481.00	32.43%	\$325.00
Interface Americas	Adhesive	1138906	Taylor Versatile Adhesive (4 Gallon)	Carpet Tile LVT 4.5mm		4 Gal.	EA	\$223.51	32.43%	\$151.02
Interface Americas	Adhesive	1019831	XL Brands 3800 Adhesive (4 Gallon)	LVT 3mm	3.0 mm LVT	4 Gal.	EA	\$244.39	32.43%	\$165.13
Interface Americas	Floor Sealant	988963	XL Brands 9511 MVRS (4 Gallon)	Carpet Tile		4 Gal.	EA	\$257.26	32.43%	\$173.82
Interface Americas	Adhesive	1013903	XL Brands HM99 Multi-use High Moisture Resilient Adhesive (4 Gallon)	LVT 4.5mm	4.5 mm LVT	4 Gal.	EA	\$295.83	32.43%	\$199.89
Interface Americas	Floor Sealant	961176	XL Brands RH 95 - One Coat Vapor Seal (4 Gallon)	Carpet Tile		4 Gal.	EA	\$385.88	32.43%	\$260.73
Interface Americas	Floor Sealant	632861	XL Brands TriSeal - One Coat Cut Back Sealer (4 Gallon)			4 Gal.	EA	\$257.26	32.43%	\$173.82
Interface Americas	Adhesive	1001416	XL Brands® 2000 Plus Adhesive (1 Gallon)	Carpet Tile LVT 4.5mm		1 Gal.	EA	\$70.75	32.43%	\$47.80
Interface Americas	Adhesive	1001417	XL Brands® 2000 Plus Adhesive (4 Gallon)	Carpet Tile LVT 4.5mm		4 Gal.	EA	\$244.39	32.43%	\$165.13

nora by Interface

Brand	Category	Product Code	Product Name	Collection	Backing	Size	Price UOM	Retail List Price	%	* Contract Members Not to Exceed Pricing (Material only)
nora Systems, Inc. (nora by Interface)	Rubber Tile	405 - 1910	825 hammered 2.7mm Rubber Tile	norament®	Rubber	19.72" x 19.72"	SF	\$16.02	44.44%	\$8.90
nora Systems, Inc. (nora by Interface)	Rubber Tile	405 - 1902	825 round 3.2mm pastille Rubber Tile	norament®	Rubber	19.72" x 19.72"	SF	\$16.02	44.44%	\$8.90
nora Systems, Inc. (nora by Interface)	Rubber Tile	860 - 0354	920 (Class A) 4.0mm round Speciality Rubber Tile	norament®	Rubber	39.53" x 39.53"	SF	\$29.88	44.44%	\$16.60
nora Systems, Inc. (nora by Interface)	Rubber Tile	868 - 1955	992 9.0mm Extreme Wear Resistance Speciality Rubber Tile	norament®	Rubber	39.53" x 39.53"	SF	\$30.55	44.44%	\$16.97
nora Systems, Inc. (nora by Interface)	Rubber Tile	418 - 1955	992 grano hammered 9.0mm hammered Extreme Wear Resistance Speciality Rubber Tile	norament®	Rubber	39.53" x 39.53"	SF	\$33.44	44.44%	\$18.58
nora Systems, Inc. (nora by Interface)	Rubber Tile	787 - 3118	arago 3.5 relief structuremm Rubber Tile	norament®	Rubber	19.72" x 39.53"	SF	\$25.56	44.44%	\$14.20
nora Systems, Inc. (nora by Interface)	Rubber Tile	787 - 3119	arago beveled edge hammer Speciality Rubber Tile	norament	Rubber	39.32" x 19.58"	SF	\$29.54	44.44%	\$16.41
nora Systems, Inc. (nora by Interface)	Rubber Tile	789 - 3122	arago nTx 3.5mm relief structure Rubber Tile (Min. Order Qty Required)	norament® nTx	Rubber	39.53"x 19.76"	SF	\$28.26	44.44%	\$15.70
nora Systems, Inc. (nora by Interface)	Rubber Tile	566 - 3167	castello two-tone Rubber Tile	norament®	Rubber	39.53" x 39.53"	SF	\$22.75	44.44%	\$12.64
nora Systems, Inc. (nora by Interface)	Rubber Tile	634 - 270F	convia, 2 mm Rubber Tile	noraplan®	Rubber	24" x 24"	SF	\$9.10	44.44%	\$5.06
nora Systems, Inc. (nora by Interface)	Rubber Tile	595 - 1880	grano 3.5mm hammered Rubber Tile	norament®	Rubber	39.53" x 39.53"	SF	\$22.00	44.44%	\$12.22
nora Systems, Inc. (nora by Interface)	Rubber Tile	409 - 1880	grano ed 3.5mm hammer Speciality Rubber Tile	norament®	Rubber	39.53" x 39.53"	SF	\$33.88	44.44%	\$18.82
nora Systems, Inc. (nora by Interface)	Rubber Tile	437 - 3111	grano nTx 3.5mm hammered Rubber Tile (Min. Order Qty Required)	norament® nTx	Rubber	39.53" x 39.53"	SF	\$25.71	44.44%	\$14.28
nora Systems, Inc. (nora by Interface)	Rubber Tile	565 - 3166	kivo two-tone Rubber Tile	norament®	Rubber	39.53" x 39.53"	SF	\$19.58	44.44%	\$10.88
nora Systems, Inc. (nora by Interface)	Rubber Tile	568 - 3167	pado 3.5mm Rubber Tile	norament	Rubber	39.53" x 39.53"	SF	\$20.10	44.44%	\$11.17
nora Systems, Inc. (nora by Interface)	Rubber Tile	547 - 1880	satura 3.5mm hammered Rubber Tile	norament®	Rubber	39.53" x 39.53"	SF	\$22.00	44.44%	\$12.22
nora Systems, Inc. (nora by Interface)	Rubber Tile	438 - 3111	satura nTx 3.5mm hammered Rubber Tile (Min. Order Qty Required)	norament® nTx	Rubber	39.53" x 39.53"	SF	\$25.71	44.44%	\$14.28
nora Systems, Inc. (nora by Interface)	Rubber Tile	550 - 2700	sentica 2.0mm smooth Rubber Tile	noraplan®	Rubber	24.60" x 24.60"	SF	\$13.30	44.44%	\$7.39
nora Systems, Inc. (nora by Interface)	Rubber Tile	550 - 2701	sentica 3.0mm smooth Rubber Tile	noraplan®	Rubber	24.60" x 24.60"	SF	\$16.58	44.44%	\$9.21
nora Systems, Inc. (nora by Interface)	Rubber Tile	549 - 2702	sentica ed 2.0mm smooth Speciality Rubber Tile	noraplan®	Rubber	24.6" x 24.6"	SF	\$21.49	44.44%	\$11.94
nora Systems, Inc. (nora by Interface)	Rubber Tile	691 - 2462	Signa environcare 2.0mm smooth Rubber Tile	noraplan®	Rubber	24.60" x 24.60"	SF	\$13.30	44.44%	\$7.39
nora Systems, Inc. (nora by Interface)	Rubber Tile	691 - 2463	Signa environcare 3.0mm smooth Rubber Tile	noraplan®	Rubber	24.60" x 24.60"	SF	\$16.58	44.44%	\$9.21
nora Systems, Inc. (nora by Interface)	Rubber Tile	508 - 2390	Signa environcare ed 2.0mm smooth Speciality Rubber Tile	noraplan®	Rubber	24.6" x 24.6"	SF	\$21.49	44.44%	\$11.94
nora Systems, Inc. (nora by Interface)	Rubber Tile	529 - 1880	xp 3.5mm hammered Rubber Tile	norament®	Rubber	39.53" x 39.53"	SF	\$21.56	44.44%	\$11.98
nora Systems, Inc. (nora by Interface)	Rubber Tile	442 - 3111	xp nTx 3.5mm hammered Rubber Tile (Min. Order Qty Required)	norament® nTx	Rubber	39.53" x 39.53"	SF	\$26.81	44.44%	\$14.89
nora Systems, Inc. (nora by Interface)	Rubber Tile	444 - 3134	xp trac nTx Rubber Tile (Min. Order Qty Required)	norament® nTx	Rubber	39.53" x 39.53"	SF	\$29.83	44.44%	\$16.57
nora Systems, Inc. (nora by Interface)	Rubber Tile	530 - 0325	xp trac Rubber Tile	norament	Rubber	39.53" x 39.53"	SF	\$26.77	44.44%	\$14.87
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	634 - 170F	convia, 2 mm Rubber Sheet Goods	noraplan®	Rubber	49.21' x 48"	SF	\$9.10	44.44%	\$5.06
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	633 - 160F	dariva, 2 mm Rubber Sheet Goods	noraplan®	Rubber	49.21' x 48"	SF	\$13.43	44.44%	\$7.46
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	633 - 161F	dariva, 3 mm Rubber Sheet Goods	noraplan®	Rubber	39.37' x 48'	SF	\$18.16	44.44%	\$10.09
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	550 - 1700	sentica 2.0mm smooth Rubber Sheet Goods	noraplan®	Rubber	4' x 49.21'	SF	\$13.30	44.44%	\$7.39
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	550 - 1701	sentica 3.0mm smooth Rubber Sheet Goods	noraplan®	Rubber	4' x 39.37'	SF	\$16.58	44.44%	\$9.21
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	545 - 1705	sentica acoustic 4.0mm smooth Speciality Rubber Sheet Goods	noraplan®	Rubber	4' x 49.21'	SF	\$22.50	44.44%	\$12.50
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	549 - 1702	sentica ed 2.0mm smooth Special Rubber Sheet Goods	noraplan®	Rubber	4' x 49.21'	SF	\$21.49	44.44%	\$11.94
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	549 - 1703	sentica ed 3.0mm smooth Special Rubber Sheet Goods	noraplan	Rubber	49.21' x 48"	SF	\$32.24	44.44%	\$17.91
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	301 - 182C	sentica nTx 2.0mm smooth Rubber Sheet Goods (Min. Order Qty Required)	noraplan® nTx	Rubber	49.21' x 48"	SF	\$16.76	44.44%	\$9.31
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	301 - 186C	sentica nTx 3.0mm smooth Rubber Sheet Goods (Min. Order Qty Required)	noraplan® nTx	Rubber	39.37' x 48"	SF	\$20.52	44.44%	\$11.40
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	691 - 1462	Signa environcare 2.0mm smooth Rubber Sheet Goods	noraplan®	Rubber	4' x 49.21'	SF	\$13.30	44.44%	\$7.39
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	691 - 1463	Signa environcare 3.0mm smooth Rubber Sheet Goods	noraplan®	Rubber	4' x 39.37'	SF	\$16.58	44.44%	\$9.21
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	693 - 1420	Signa environcare acoustic 4.0mm smooth Speciality Rubber Sheet Goods	noraplan®	Rubber	4' x 39.37'	SF	\$22.50	44.44%	\$12.50
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	508 - 1390	Signa environcare ed 2.0mm smooth Speciality Rubber Sheet Goods	noraplan®	Rubber	4' x 49.21'	SF	\$21.49	44.44%	\$11.94
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	508 - 1523	Signa environcare ed 3.0mm smooth Speciality Rubber Sheet Goods	noraplan	Rubber	39.37' x 48"	SF	\$30.56	44.44%	\$16.98
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	303 - 181C	Signa Environcare nTx 2.0mm smooth Rubber Sheet Goods (Min. Order Qty Required)	noraplan® nTx	Rubber	49.21' x 48"	SF	\$16.76	44.44%	\$9.31
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	303 - 187C	Signa Environcare nTx 3.0mm smiith Rubber Sheet Goods (Min. Order Qty Required)	noraplan® nTx	Rubber	39.37' x 48"	SF	\$20.52	44.44%	\$11.40
nora Systems, Inc. (nora by Interface)	Rubber Sheet Goods	511 - 1640	unita, 2 mm Rubber Sheet Goods	noraplan®	Rubber	49.21' x 48"	SF	\$13.60	44.44%	\$7.55
nora Systems, Inc. (nora by Interface)	Adhesive	502902	AC 100 Adhesive			3.08 Gal.	EA	\$267.89	32.43%	\$181.01
nora Systems, Inc. (nora by Interface)	Adhesive	504101	AC MR95 (acrylic) 880 - 1040 SF			4 Gal.	EA	\$452.91	32.43%	\$306.02
nora Systems, Inc. (nora by Interface)	Adhesive	502980	Dryfix 750 MR Tape Adhesive			29.5" x 253.9 Roll	EA	\$3,640.71	32.43%	\$2,459.94
nora Systems, Inc. (nora by Interface)	Adhesive	502905	Dryfix 750 Tape Adhesive			29.5" x 98.5' Roll	EA	\$864.39	32.43%	\$584.05
nora Systems, Inc. (nora by Interface)	Adhesive	502981	Dryfix ed Tape Adhesive			29.5" x 98.5' Roll	EA	\$1,189.19	32.43%	\$803.51
nora Systems, Inc. (nora by Interface)	Adhesive	502903	ED 120 Adhesive			3.08 Gal.	EA	\$683.86	32.43%	\$462.07
nora Systems, Inc. (nora by Interface)	Adhesive	504103	ED MR90 (conductive acrylic) 640 - 720 SF			4 Gal.	EA	\$786.42	32.43%	\$531.36
nora Systems, Inc. (nora by Interface)	Adhesive	502904	nTx 020 bond enhancer 2.6 Gal.			2.6 Gal.	EA	\$693.33	32.43%	\$468.47
nora Systems, Inc. (nora by Interface)	Adhesive	502907	Profix 145 Tape Adhesive			5.71" x 164' Roll	EA	\$360.39	32.43%	\$243.51
nora Systems, Inc. (nora by Interface)	Adhesive	502910	Profix 50 Tape Adhesive			1.97" x 164' Roll	EA	\$117.41	32.43%	\$79.33
nora Systems, Inc. (nora by Interface)	Adhesive	502908	Profix 90 Tape Adhesive			3.54" x 164' Roll	EA	\$204.80	32.43%	\$138.38
nora Systems, Inc. (nora by Interface)	Adhesive	502901	PU 102 Adhesive			1.43 Gal	EA	\$359.61	32.43%	\$242.98
nora Systems, Inc. (nora by Interface)	Adhesive	504102	PU MR95240 - 270 SF			1.5 Gal.	EA	\$308.80	32.43%	\$208.65
nora Systems, Inc. (nora by Interface)	Wall Base	522 - 0820	Wall Base 4" cove, 120 LF per roll			4"	LF	\$1.64	32.43%	\$1.11
nora Systems, Inc. (nora by Interface)	Stair Treads	569 - 31 Argo	arago hammered 5mm Stair Treads			4', 5', 6'	LF	\$34.09	32.43%	\$23.04
nora Systems, Inc. (nora by Interface)	Stair Treads	407 - 04 Grano	grano 5mm hammered Stair Treads			4', 5', 6'	LF	\$34.09	32.43%	\$23.04
nora Systems, Inc. (nora by Interface)	Stair Treads	556 - 04 Satura	satura 5mm hammered Stair Treads			4', 5', 6'	LF	\$34.09	32.43%	\$23.04
nora Systems, Inc. (nora by Interface)	Stair Treads	572 - 04 Hammered	hammered 5mm Stair Treads			4', 5', 6'	LF	\$31.00	32.43%	\$20.94
nora Systems, Inc. (nora by Interface)	Stair Treads	572 - 04 Round	round 5mm pastille Stair Treads			4', 5', 6'	LF	\$31.00	32.43%	\$20.94
nora Systems, Inc. (nora by Interface)	Stair nosing	114678	Aluminum stair nosing			1 pc = 8.2 LF	EA	\$143.67	32.43%	\$97.07
nora Systems, Inc. (nora by Interface)	Stair nosing	523 - 0805 A/C	Stair nosing T 5044 A/C 2-2.7mm				LF	\$23.01	32.43%	\$15.55
nora Systems, Inc. (nora by Interface)	Stair nosing	523 - 0805 E/F	Stair nosing T 5044 E/F 3.5-4mm				LF	\$23.01	32.43%	\$15.55

nora by Interface

Brand	Category	Product Code	Product Name	Collection	Backing	Size	Price UOM	Retail List Price	%	* Contract Members Not to Exceed Pricing (Material only)
nora Systems, Inc. (nora by Interface)	Stair nosing	523 - 0802 A/C	Stair nosing T 5049 A/C 2-2.7mm				LF	\$23.01	32.43%	\$15.55
nora Systems, Inc. (nora by Interface)	Stair nosing	523 - 0802 E/F	Stair nosing T 5049 E/F 3.5-4mm				LF	\$23.01	32.43%	\$15.55
nora Systems, Inc. (nora by Interface)	Accessories	502671	2-sided tape for smooth VI strips			1 59/64" x 540' (49 mm x 164 m)	EA	\$322.31	32.43%	\$217.78
nora Systems, Inc. (nora by Interface)	Accessories	689 - 0928	Cold Weld Compound Joint Sealant 735				EA	\$91.24	32.43%	\$61.65
nora Systems, Inc. (nora by Interface)	Accessories	503000	Cold weld starter kit- Liquid wax (109914) / Spatula (120184)				EA	\$205.25	32.43%	\$138.68
nora Systems, Inc. (nora by Interface)	Accessories	502935	Cold weld tape			2" x 108' roll	EA	\$29.61	32.43%	\$20.01
nora Systems, Inc. (nora by Interface)	Accessories	500875	Epoxy stair filler			50' at 1/4" bead	EA	\$86.31	32.43%	\$58.32
nora Systems, Inc. (nora by Interface)	Accessories	792 - 0946 Rod	Hot Welding Rod, 328 LF			328 LF per roll	EA	\$234.21	32.43%	\$158.25
nora Systems, Inc. (nora by Interface)	Accessories	Permalight 1" Strip	Inlaid flexible 1" glow strip for nora stair accessories (ADD ON \$)				LF	\$7.52	32.43%	\$5.08
nora Systems, Inc. (nora by Interface)	Accessories	Permalight 2" Strip	Inlaid flexible 2" glow strip for nora stair accessories (ADD ON \$)				LF	\$10.18	32.43%	\$6.88
nora Systems, Inc. (nora by Interface)	Accessories	VI Textured Strip	Inlaid Grit strip for nora stair accessories (ADD ON \$) (Visually impaired compliant with the ADA and state requirements)				LF	\$7.52	32.43%	\$5.08
nora Systems, Inc. (nora by Interface)	Accessories	VI Smooth Strip	Inlaid Smooth strip for nora stair accessories (ADD ON \$) (Visually impaired compliant with the ADA and state requirements)				LF	\$9.39	32.43%	\$6.34
nora Systems, Inc. (nora by Interface)	Accessories	113683	Metal Repair Stair Angle			1 box of 30 pc	EA	\$502.39	32.43%	\$339.46
nora Systems, Inc. (nora by Interface)	Accessories	503027	Permalight; 1" x 79' roll			1" x 79' (2.54 mm x 24 m)	EA	\$323.89	32.43%	\$218.84
nora Systems, Inc. (nora by Interface)	Accessories	503038	Permalight; 2" x 52' roll			2" x 52' (5.08 mm x 15.8 m)	EA	\$409.66	32.43%	\$276.80
nora Systems, Inc. (nora by Interface)	Accessories	502906	Stepfix Tape Adhesive, 240mm x 50m Roll			9.45" x 164' Roll	LF	\$477.02	32.43%	\$322.31
nora Systems, Inc. (nora by Interface)	Accessories	683 -0826	VI strip; 2" x 60' roll - black, red, blue, grey, yellow, nite glow			2" x 60' roll	EA	\$158.42	32.43%	\$107.04

Interface

PRODUCT AND SERVICE PROVIDERS:		Northeast Region:		Mid-West Region:		Southeast Region:		South Central Region:		North Central Region:		Rockies:		West Coast Region:		State of New York	State of Florida		Non-Continental Region:	
- Local Dealers		ME, VT, NH, MA, RI, CT, NJ, PA, DE		MD, VA, WV, KY, IN, OH, MI		NC, TN, MS, AL, GA, SC		AR, OK, TX, LA		IL, MO, KS, NE, IA, WI, MN, SD, ND		NM, AZ, NV, UT, CO, WY		CA, OR, WA, ID, MT					AK & HI	
or																				
- Manufacturer Turn-Key (material and installation) Quote Request Email: Contract.Services@Interface.com																				
INSTALLATION AND SUNDRY ITEMS	UOM	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Labor Rate	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)
Installation - Monday - Friday Standard 8 Hour Shift		See Grid		See Grid		See Grid		See Grid		See Grid		See Grid		See Grid		See Grid	See Grid		See Grid	
Installation - Monday - Friday Overtime (ADD ON)	% Added	25%	50%	25%	50%	25%	50%	25%	50%	25%	50%	25%	50%	25%	50%	50%	25%	50%	25%	50%
Installation - Saturday (ADD ON)	% Added	25%	50%	25%	50%	25%	50%	25%	50%	25%	50%	25%	50%	25%	50%	50%	25%	50%	25%	50%
Installation - Sunday & Holidays (ADD ON)	% Added	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	100%	35%	100%	35%	100%
* Project Management Fee (Not to Exceed) (% ADD ON)	% Added	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%
Mark Up for Rental or Materials not listed (% ADD ON)	% Added	20%	28%	20%	28%	20%	28%	20%	28%	20%	28%	20%	28%	20%	28%	28%	20%	28%	20%	28%
Hourly Rate for Services Not Listed (non-overtime)	Hourly Rate	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72
Installation - Interface Carpet Tile (Labor Only)	Sq. Yd.	\$11.46	\$16.08	\$8.28	\$11.64	\$9.00	\$12.60	\$7.98	\$11.16	\$8.28	\$11.64	\$9.00	\$12.60	\$11.46	\$13.44	\$17.40	\$9.00	\$12.60	\$11.46	\$16.08
Installation - L I F T System Interface Carpet Tile Projects (labor only)	Sq. Yd.	\$21.06	\$29.52	\$18.54	\$25.92	\$19.92	\$27.84	\$18.54	\$25.92	\$18.54	\$25.92	\$18.54	\$25.92	\$21.06	\$29.52	\$29.52	\$19.92	\$27.84	\$21.06	\$29.52
Installation - Interface Luxury Vinyl Tile (labor only)	Sq. Ft.	\$3.84	\$5.34	\$2.22	\$3.12	\$2.52	\$3.48	\$3.30	\$4.56	\$2.22	\$3.12	\$3.30	\$4.56	\$3.84	\$6.30	\$6.30	\$3.00	\$4.20	\$3.84	\$5.34
Installation - Nora by Interface Rubber Tile (labor only)	Sq. Ft.	\$5.82	\$8.16	\$5.28	\$7.38	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16
Installation - Nora by Interface Rubber Sheet Goods (labor only)	Sq. Ft.	\$5.82	\$8.16	\$5.28	\$7.38	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16
Installation - Nora by Interface Heat Welding Rubber Flooring (Labor only)	Sq. Ft.	\$5.82	\$8.16	\$5.28	\$7.38	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16
Installation - Nora by Interface Flash Coving Rubber Flooring (Labor only)	Ln. Ft.	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$24.84	\$14.22	\$17.70	\$14.22	\$17.70
Installation - Nora by Interface Rubber Dissipative Flooring (Labor Only)	Sq. Ft.	\$5.82	\$8.16	\$5.28	\$7.38	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16
Installation - Nora by Interface Resilient Wall Base (labor only)	Ln. Ft.	\$2.10	\$2.94	\$1.98	\$2.76	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$2.10	\$2.94	\$3.72	\$1.68	\$2.34	\$2.10	\$2.94
Installation - Nora by Interface Stair treads (labor only)	Ln. Ft.	\$28.98	\$40.62	\$26.40	\$36.96	\$26.40	\$36.96	\$26.40	\$36.96	\$26.40	\$36.96	\$26.40	\$36.96	\$28.98	\$40.62	\$40.62	\$26.40	\$36.96	\$28.98	\$40.62
Installation - Nora by Interface Stair nosing (labor only)	Ln. Ft.	\$20.34	\$28.44	\$18.54	\$25.92	\$18.54	\$25.92	\$18.54	\$25.92	\$18.54	\$25.92	\$18.54	\$25.92	\$20.34	\$28.44	\$28.44	\$18.54	\$25.92	\$20.34	\$28.44
Installation - VCT (Armstrong) (labor only)	Sq. Ft.	\$1.98	\$2.76	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.98	\$2.76	\$2.76	\$2.10	\$2.94	\$1.98	\$2.76
Removal - Carpet Tile (labor only)	Sq. Yd.	\$2.94	\$4.08	\$2.64	\$3.72	\$4.02	\$5.64	\$2.64	\$3.72	\$2.64	\$3.72	\$2.94	\$4.08	\$2.94	\$7.74	\$8.64	\$4.02	\$5.64	\$2.94	\$4.08
Removal - Luxury Vinyl Tile (labor only)	Sq. Ft.	\$1.56	\$2.16	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$1.56	\$1.92	\$2.76	\$0.90	\$1.26	\$1.56	\$2.16
Removal - Rubber Tile (labor only)	Sq. Ft.	\$1.56	\$2.16	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$1.56	\$2.16	\$2.64	\$0.90	\$1.26	\$1.56	\$2.16
Removal - Rubber Sheet Goods (labor only)	Sq. Ft.	\$2.58	\$3.60	\$1.80	\$2.52	\$1.80	\$2.52	\$1.80	\$2.52	\$1.80	\$2.52	\$1.80	\$2.52	\$2.58	\$3.60	\$3.60	\$1.80	\$2.52	\$2.58	\$3.60
Removal - Rubber Sheet Goods (Stairs application) (labor only)	Sq. Ft.	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$2.64	\$1.56	\$2.16	\$1.56	\$2.16
Removal - VCT (labor only)	Sq. Ft.	\$1.56	\$2.16	\$0.72	\$1.02	\$0.60	\$0.78	\$0.72	\$1.02	\$0.72	\$1.02	\$0.72	\$1.02	\$1.56	\$2.16	\$2.16	\$1.10	\$1.54	\$1.56	\$2.16
Removal - Broadloom direct glue down (labor only)	Sq. Yd.	\$5.22	\$7.26	\$3.84	\$5.40	\$3.84	\$5.40	\$3.84	\$5.40	\$3.84	\$5.40	\$3.84	\$5.40	\$5.22	\$7.26	\$8.64	\$4.50	\$6.30	\$5.22	\$7.26
Removal - Double Stick Installation (labor only)	Sq. Yd.	\$5.82	\$8.16	\$5.28	\$7.38	\$8.04	\$11.22	\$5.28	\$7.38	\$5.28	\$7.38	\$5.28	\$7.38	\$5.82	\$8.16	\$16.92	\$8.04	\$11.22	\$5.82	\$8.16
Removal - Sheet Vinyl (labor only)	Sq. Ft.	\$1.56	\$2.16	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.56	\$2.16	\$2.64	\$1.08	\$1.50	\$1.56	\$2.16
Removal - Existing Cove Base (labor only)	Ln. Ft.	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$1.14	\$0.72	\$0.96	\$0.72	\$0.96
Removal - Existing Stair Tread	Ln. Ft.	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$9.00	\$4.86	\$6.78	\$4.86	\$6.78
Floor Prep - Removal of Existing Coating, Glue, and Mastic	Sq. Ft.	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$1.50	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16
Floor Prep - (Minor) Skim Coating to 1/8 inch (Material & Labor)	Sq. Ft.	\$1.08	\$1.50	\$1.08	\$1.50	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$1.08	\$1.74	\$2.46	\$0.90	\$1.26	\$1.08	\$1.50
Floor Prep - Self leveling to 1/4 inch (Material & Labor)	Sq. Ft.	\$2.52	\$3.48	\$2.10	\$2.94	\$2.10	\$2.94	\$2.10	\$2.94	\$2.10	\$2.94	\$2.10	\$2.94	\$2.52	\$3.48	\$4.86	\$2.10	\$2.94	\$2.52	\$3.48
Floor Prep - (Extreme) Grind floor to receive flooring. (Material & Labor)	Sq. Ft.	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$4.50	\$2.64	\$3.72	\$2.64	\$3.72
Floor Prep - Moisture Mitigator / Self Level / Grinding. (Material & Labor)	Sq. Ft.	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$11.34	\$4.38	\$6.12	\$4.38	\$6.12
Floor Prep - 1/4 Inch Luan (Material & Labor)	Sq. Ft.	\$4.14	\$5.82	\$4.14	\$5.82	\$4.14	\$5.82	\$4.14	\$5.82	\$4.14	\$5.82	\$4.14	\$5.82	\$4.14	\$5.82	\$5.82	\$4.14	\$5.82	\$4.14	\$5.82
Reclamation Prep - Palletize/Shrink Wrap (Recyclable) Carpet for Recycling	Sq. Yd.	\$3.36	\$4.68	\$1.98	\$2.76	\$1.98	\$2.76	\$1.98	\$2.76	\$1.98	\$2.76	\$1.98	\$2.76	\$3.36	\$3.18	\$4.68	\$1.98	\$2.76	\$3.36	\$4.68
Reclamation Prep - Palletize/Shrink Wrap (Recyclable) Resilient Flooring for Recycling	Sq. Ft.	\$0.36	\$0.54	\$0.24	\$0.30	\$0.24	\$0.30	\$0.24	\$0.30	\$0.24	\$0.30	\$0.24	\$0.30	\$0.36	\$0.54	\$0.72	\$0.24	\$0.30	\$0.36	\$0.54
Reclamation Processing Fee - (Interface Brand) Carpet *Freight not included	Sq. Yd.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reclamation Processing Fee - (Recyclable) Carpet *Freight not included	Sq. Yd.	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26
Reclamation Processing Fee - (Non-recyclable) Carpet Waste to Energy *Freight not included	Sq. Yd.	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78	\$0.78
Reclamation Processing Fee - (Non-recyclable) Resilient Flooring Waste to Energy *Freight not included	Sq. Ft.	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24
Freight Fees to Reclamation Facility - Full Truck Loads (Interface Brand) Carpet *Reclamation Processing Fee not included	Sq. Yd.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.60	\$9.60
Freight Fees to Reclamation Facility - Less Than Truck Load (Interface Brand) Carpet *Reclamation Processing Fee not included	Sq. Yd.	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$11.04	\$11.04
Freight Fees to Reclamation Facility - (Recyclable) Carpet *Reclamation Processing Fee not included	Sq. Yd.	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$1.26	\$11.04	\$11.04
Freight Fees to Reclamation Facility - (Non-recyclable) Carpet Waste to Energy *Reclamation Processing Fee not included	Sq. Yd.	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$0.72	\$11.04	\$11.04
Freight Fees to Reclamation Facility - (Non-recyclable) Resilient Flooring Waste to Energy *Reclamation Processing Fee not included	Sq. Ft.	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$1.38	\$1.38
Disposal - Carpet (Non-recyclable)	Sq. Yd.	\$2.88	\$4.02	\$2.88	\$4.02	\$2.88	\$4.02	\$2.88	\$4.02	\$2.88	\$4.02	\$2.88	\$4.02	\$2.88	\$4.02	\$4.02	\$2.88	\$4.02	\$2.88	\$4.02
Disposal - Resilient Flooring (Non-recyclable)	Sq. Ft.	\$0.36	\$0.54	\$0.36	\$0.54	\$0.36	\$0.54	\$0.36	\$0.54	\$0.36	\$0.54	\$0.36	\$0.54	\$0.36	\$0.54	\$0.54	\$0.36	\$0.54	\$0.36	\$0.54

Interface

PRODUCT AND SERVICE PROVIDERS:			Northeast Region:		Mid-West Region:		Southeast Region:		South Central Region:		North Central Region:		Rockies:		West Coast Region:		State of New York		State of Florida		Non-Continental Region:	
- Local Dealers																						
or																						
- Manufacturer Turn-Key (material and installation) Quote Request Email: Contract.Services@Interface.com																						
INSTALLATION AND SUNDRY ITEMS			UOM	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)	Labor Rate	Non Union Rate	Union Wage Rate (High Cost Areas)	Non Union Rate	Union Wage Rate (High Cost Areas)		
Furnish / Install - Resilient 4" Base (standard styles)			Ln. Ft.	\$3.12	\$4.38	\$3.12	\$4.38	\$3.12	\$4.38	\$3.12	\$4.38	\$3.12	\$4.38	\$3.12	\$4.38	\$3.12	\$3.45	\$4.83	\$3.12	\$4.38		
Furnish / Install - Resilient 6" Base (standard styles)			Ln. Ft.	\$3.66	\$5.16	\$3.66	\$5.16	\$3.66	\$5.16	\$3.66	\$5.16	\$3.66	\$5.16	\$3.66	\$5.16	\$3.66	\$4.65	\$6.51	\$3.66	\$5.16		
Furnish / Install - Transition Strips			Ln. Ft.	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$6.90	\$9.66	\$6.90	\$9.66		
Furnish / Install - Carpet to Tile Reducer (Mercer 165 or Similar)			Ln. Ft.	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$6.90	\$9.66	\$6.90	\$9.66		
Furnish / Install - Stair Tread (standard styles)			Ln. Ft.	\$42.78	\$59.94	\$42.78	\$59.94	\$42.78	\$59.94	\$42.78	\$59.94	\$42.78	\$59.94	\$42.78	\$59.94	\$42.78	\$59.94	\$42.78	\$59.94	\$42.78		
Furnish / Install - Stair Nosing (standard styles)			Ln. Ft.	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$6.90	\$9.66	\$19.56	\$6.90	\$9.66	\$6.90	\$9.66		
Furnish / Install - Risers 8" (standard styles)			Ln. Ft.	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00		
Furnish / Install - Risers 9"(standard styles)			Ln. Ft.	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00		
Moisture Testing			Each	\$151.80	\$212.52	\$151.80	\$212.52	\$151.80	\$212.52	\$151.80	\$212.52	\$151.80	\$212.52	\$151.80	\$212.52	\$179.40	\$212.52	\$151.80	\$212.52			
Moisture Mitigation			Sq. Ft.	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12		
Conventional Furniture Moving (Light)			Sq. Yd.	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68		
Conventional Furniture Moving (Medium)			Sq. Yd.	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70		
Library Lift *Freight not included*			Sq. Ft.	\$1.00	---	\$1.00	---	\$1.00	---	\$1.10	---	\$1.00	---	\$1.00	---	\$0.75	\$2.10	---	---	---		
VCT - Armstrong VCT (45 Sq. FT. per Carton)			Carton	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00		
Adhesive - Armstrong VCT Adhesive (4 Gal.)			Pail	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30	\$91.30		
ITS99 Moisture Adhesive			Pail	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36	\$167.36		
<p><u>**Local dealers that support the Interface brand are authorized to utilize these contract approved labor rates as a guide. Local dealer quotes including labor will be considered contract labor if these rates are utilized. Local dealer installation rates and sundry items may vary outside of these contract proposed rates, and would then be considered an open market labor quote on a job by job basis.</u></p> <p>Installation shall be in accordance with Interface’s instructions and the Carpet and Rug Institute (CRI) Standards for Installation of Textile Floorcovering Materials (104 for Commercial/105 for Residential).</p> <p>Installation rates are based on an open, empty office/ dormitory/quarters space on a “clean floor.” A “clean floor” is one where the condition is appropriate to accept carpet with no additional preparation other than possibly sweeping clean.</p> <p>All installation work is guaranteed for one year for any defect in workmanship and materials used to install the carpet.</p> <p>The Interface branded flooring, adhesive and accessories may be invoiced seperately from installation services and sundry items.</p>																						



**Alternate Contract Source (ACS)
No. 30161700-24-SRCWL-ACS**

For

Flooring Materials, with Related Supplies and Services

This Alternate Contract Source No. 30161700-24-SRCWL-ACS for Flooring Materials, with Related Supplies and Services (Contract), is between the Department of Management Services (Department), an agency of the State of Florida (State), located at 4050 Esplanade Way, Tallahassee, FL 32399 and Interface Americas, Inc. (Contractor), located at 1280 West Peachtree Street NW, Atlanta, GA 30309 collectively referred to herein as the “Parties.”

WHEREAS, the Department is authorized by section 287.042(16), Florida Statutes:

To evaluate contracts let by the Federal Government, another state, or a political subdivision for the provision of commodities and contract services, and, if it is determined by the Secretary of Management Services in writing to be cost-effective and the best value to the state, to enter into a written agreement authorizing an agency to make purchases under such contract;

WHEREAS, Sourcewell, a State of Minnesota local government agency and service cooperative, competitively procured Flooring Materials, with Related Supplies and Services and executed Contract No. 061323-IFA, Flooring Materials, with Related Supplies and Services (Master Contract), with the Contractor;

WHEREAS, the Secretary evaluated the Master Contract and determined that use of the Master Contract is cost-effective and the best value to the state.

NOW THEREFORE, in consideration of the mutual promises contained herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Term and Effective Date.

The Master Contract became effective August 25, 2023, and its term currently ends on August 9, 2027. The Master Contract has three years of renewals available. The Contract will become effective on February 1, 2024 or on the date signed by all Parties, whichever is later. The Contract will expire on August 9, 2027, unless terminated earlier or renewed in accordance with this Contract.

2. Order of Precedence.

This Contract document and the attached exhibits constitute the Contract and the entire understanding of the Parties. Exhibits A, B, and C, and this Contract document constitute the Enterprise Alternate Contract Source to the Master Contract and modify or supplement

**Alternate Contract Source (ACS)
No. 30161700-24-SRCWL-ACS
For
Flooring Materials, with Related Supplies and Services**

the terms and conditions of the Master Contract. All exhibits listed below are incorporated by reference into, and form part of, this Contract. In the event of a conflict, the following order of precedence shall apply:

- a) This Contract document
- b) Exhibit A: Additional Special Contract Conditions
- c) Exhibit B: Special Contract Conditions
- d) Exhibit C: [Price Sheet](#)
- e) Exhibit D: Preferred Pricing Affidavit
- f) Exhibit E: [Master Contract](#) (including any amendments made prior to the effective date of this Contract and any subsequent amendments added to this Contract in accordance with the Modifications Section listed below)

Where the laws and regulations of a state other than the State of Florida are cited or referenced in the Master Contract, such citation or reference shall be replaced by the comparable Florida law or regulation.

3. Purchases off this Contract.

Upon execution of this Contract, agencies, as defined in section 287.012, Florida Statutes, may purchase products and services under this Contract. Any entity making a purchase off of this Contract acknowledges and agrees to be bound by the terms and conditions of this Contract. The Contractor shall adhere to the terms included in any contract or purchase orders issued pursuant to this Contract.

4. Primary Contacts.

Department's Contract Manager:

Joseph Thomas
Division of State Purchasing
Florida Department of Management Services
4050 Esplanade Way, Suite 360
Tallahassee, Florida 32399-0950
Telephone: (850) 488-8367
Email: Joseph.Thomas@dms.fl.gov

Contractor's Contract Manager:

Sharon Johnson
Interface Americas, Inc.
1503 Orchard Hill Road
LaGrange, GA 30240
Telephone: (706) 812-6356
Email: contract.group@interface.com


**Alternate Contract Source (ACS)
No. 30161700-24-SRCWL-ACS
For
Flooring Materials, with Related Supplies and Services**

5. Modifications.

Any amendments to this Contract must be in writing and signed by the Parties. If amendments are made to the Master Contract after the effective date of this Contract, the Contractor shall: 1) notify the Department of such amendments; and 2) provided the Department is amenable to incorporating the amendments into this Contract, enter into a written amendment with the Department reflecting the addition of such amendments to this Contract.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized undersigned officials.

INTERFACE AMERICAS, INC.

DocuSigned by:

145C81ACBCB7403
Jim McKeon, Vice President

4/22/2024 | 2:05 PM EDT

Date:

DEPARTMENT OF MANAGEMENT SERVICES

DocuSigned by:

C94713929499485
Pedro Allende, Secretary

4/23/2024 | 8:19 AM EDT

Date:



EXHIBIT A ADDITIONAL SPECIAL CONTRACT CONDITIONS

The Contractor and agencies, as defined in section 287.012, Florida Statutes acknowledge and agree to be bound by the terms and conditions of the Master Contract except as otherwise specified in the Contract, which includes the Special Contract Conditions and these Additional Special Contract Conditions.

- A. Orders: Contractor must be able to accept the State of Florida Purchasing Card and MyFloridaMarketPlace (MFMP) purchase orders.
- B. Contractor and Subcontractors, Affiliates, Partners, Resellers, Distributors, and Dealers: By execution of a Contract, the Contractor acknowledges that it will not be released of its contractual obligations to the Department or state agencies because of any failure of an affiliate, partner, subcontractor, reseller, distributor, or dealer. The Contractor is responsible for ensuring that its affiliates, partners, subcontractors, resellers, distributors, and dealers providing commodities and performing services in furtherance of the Contract do so in compliance with the terms and conditions of the Contract. The Contractor is fully responsible for satisfactory completion of all work performed under the Contract.
- C. Preferred Pricing: It is the responsibility of the Contractor to provide a completed Preferred Pricing Affidavit upon Contract execution and annually thereafter throughout the Contract term in accordance with the Special Contract Conditions. (Keep if commodities related or applicable)
- D. Purchases Prerequisites: Contractor must ensure that entities receiving payment directly from Customers under this Contract must have met the following requirements:
 - Have an active registration with the Florida Department of State, Division of Corporations (www.sunbiz.org), or, if exempt from the registration requirements, provide the Department with the basis for such exemption.
 - Be registered in the MFMP Vendor Information Portal (<https://vendor.myfloridamarketplace.com>).
 - Have a current W-9 filed with the Florida Department of Financial Services (<https://flvendor.myfloridacfo.com>)
- E. Punchout Catalog and Electronic Invoicing.

The Contractor is encouraged to provide a MFMP punchout catalog. The punchout catalog provides an alternative mechanism for suppliers to offer the State access to Products awarded under the Contract. The punchout catalog also allows for direct communication between the MFMP eProcurement System and a supplier's Enterprise Resource Planning (ERP) system, which can reflect real-time Product inventory/availability information.

Through utilization of the punchout catalog model, a Florida buyer will "punch out" to a

supplier's website. Using the search tools on the supplier's Florida punchout catalog site, the user selects the desired Products. When complete, the user exits the supplier's punchout catalog site and the shopping cart (full of Products) is "brought back" to MFMP. No orders are sent to a supplier when the user exits the supplier's punchout catalog site. Instead, the chosen Products are "brought back" to MFMP as line items in a purchase order. The user can then proceed through the normal workflow steps, which may include adding/editing the Products (i.e., line items) in the purchase order. An order is not submitted to a supplier until the user approves and submits the purchase order, at which point the supplier receives an email with the order details.

The Contractor may supply electronic invoices in lieu of paper-based invoices for those transactions processed through MFMP. Electronic invoices may be submitted to the agency through one of the mechanisms as listed below:

- 1) EDI (Electronic Data Interchange)
This standard establishes the data contents of the Invoice Transaction Set (810) for use within the context of an Electronic Data Interchange (EDI) environment. This transaction set can be used for invoicing via the Ariba Network (AN) for catalog and non-catalog goods and services.
- 2) PO Flip via AN
This online process allows Contractors to submit invoices via the AN for catalog and non-catalog goods and services. Contractors have the ability to create an invoice directly from their inbox in their AN account by simply "flipping" the PO into an invoice. This option does not require any special software or technical capabilities.

The Contractor warrants and represents that it is authorized and empowered to and hereby grants the State and the third-party provider of MFMP, a State contractor, the right and license to use, reproduce, transmit, distribute, and publicly display within MFMP. In addition, the Contractor warrants and represents that it is authorized and empowered to and hereby grants the State and the third-party provider the right and license to reproduce and display within MFMP the Contractor's trademarks, system marks, logos, trade dress, or other branding designation that identifies the products made available by the Contractor under the Contract.

- F. Contract Reporting: The Contractor shall provide the Department the following accurate and complete reports associated with this Contract.

- 1) Contract Quarterly Sales Reports. The Contractor shall submit Quarterly Sales Reports in the manner and format required by the Department within 30 calendar days after the close of each State fiscal quarter (the State's fiscal quarters close on September 30, December 31, March 31, and June 30).

The Quarterly Sales Report template can be found here: [Quarterly Sales Report Format / Vendor Resources / State Purchasing / Business Operations / Florida Department of Management Services - DMS \(myflorida.com\)](#). Initiation and submission of the most recent version of the Quarterly Sales Report posted on the DMS website is the responsibility of the Contractor without prompting or notification from the Department. Sales will be reviewed on a quarterly basis. If no sales are recorded in two consecutive quarters, the Contractor may be placed on probationary status, or the Department may terminate the Contract. Failure to provide the Quarterly

Sales Report, or other reports requested by the Department, will result in the imposition of financial consequences and may result in the Contractor being found in default and the termination of the Contract.

- 2) Certified and Minority Business Enterprises Reports. Upon Customer request, the Contractor shall report to each Customer spend with certified and other minority business enterprises in the provision of commodities or services related to the Customer orders. These reports shall include the period covered; the name, minority code, and Federal Employer Identification Number of each minority business enterprise utilized during the period; commodities and services provided by the minority business enterprise; and the amount paid to each minority business enterprise on behalf of the Customer.
 - 3) Ad Hoc Sales Reports. The Department may require additional Contract sales information such as copies of purchase orders or ad hoc sales reports. The Contractor shall submit these documents and reports in the format acceptable to the Department and within the timeframe specified by the Department.
 - 4) MFMP Transaction Fee Reports. The Contractor shall submit complete monthly MFMP Transaction Fee Reports to the Department. Reports are due 15 calendar days after the end of each month. Information on how to submit MFMP Transaction Fee Reports online can be located at https://www.dms.myflorida.com/business_operations/state_myfloridamarketplace/mfmp_vendors/transaction_fee_and_reporting. Assistance with transaction fee reporting is also available by email at feeprocessing@myfloridamarketplace.com or telephone at 866-FLA-EPRO (866-352-3776) from 8:00 a.m. to 6:00 p.m. Eastern Time.
- G. Financial Consequences: The Department reserves the right to impose financial consequences when the Contractor fails to comply with the requirements of the Contract. The following financial consequences will apply for the Contractor's non-performance under the Contract. The Customer and the Contractor may agree to add additional Financial Consequences on an as-needed basis beyond those stated herein to apply to that Customer's resultant contract or purchase order. The State of Florida reserves the right to withhold payment or implement other appropriate remedies, such as Contract termination or nonrenewal, when the Contractor has failed to comply with the provisions of the Contract. The Contractor and the Department agree that financial consequences for non-performance are an estimate of damages which are difficult to ascertain and are not penalties.

The financial consequences below will be paid and received by the Department of Management Services within 30 calendar days from the due date specified by the Department. These financial consequences below are individually assessed for failures over each target period beginning with the first full month or quarter of the Contract performance and every month or quarter, respectively, thereafter.

Financial Consequences Chart

Deliverable	Performance Metric	Performance Due Date	Financial Consequence for Non-Performance /Not Received by the Contract Manager
Contractor will timely submit complete Quarterly Sales Reports	All Quarterly Sales Reports will be submitted timely with the required information	Completed reports are due on or before the 30 th calendar day after the close of each State fiscal quarter	\$250 per day late
Contractor will timely submit complete MFMP Transaction Fee Reports	All MFMP Transaction Fee Reports will be submitted timely with the required information	Completed reports are due on or before the 15 th calendar day after the end of each month	\$100 per day late

No favorable action will be considered when Contractor has outstanding Contract Quarterly Sales Reports, MFMP Transaction Fee Reports, or any other documentation owed to the Department or Customer, to include fees / monies, that is required under this Contract.

- H. Business Review Meetings: Both the Department and Customer reserve the right to schedule business review meetings. The Department or Customer may specify the format or agenda for the meeting. At a minimum, the Business Review Meeting may include the following topics:
- a. Contract compliance
 - b. Contract savings (in dollar amount and cost avoidance)
 - c. Spend reports by Customer
 - d. Recommendations for improved compliance and performance
- I. Special Contract Conditions revisions: the corresponding subsections of the Special Contract Conditions referenced below are replaced in their entirety with the following:

2.2 Renewal.

Upon written agreement, the Department and the Contractor may renew the Contract in whole or in part only as set forth in the Contract documents, and in accordance with section 287.057(14), F.S.

3.4 Purchase Order.

A Customer may use purchase orders to buy commodities or contractual services pursuant to the Contract and, if applicable, the Contractor must provide commodities or contractual services pursuant to purchase orders. Purchase orders issued pursuant to the Contract must be received by the Contractor no later than the close of business on the last day of the Contract's term. The Contractor is required to accept timely purchase orders specifying delivery schedules that extend beyond the Contract term even when such extended delivery will occur after expiration of the Contract. Purchase orders shall be valid through their

specified term and performance by the Contractor, and all terms and conditions of the Contract shall survive the termination or expiration of the Contract and apply to the Contractor's performance. The duration of purchase orders for recurring deliverables shall not exceed the expiration of the Contract by more than twelve months. However, if an extended pricing plan offered in the state term or agency contract is selected by the ordering entity, the contract terms on pricing plans and renewals shall govern the maximum duration of purchase orders reflecting such pricing plans and renewals. Any purchase order terms and conditions conflicting with these Special Contract Conditions shall not become a part of the Contract.

3.7 Transaction Fees.

The State of Florida, through the Department of Management Services, has instituted MyFloridaMarketPlace, a statewide eProcurement system. Pursuant to Section 287.057(24), F.S., all payments shall be assessed a Transaction Fee of one percent (1.0%), or as may otherwise be established by law, which the vendor shall pay to the State.

For payments within the State accounting system (FLAIR or its successor), the Transaction Fee shall, when possible, be automatically deducted from payments to the vendor. If automatic deduction is not possible, the vendor shall pay the Transaction Fee pursuant to subsection 60A-1.031(2), F.A.C. By submission of these reports and corresponding payments, vendor certifies their correctness. All such reports and payments shall be subject to audit by the State or its designee.

The vendor shall receive a credit for any Transaction Fee paid by the vendor for the purchase of any item(s) if such item(s) are returned to the vendor through no fault, act, or omission of the vendor. Notwithstanding the foregoing, a Transaction Fee is non-refundable when an item is rejected or returned, or declined, due to the vendor's failure to perform or comply with specifications or requirements of the agreement.

Vendors will submit any monthly reports required pursuant to the rule. All such reports and payments will be subject to audit. Failure to comply with the payment of the Transaction Fees or submission of required reporting of transactions shall constitute grounds for declaring the Vendor in default.

5.1 Conduct of Business.

The Contractor must comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and authority. For example, the Contractor must comply with section 274A of the Immigration and Nationality Act, the Americans with Disabilities Act, Health Insurance Portability and Accountability Act, if applicable, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, or veteran's status. The provisions of subparagraphs 287.058(1)(a)-(c) and (g), F.S., are hereby incorporated by reference.

Nothing contained within this Contract shall be construed to prohibit the Contractor from disclosing information relevant to performance of the Contract or purchase order to members or staff of the Florida Senate or Florida House of Representatives.

Pursuant to section 287.057(26), F.S., the Contractor shall answer all questions of, and ensure a representative will be available to, a continuing oversight team.

The Contractor will comply with all applicable disclosure requirements set forth in section 286.101, F.S. In the event the Department of Financial Services issues the Contractor a final

order determining a third or subsequent violation pursuant to section 286.101(7)(c), F.S., the Contractor shall immediately notify the Department and applicable Customers and shall be disqualified from Contract eligibility.

5.4 Convicted, Discriminatory, Antitrust Violator, and Suspended Vendor Lists.

In accordance with sections 287.133, 287.134, and 287.137, F.S., the Contractor is hereby informed of the provisions of sections 287.133(2)(a), 287.134(2)(a), and 287.137(2)(a), F.S. For purposes of this Contract, a person or affiliate who is on the Convicted Vendor List, the Discriminatory Vendor List, or the Antitrust Violator Vendor List may not perform work as a contractor, supplier, subcontractor, or consultant under the Contract. The Contractor must notify the Department if it or any of its suppliers, subcontractors, or consultants have been placed on the Convicted Vendor List, the Discriminatory Vendor List, or the Antitrust Violator Vendor List during the term of the Contract.

In accordance with section 287.1351, F.S., a vendor placed on the Suspended Vendor List may not enter into or renew a contract to provide any goods or services to an agency after its placement on the Suspended Vendor List.

A firm or individual placed on the Suspended Vendor List pursuant to section 287.1351, F.S., the Convicted Vendor List pursuant to section 287.133, F.S., the Antitrust Violator Vendor List pursuant to section 287.137, F.S., or the Discriminatory Vendor List pursuant to section 287.134, F.S., is immediately disqualified from Contract eligibility.

5.5 Scrutinized Companies - Termination by the Department.

The Department may, at its option, terminate the Contract if the Contractor is found to have submitted a false certification as provided under section 287.135(5), F.S., or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Terrorism Sectors List, or been engaged in business operations in Cuba or Syria, or to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

5.6 Cooperation with Inspector General and Records Retention.

Pursuant to section 20.055(5), F.S., the Contractor understands and will comply with its duty to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing. Upon request of the Inspector General or any other authorized State official, the Contractor must provide any information the Inspector General deems relevant. Such information may include, but will not be limited to, the Contractor's business or financial records, documents, or files of any type or form that refer to or relate to the Contract. The Contractor will retain such records for the longer of five years after the expiration or termination of the Contract, or the period required by the General Records Schedules maintained by the Florida Department of State, at the Department of State's Records Management website. The Contractor agrees to reimburse the State of Florida for the reasonable costs of investigation incurred by the Inspector General or other authorized State of Florida official for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the State of Florida which results in the suspension or debarment of the Contractor. Such costs will include but will not be limited to: salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor agrees to impose the same obligations to cooperate with the Inspector General and retain records on any subcontractors used to provide goods or services under the Contract.

6.10 Cooperative Purchasing. Pursuant to their own governing laws, and subject to the agreement of the Contractor, governmental entities that are not Customers may make purchases under the terms and conditions contained herein, if agreed to by Contractor. Such purchases are independent of the Contract between the Department and the Contractor, and the Department is not a party to these transactions. Agencies seeking to make purchases under this Contract are required to follow the requirements of Rule 60A-1.045(6), F.A.C.

8.1.1 Termination of Contract.

The Department may terminate the Contract for refusal by the Contractor to comply with this section by not allowing access to all public records, as defined in Chapter 119, F.S., made or received by the Contractor in conjunction with the Contract unless the records are exempt from s. 24(a) of Art. I of the State Constitution and section 119.071(1), F.S.

8.1.2 Statutory Notice.

Pursuant to section 119.0701(2)(a), F.S., for contracts for services with a contractor acting on behalf of a public agency, as defined in section 119.011(2), F.S., the following applies:

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE DEPARTMENT'S CUSTODIAN OF PUBLIC RECORDS AT PUBLICRECORDS@DMS.FL.GOV, (850) 487-1082 OR 4050 ESPLANADE WAY, SUITE 160, TALLAHASSEE, FLORIDA 32399-0950.

Pursuant to section 119.0701(2)(b), F.S., for contracts for services with a contractor acting on behalf of a public agency as defined in section 119.011(2), F.S., the Contractor shall:

- (a) Keep and maintain public records required by the public agency to perform the service.
- (b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure are not disclosed except as authorized by law for the duration of the Contract term and following the completion of the Contract if the Contractor does not transfer the records to the public agency.
- (d) Upon completion of the Contract, transfer, at no cost, to the public agency all public records in possession of the Contractor or keep and maintain public records required by the public agency to perform the service. If the Contractor transfers all public records to the public agency upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the

public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

12.1 Performance or Compliance Audits.

The Department may conduct or have conducted performance and/or compliance audits of the Contractor and subcontractors as determined by the Department. The Department may conduct an audit and review all the Contractor's and subcontractors' data and records that directly relate to the Contract. To the extent necessary to verify the Contractor's fees and claims for payment under the Contract, the Contractor's agreements or contracts with subcontractors, partners, or agents of the Contractor, pertaining to the Contract, may be inspected by the Department upon fifteen (15) calendar days' notice, during normal working hours and in accordance with the Contractor's facility access procedures where facility access is required. Release statements from its subcontractors, partners, or agents are not required for the Department or its designee to conduct compliance and performance audits on any of the Contractor's contracts relating to this Contract. The Inspector General, in accordance with section 5.6, the State of Florida's Chief Financial Officer, and the Office of the Auditor General shall also have authority to perform audits and inspections.

13.2 E-Verify.

The Contractor and its subcontractors shall register with and use the U.S. Department of Homeland Security's (DHS) E-Verify system to verify the work authorization status of all new employees of the contractor or subcontractor in accordance with section 448.095, F.S. The Contractor shall obtain an affidavit from its subcontractors in accordance with paragraph (5)(b) of section 448.095, F.S., and maintain a copy of such affidavit for the duration of the Contract.

Special Contract Conditions additions: the following subsections are added to the Special Contract Conditions:

5.7 Foreign Country of Concern Attestation.

If the Contract or Customer's purchase order issued pursuant to this Contract grants the Contractor access to an individual's personal identifying information as defined in section 501.171, Florida Statutes, the Contractor must, prior to execution, extension, or renewal of this Contract or Customer purchase order, complete and submit to the applicable Governmental Entity the Form PUR 1355, "Foreign Country of Concern Attestation Form," available at: <http://www.flrules.org/Gateway/reference.asp?No=Ref-15958>.

5.8 Common Carrier Attestation.

The Contractor as a Common Carrier, as defined in section 908.111, Florida Statutes, or contracted carrier must, prior to execution, amendment, or renewal of this Contract or Customer purchase order issued pursuant to this Contract, complete and submit to the applicable Governmental Entity the Form PUR 1808, "Common Carrier or Contracted Carrier Attestation Form," available at: <http://www.flrules.org/Gateway/reference.asp?No=Ref-14614>.

This Contract or a Customer purchase order may be terminated if the Contractor is found to be in violation of the submitted attestation.

12.3 Document Inspection.

In accordance with section 216.1366, F.S., the Department or a state agency is authorized to inspect the: (a) financial records, papers, and documents of the Contractor that are directly related to the performance of the Contract or the expenditure of state funds; and (b) programmatic records, papers, and documents of the Contractor which the Department or state agency determines are necessary to monitor the performance of the Contract or to ensure that the terms of the Contract are being met. The Contractor shall provide such records, papers, and documents requested by the Department or a state agency within 10 Business Days after the request is made.

Exhibit B

SPECIAL CONTRACT CONDITIONS
JULY 1, 2019 VERSION

Table of Contents

SECTION 1. DEFINITION..... 2

SECTION 2. CONTRACT TERM AND TERMINATION 2

SECTION 3. PAYMENT AND FEES..... 3

SECTION 4. CONTRACT MANAGEMENT..... 4

SECTION 5. COMPLIANCE WITH LAWS..... 6

SECTION 6. MISCELLANEOUS..... 7

SECTION 7. LIABILITY AND INSURANCE..... 9

SECTION 8. PUBLIC RECORDS, TRADE SECRETS, DOCUMENT MANAGEMENT, AND INTELLECTUAL
PROPERTY..... 10

SECTION 9. DATA SECURITY..... 12

SECTION 10. GRATUITIES, LOBBYING, AND COMMUNICATIONS..... 13

SECTION 11. CONTRACT MONITORING..... 14

SECTION 12. CONTRACT AUDITS..... 15

SECTION 13. BACKGROUND SCREENING AND SECURITY..... 16

SECTION 14. WARRANTY OF CONTRACTOR’S ABILITY TO PERFORM..... 17

In accordance with Rule 60A-1.002(7), F.A.C., Form PUR 1000 is included herein by reference but is superseded in its entirety by these Special Contract Conditions.

SECTION 1. DEFINITION.

The following definition applies in addition to the definitions in Chapter 287, Florida Statutes (F.S.), and Rule Chapter 60A-1, Florida Administrative Code (F.A.C.):

1.1 Customer.

The agency or eligible user that purchases commodities or contractual services pursuant to the Contract.

SECTION 2. CONTRACT TERM AND TERMINATION.

2.1 Initial Term.

The initial term will begin on the date set forth in the Contract documents or on the date the Contract is signed by all Parties, whichever is later.

2.2 Renewal.

Upon written agreement, the Department and the Contractor may renew the Contract in whole or in part only as set forth in the Contract documents, and in accordance with section 287.057(13), F.S.

2.3 Suspension of Work and Termination.

2.3.1 Suspension of Work.

The Department may, at its sole discretion, suspend any or all activities under the Contract, at any time, when it is in the best interest of the State of Florida to do so. The Customer may suspend a resulting contract or purchase order, at any time, when in the best interest of the Customer to do so. The Department or Customer will provide the Contractor written notice outlining the particulars of the suspension. After receiving a suspension notice, the Contractor must comply with the notice and will cease the performance of the Contract or purchase order. Suspension of work will not entitle the Contractor to any additional compensation. The Contractor will not resume performance of the Contract or purchase order until so authorized by the Department.

2.3.2 Termination for Convenience.

The Contract may be terminated by the Department in whole or in part at any time, in the best interest of the State of Florida. If the Contract is terminated before performance is completed, the Contractor will be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the Contract price as the amount of work satisfactorily performed. All work in progress will become the property of the Customer and will be turned over promptly by the Contractor.

2.3.3 Termination for Cause.

If the performance of the Contractor is not in compliance with the Contract requirements or the Contractor has defaulted, the Department may:

- (a) immediately terminate the Contract;
- (b) notify the Contractor of the noncompliance or default, require correction, and specify the date by which the correction must be completed before the Contract is terminated; or
- (c) take other action deemed appropriate by the Department.

SECTION 3. PAYMENT AND FEES.

3.1 Pricing.

The Contractor will not exceed the pricing set forth in the Contract documents.

3.2 Price Decreases.

The following price decrease terms will apply to the Contract:

3.2.1 Quantity Discounts. Contractor may offer additional discounts for one-time delivery of large single orders;

3.2.2 Preferred Pricing. The Contractor guarantees that the pricing indicated in this Contract is a maximum price. Additionally, Contractor's pricing will not exceed the pricing offered under comparable contracts. Comparable contracts are those that are similar in size, scope, and terms. In compliance with section 216.0113, F.S., Contractor must annually submit an affidavit from the Contractor's authorized representative attesting that the Contract complies with this clause.

3.2.3 Sales Promotions. In addition to decreasing prices for the balance of the Contract term due to a change in market conditions, the Contractor may conduct sales promotions involving price reductions for a specified lesser period. The Contractor must submit documentation identifying the proposed: (1) starting and ending dates of the promotion, (2) commodities or contractual services involved, and (3) promotional prices compared to then-authorized prices.

3.3 Payment Invoicing.

The Contractor will be paid upon submission of invoices to the Customer after delivery and acceptance of commodities or contractual services is confirmed by the Customer. Invoices must contain sufficient detail for an audit and contain the Contract Number and the Contractor's Federal Employer Identification Number.

3.4 Purchase Order.

A Customer may use purchase orders to buy commodities or contractual services pursuant to the Contract and, if applicable, the Contractor must provide commodities or contractual services pursuant to purchase orders. Purchase orders issued pursuant to the Contract must be received by the Contractor no later than the close of business on the last day of the Contract's term. The Contractor is required to accept timely purchase orders specifying delivery schedules that extend beyond the Contract term even when such extended delivery will occur after expiration of the Contract. Purchase orders shall be valid through their specified term and performance by the Contractor, and all terms and conditions of the Contract shall survive the termination or expiration of the Contract and apply to the Contractor's performance. The duration of purchase orders for recurring deliverables shall not exceed the expiration of the Contract by more than twelve months. Any purchase order terms and conditions conflicting with these Special Contract Conditions shall not become a part of the Contract.

3.5 Travel.

Travel expenses are not reimbursable unless specifically authorized by the Customer in writing and may be reimbursed only in accordance with section 112.061, F.S.

3.6 Annual Appropriation.

Pursuant to section 287.0582, F.S., if the Contract binds the State of Florida or an agency for the purchase of services or tangible personal property for a period in excess of one fiscal year, the State of Florida's performance and obligation to pay under the Contract is contingent upon an annual appropriation by the Legislature.

3.7 Transaction Fees.

The State of Florida, through the Department of Management Services, has instituted MyFloridaMarketPlace, a statewide eProcurement system pursuant to section 287.057(22), F.S. All payments issued by Customers to registered Vendors for purchases of commodities or contractual services will be assessed Transaction Fees as prescribed by rule 60A-1.031, F.A.C., or as may otherwise be established by law. Vendors must pay the Transaction Fees and agree to automatic deduction of the Transaction Fees when automatic deduction becomes available. Vendors will submit any monthly reports required pursuant to the rule. All such reports and payments will be subject to audit. Failure to comply with the payment of the Transaction Fees or reporting of transactions will constitute grounds for declaring the Vendor in default and subject the Vendor to exclusion from business with the State of Florida.

3.8 Taxes.

Taxes, customs, and tariffs on commodities or contractual services purchased under the Contract will not be assessed against the Customer or Department unless authorized by Florida law.

3.9 Return of Funds.

Contractor will return any overpayments due to unearned funds or funds disallowed pursuant to the terms of the Contract that were disbursed to the Contractor. The Contractor must return any overpayment within forty (40) calendar days after either discovery by the Contractor, its independent auditor, or notification by the Department or Customer of the overpayment.

SECTION 4. CONTRACT MANAGEMENT.

4.1 Composition and Priority.

The Contractor agrees to provide commodities or contractual services to the Customer as specified in the Contract. Additionally, the terms of the Contract supersede the terms of all prior agreements between the Parties on this subject matter.

4.2 Notices.

All notices required under the Contract must be delivered to the designated Contract Manager in a manner identified by the Department.

4.3 Department's Contract Manager.

The Department's Contract Manager, who is primarily responsible for the Department's oversight of the Contract, will be identified in a separate writing to the Contractor upon Contract signing in the following format:

Department's Contract Manager Name

Department's Name
Department's Physical Address
Department's Telephone #
Department's Email Address

If the Department changes the Contract Manager, the Department will notify the Contractor. Such a change does not require an amendment to the Contract.

4.4 Contractor's Contract Manager.

The Contractor's Contract Manager, who is primarily responsible for the Contractor's oversight of the Contract performance, will be identified in a separate writing to the Department upon Contract signing in the following format:

Contractor's Contract Manager Name
Contractor's Name
Contractor's Physical Address
Contractor's Telephone #
Contractor's Email Address

If the Contractor changes its Contract Manager, the Contractor will notify the Department. Such a change does not require an amendment to the Contract.

4.5 Diversity.

4.5.1 Office of Supplier Diversity.

The State of Florida supports its diverse business community by creating opportunities for woman-, veteran-, and minority-owned small business enterprises to participate in procurements and contracts. The Department encourages supplier diversity through certification of woman-, veteran-, and minority-owned small business enterprises and provides advocacy, outreach, and networking through regional business events. For additional information, please contact the Office of Supplier Diversity (OSD) at osdinfo@dms.myflorida.com.

4.5.2 Diversity Reporting.

Upon request, the Contractor will report to the Department its spend with business enterprises certified by the OSD. These reports must include the time period covered, the name and Federal Employer Identification Number of each business enterprise utilized during the period, commodities and contractual services provided by the business enterprise, and the amount paid to the business enterprise on behalf of each agency purchasing under the Contract.

4.6 RESPECT.

Subject to the agency determination provided for in section 413.036, F.S., the following statement applies:

IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT ANY ARTICLES THAT ARE THE SUBJECT OF, OR REQUIRED TO CARRY OUT, THIS CONTRACT SHALL BE PURCHASED FROM A NONPROFIT AGENCY FOR THE BLIND OR FOR THE SEVERELY HANDICAPPED THAT IS QUALIFIED PURSUANT TO CHAPTER 413, FLORIDA STATUTES, IN THE SAME MANNER AND UNDER THE SAME PROCEDURES SET FORTH IN SECTION 413.036(1) AND (2), FLORIDA STATUTES;

AND FOR PURPOSES OF THIS CONTRACT THE PERSON, FIRM, OR OTHER BUSINESS ENTITY CARRYING OUT THE PROVISIONS OF THIS CONTRACT SHALL BE DEEMED TO BE SUBSTITUTED FOR THE STATE AGENCY INsofar AS DEALINGS WITH SUCH QUALIFIED NONPROFIT AGENCY ARE CONCERNED.

Additional information about RESPECT and the commodities or contractual services it offers is available at <https://www.respectofflorida.org>.

4.7 PRIDE.

Subject to the agency determination provided for in sections 287.042(1) and 946.515, F.S., the following statement applies:

IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT ANY ARTICLES WHICH ARE THE SUBJECT OF, OR REQUIRED TO CARRY OUT, THIS CONTRACT SHALL BE PURCHASED FROM THE CORPORATION IDENTIFIED UNDER CHAPTER 946, F.S., IN THE SAME MANNER AND UNDER THE SAME PROCEDURES SET FORTH IN SECTION 946.515(2) AND (4), F.S.; AND FOR PURPOSES OF THIS CONTRACT THE PERSON, FIRM, OR OTHER BUSINESS ENTITY CARRYING OUT THE PROVISIONS OF THIS CONTRACT SHALL BE DEEMED TO BE SUBSTITUTED FOR THIS AGENCY INsofar AS DEALINGS WITH SUCH CORPORATION ARE CONCERNED.

Additional information about PRIDE and the commodities or contractual services it offers is available at <https://www.pride-enterprises.org>.

SECTION 5. COMPLIANCE WITH LAWS.

5.1 Conduct of Business.

The Contractor must comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and authority. For example, the Contractor must comply with section 274A of the Immigration and Nationality Act, the Americans with Disabilities Act, Health Insurance Portability and Accountability Act, if applicable, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, or veteran's status. The provisions of subparagraphs 287.058(1)(a)-(c), and (g), F.S., are hereby incorporated by reference.

5.2 Dispute Resolution, Governing Law, and Venue.

Any dispute concerning performance of the Contract shall be decided by the Department's designated Contract Manager, who will reduce the decision to writing and serve a copy on the Contractor. The decision of the Contract Manager shall be final and conclusive. Exhaustion of this administrative remedy is an absolute condition precedent to the Contractor's ability to pursue legal action related to the Contract or any other form of dispute resolution. The laws of the State of Florida govern the Contract. The Parties submit to the jurisdiction of the courts of the State of Florida exclusively for any legal action related to the Contract. Further, the Contractor hereby waives all privileges and rights relating to venue it may have under Chapter 47, F.S., and all such venue privileges and rights it may have under any other statute, rule, or case law, including, but not limited to, those based on convenience. The Contractor hereby submits to venue in the county chosen by the Department.

5.3 Department of State Registration.

Consistent with Title XXXVI, F.S., the Contractor and any subcontractors that assert status, other than a sole proprietor, must provide the Department with conclusive evidence of a certificate of status, not subject to qualification, if a Florida business entity, or of a certificate of authorization if a foreign business entity.

5.4 Suspended, Convicted, and Discriminatory Vendor Lists.

In accordance with sections 287.042, 287.133, and 287.134, F.S., an entity or affiliate who is on the Suspended Vendor List, Convicted Vendor List, or Discriminatory Vendor List may not perform work as a contractor, supplier, subcontractor, or consultant under the Contract. The Contractor must notify the Department if it or any of its suppliers, subcontractors, or consultants have been placed on the Suspended Vendor List, Convicted Vendor List, or Discriminatory Vendor List during the term of the Contract.

5.5 Scrutinized Companies - Termination by the Department.

The Department may, at its option, terminate the Contract if the Contractor is found to have submitted a false certification as provided under section 287.135(5), F.S., or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Cuba or Syria, or to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

5.6 Cooperation with Inspector General and Records Retention.

Pursuant to section 20.055(5), F.S., the Contractor understands and will comply with its duty to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing. Upon request of the Inspector General or any other authorized State official, the Contractor must provide any information the Inspector General deems relevant to the Contractor's integrity or responsibility. Such information may include, but will not be limited to, the Contractor's business or financial records, documents, or files of any type or form that refer to or relate to the Contract. The Contractor will retain such records for the longer of five years after the expiration of the Contract, or the period required by the General Records Schedules maintained by the Florida Department of State, at the Department of State's Records Management website. The Contractor agrees to reimburse the State of Florida for the reasonable costs of investigation incurred by the Inspector General or other authorized State of Florida official for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the State of Florida which results in the suspension or debarment of the Contractor. Such costs will include but will not be limited to: salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor agrees to impose the same obligations to cooperate with the Inspector General and retain records on any subcontractors used to provide goods or services under the Contract.

SECTION 6. MISCELLANEOUS.

6.1 Subcontractors.

The Contractor will not subcontract any work under the Contract without prior written consent of the Department. The Contractor is fully responsible for satisfactory completion of all its subcontracted work. The Department supports diversity in its procurements and contracts, and requests that the Contractor offer subcontracting opportunities to certified woman-, veteran-, and minority-owned small businesses. The

Contractor may contact the OSD at osdhelp@dms.myflorida.com for information on certified small business enterprises available for subcontracting opportunities.

6.2 Assignment.

The Contractor will not sell, assign, or transfer any of its rights, duties, or obligations under the Contract without the prior written consent of the Department. However, the Contractor may waive its right to receive payment and assign same upon notice to the Department. In the event of any assignment, the Contractor remains responsible for performance of the Contract, unless such responsibility is expressly waived by the Department. The Department may assign the Contract with prior written notice to the Contractor.

6.3 Independent Contractor.

The Contractor and its employees, agents, representatives, and subcontractors are independent contractors and not employees or agents of the State of Florida and are not entitled to State of Florida benefits. The Department and Customer will not be bound by any acts or conduct of the Contractor or its employees, agents, representatives, or subcontractors. The Contractor agrees to include this provision in all its subcontracts under the Contract.

6.4 Inspection and Acceptance of Commodities.

6.4.1 Risk of Loss.

Matters of inspection and acceptance are addressed in section 215.422, F.S. Until acceptance, risk of loss or damage will remain with the Contractor. The Contractor will be responsible for filing, processing, and collecting all damage claims. To assist the Contractor with damage claims, the Customer will: record any evidence of visible damage on all copies of the delivering carrier's bill of lading; report damages to the carrier and the Contractor; and provide the Contractor with a copy of the carrier's bill of lading and damage inspection report.

6.4.2 Rejected Commodities.

When a Customer rejects a commodity, Contractor will remove the commodity from the premises within ten (10) calendar days after notification of rejection, and the risk of loss will remain with the Contractor. Commodities not removed by the Contractor within ten (10) calendar days will be deemed abandoned by the Contractor, and the Customer will have the right to dispose of such commodities. Contractor will reimburse the Customer for costs and expenses incurred in storing or effecting removal or disposition of rejected commodities.

6.5 Safety Standards.

Performance of the Contract for all commodities or contractual services must comply with requirements of the Occupational Safety and Health Act and other applicable State of Florida and federal requirements.

6.6 Ombudsman.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this office are found in section 215.422, F.S., which include disseminating information relative to prompt payment and assisting contractors in receiving their payments in a timely manner from a Customer. The Vendor Ombudsman may be contacted at (850) 413-5516.

6.7 Time is of the Essence.

Time is of the essence regarding every obligation of the Contractor under the Contract. Each obligation is deemed material, and a breach of any such obligation (including a breach resulting from untimely performance) is a material breach.

6.8 Waiver.

The delay or failure by the Department or the Customer to exercise or enforce any rights under the Contract will not constitute waiver of such rights.

6.9 Modification and Severability.

The Contract may only be modified by written agreement between the Department and the Contractor. Should a court determine any provision of the Contract is invalid, the remaining provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Contract did not contain the provision held invalid.

6.10 Cooperative Purchasing.

Pursuant to their own governing laws, and subject to the agreement of the Contractor, governmental entities that are not Customers may make purchases under the terms and conditions contained herein, if agreed to by Contractor. Such purchases are independent of the Contract between the Department and the Contractor, and the Department is not a party to these transactions. Agencies seeking to make purchases under this Contract are required to follow the requirements of Rule 60A-1.045(5), F.A.C.

SECTION 7. LIABILITY AND INSURANCE.

7.1 Workers' Compensation Insurance.

The Contractor shall maintain workers' compensation insurance as required under the Florida Workers' Compensation Law or the workers' compensation law of another jurisdiction where applicable. The Contractor must require all subcontractors to similarly provide workers' compensation insurance for all of the latter's employees. In the event work is being performed by the Contractor under the Contract and any class of employees performing the work is not protected under Workers' Compensation statutes, the Contractor must provide, and cause each subcontractor to provide, adequate insurance satisfactory to the Department, for the protection of employees not otherwise protected.

7.2 General Liability Insurance.

The Contractor must secure and maintain Commercial General Liability Insurance, including bodily injury, property damage, products, personal and advertising injury, and completed operations. This insurance must provide coverage for all claims that may arise from performance of the Contract or completed operations, whether by the Contractor or anyone directly or indirectly employed by the Contractor. Such insurance must include the State of Florida as an additional insured for the entire length of the resulting contract. The Contractor is responsible for determining the minimum limits of liability necessary to provide reasonable financial protections to the Contractor and the State of Florida under the resulting contract.

7.3 Florida Authorized Insurers.

All insurance shall be with insurers authorized and eligible to transact the applicable line of insurance business in the State of Florida. The Contractor shall provide Certification(s) of Insurance evidencing that all appropriate coverage is in place and showing the Department to be an additional insured.

7.4 Performance Bond.

Unless otherwise prohibited by law, the Department may require the Contractor to furnish, without additional cost to the Department, a performance bond or irrevocable letter of credit or other form of security for the satisfactory performance of work hereunder. The Department shall determine the type and amount of security.

7.5 Indemnification.

To the extent permitted by Florida law, the Contractor agrees to indemnify, defend, and hold the Customer and the State of Florida, its officers, employees, and agents harmless from all fines, claims, assessments, suits, judgments, or damages, including consequential, special, indirect, and punitive damages, including court costs and attorney's fees, arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret, or intellectual property right or out of any acts, actions, breaches, neglect, or omissions of the Contractor, its employees, agents, subcontractors, assignees, or delegates related to the Contract, as well as for any determination arising out of or related to the Contract that the Contractor or Contractor's employees, agents, subcontractors, assignees, or delegates are not independent contractors in relation to the Customer. The Contract does not constitute a waiver of sovereign immunity or consent by the Customer or the State of Florida or its subdivisions to suit by third parties. Without limiting this indemnification, the Customer may provide the Contractor (1) written notice of any action or threatened action, (2) the opportunity to take over and settle or defend any such action at Contractor's sole expense, and (3) assistance in defending the action at Contractor's sole expense.

7.6 Limitation of Liability.

Unless otherwise specifically enumerated in the Contract or in the purchase order, neither the Department nor the Customer shall be liable for special, indirect, punitive, or consequential damages, including lost data or records (unless the Contract or purchase order requires the Contractor to back-up data or records), even if the Department or Customer has been advised that such damages are possible. Neither the Department nor the Customer shall be liable for lost profits, lost revenue, or lost institutional operating savings. The Department or Customer may, in addition to other remedies available to them at law or equity and upon notice to the Contractor, retain such monies from amounts due Contractor as may be necessary to satisfy any claim for damages, penalties, costs, and the like asserted by or against them. The State may set off any liability or other obligation of the Contractor or its affiliates to the State against any payments due the Contractor under any contract with the State.

SECTION 8. PUBLIC RECORDS, TRADE SECRETS, DOCUMENT MANAGEMENT, AND INTELLECTUAL PROPERTY.

8.1 Public Records.

8.1.1 Termination of Contract.

The Department may terminate the Contract for refusal by the Contractor to comply with this section by not allowing access to all public records, as defined in Chapter 119, F. S., made or received by the Contractor in conjunction with the Contract.

8.1.2 Statutory Notice.

Pursuant to section 119.0701(2)(a), F.S., for contracts for services with a contractor acting on behalf of a public agency, as defined in section 119.011(2), F.S., the following applies:

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT THE TELEPHONE NUMBER, EMAIL ADDRESS, AND MAILING ADDRESS PROVIDED IN THE RESULTING CONTRACT OR PURCHASE ORDER.

Pursuant to section 119.0701(2)(b), F.S., for contracts for services with a contractor acting on behalf of a public agency as defined in section 119.011(2), F.S., the Contractor shall:

- (a) Keep and maintain public records required by the public agency to perform the service.
- (b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure are not disclosed except as authorized by law for the duration of the Contract term and following the completion of the Contract if the Contractor does not transfer the records to the public agency.
- (d) Upon completion of the Contract, transfer, at no cost, to the public agency all public records in possession of the Contractor or keep and maintain public records required by the public agency to perform the service. If the Contractor transfers all public records to the public agency upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

8.2 Protection of Trade Secrets or Otherwise Confidential Information.

8.2.1 Contractor Designation of Trade Secrets or Otherwise Confidential Information. If the Contractor considers any portion of materials to be trade secret under section 688.002 or 812.081, F.S., or otherwise confidential under Florida or federal law, the Contractor must clearly designate that portion of the materials as trade secret or otherwise confidential when submitted to the Department. The Contractor will be

responsible for responding to and resolving all claims for access to Contract-related materials it has designated trade secret or otherwise confidential.

8.2.2 Public Records Requests.

If the Department receives a public records request for materials designated by the Contractor as trade secret or otherwise confidential under Florida or federal law, the Contractor will be responsible for taking the appropriate legal action in response to the request. If the Contractor fails to take appropriate and timely action to protect the materials designated as trade secret or otherwise confidential, the Department will provide the materials to the requester.

8.2.3 Indemnification Related to Confidentiality of Materials.

The Contractor will protect, defend, indemnify, and hold harmless the Department for claims, costs, fines, and attorney's fees arising from or relating to its designation of materials as trade secret or otherwise confidential.

8.3 Document Management.

The Contractor must retain sufficient documentation to substantiate claims for payment under the Contract and all other records, electronic files, papers, and documents that were made in relation to this Contract. The Contractor must retain all documents related to the Contract for five (5) years after expiration of the Contract or, if longer, the period required by the General Records Schedules maintained by the Florida Department of State available at the Department of State's Records Management website.

8.4 Intellectual Property.

8.4.1 Ownership.

Unless specifically addressed otherwise in the Contract, the State of Florida shall be the owner of all intellectual property rights to all property created or developed in connection with the Contract.

8.4.2 Patentable Inventions or Discoveries.

Any inventions or discoveries developed in the course, or as a result, of services in connection with the Contract that are patentable pursuant to 35 U.S.C. § 101 are the sole property of the State of Florida. Contractor must inform the Customer of any inventions or discoveries developed or made through performance of the Contract, and such inventions or discoveries will be referred to the Florida Department of State for a determination on whether patent protection will be sought. The State of Florida will be the sole owner of all patents resulting from any invention or discovery made through performance of the Contract.

8.4.3 Copyrightable Works.

Contractor must notify the Department or State of Florida of any publications, artwork, or other copyrightable works developed in connection with the Contract. All copyrights created or developed through performance of the Contract are owned solely by the State of Florida.

SECTION 9. DATA SECURITY.

The Contractor will maintain the security of State of Florida data including, but not limited to, maintaining a secure area around any displayed visible data and ensuring data is stored and secured when not in use. The Contractor and subcontractors will not perform any of the services from outside of the United States, and the Contractor will not allow any State of Florida data to be sent by any medium, transmitted, or accessed outside the United States due to Contractor's action or inaction. In the event of a security breach involving State of Florida data, the Contractor shall give notice to the Customer and the Department within one business day. "Security breach" for purposes of this section will refer to a confirmed event that compromises the confidentiality, integrity, or availability of data. Once a data breach has been contained, the Contractor must provide the Department with a post-incident report documenting all containment, eradication, and recovery measures taken. The Department reserves the right in its sole discretion to enlist a third party to audit Contractor's findings and produce an independent report, and the Contractor will fully cooperate with the third party. The Contractor will also comply with all HIPAA requirements and any other state and federal rules and regulations regarding security of information.

SECTION 10. GRATUITIES, LOBBYING, AND COMMUNICATIONS.

10.1 Gratuities.

The Contractor will not, in connection with this Contract, directly or indirectly (1) offer, give, or agree to give anything of value to anyone as consideration for any State of Florida officer's or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone anything of value for the benefit of, or at the direction or request of, any State of Florida officer or employee.

10.2 Lobbying.

In accordance with sections 11.062 and 216.347, F.S., Contract funds are not to be used for the purpose of lobbying the Legislature, the judicial branch, or the Department. Pursuant to section 287.058(6), F.S., the Contract does not prohibit the Contractor from lobbying the executive or legislative branch concerning the scope of services, performance, term, or compensation regarding the Contract after the Contract is executed and during the Contract term.

10.3 Communications.

10.3.1 Contractor Communication or Disclosure.

The Contractor shall not make any public statements, press releases, publicity releases, or other similar communications concerning the Contract or its subject matter or otherwise disclose or permit to be disclosed any of the data or other information obtained or furnished in compliance with the Contract, without first notifying the Customer's Contract Manager and securing the Customer's prior written consent.

10.3.2 Use of Customer Statements.

The Contractor shall not use any statement attributable to the Customer or its employees for the Contractor's promotions, press releases, publicity releases, marketing, corporate communications, or other similar communications, without first notifying the Customer's Contract Manager and securing the Customer's prior written consent.

SECTION 11. CONTRACT MONITORING.

11.1 Performance Standards.

The Contractor agrees to perform all tasks and provide deliverables as set forth in the Contract. The Department and the Customer will be entitled at all times, upon request, to be advised as to the status of work being done by the Contractor and of the details thereof.

11.2 Performance Deficiencies and Financial Consequences of Non-Performance.

11.2.1 Proposal of Corrective Action Plan.

In addition to the processes set forth in the Contract (e.g., service level agreements), if the Department or Customer determines that there is a performance deficiency that requires correction by the Contractor, then the Department or Customer will notify the Contractor. The correction must be made within a time-frame specified by the Department or Customer. The Contractor must provide the Department or Customer with a corrective action plan describing how the Contractor will address all performance deficiencies identified by the Department or Customer.

11.2.2 Retainage for Unacceptable Corrective Action Plan or Plan Failure.

If the corrective action plan is unacceptable to the Department or Customer, or implementation of the plan fails to remedy the performance deficiencies, the Department or Customer will retain ten percent (10%) of the total invoice amount. The retainage will be withheld until the Contractor resolves the performance deficiencies. If the performance deficiencies are resolved, the Contractor may invoice the Department or Customer for the retained amount. If the Contractor fails to resolve the performance deficiencies, the retained amount will be forfeited to compensate the Department or Customer for the performance deficiencies.

11.3 Performance Delay.

11.3.1 Notification.

The Contractor will promptly notify the Department or Customer upon becoming aware of any circumstances that may reasonably be expected to jeopardize the timely and successful completion (or delivery) of any commodity or contractual service. The Contractor will use commercially reasonable efforts to avoid or minimize any delays in performance and will inform the Department or the Customer of the steps the Contractor is taking or will take to do so, and the projected actual completion (or delivery) time. If the Contractor believes a delay in performance by the Department or the Customer has caused or will cause the Contractor to be unable to perform its obligations on time, the Contractor will promptly so notify the Department and use commercially reasonable efforts to perform its obligations on time notwithstanding the Department's delay.

11.3.2 Liquidated Damages.

The Contractor acknowledges that delayed performance will damage the Department/Customer, but by their nature such damages are difficult to ascertain. Accordingly, the liquidated damages provisions stated in the Contract documents will apply. Liquidated damages are not intended to be a penalty and are solely intended to compensate for damages.

11.4 Force Majeure, Notice of Delay, and No Damages for Delay.

The Contractor will not be responsible for delay resulting from its failure to perform if neither the fault nor the negligence of the Contractor or its employees or agents contributed to the delay, and the delay is due directly to fire, explosion, earthquake, windstorm, flood, radioactive or toxic chemical hazard, war, military hostilities, terrorism, civil emergency, embargo, riot, strike, violent civil unrest, or other similar cause wholly beyond the Contractor's reasonable control, or for any of the foregoing that affect subcontractors or suppliers if no alternate source of supply is available to the Contractor. The foregoing does not excuse delay which could have been avoided if the Contractor implemented any risk mitigation required by the Contract. In case of any delay the Contractor believes is excusable, the Contractor will notify the Department in writing of the delay or potential delay and describe the cause of the delay either (1) within ten (10) calendar days after the cause that created or will create the delay first arose, if the Contractor could reasonably foresee that a delay could occur as a result, or (2) if delay is not reasonably foreseeable, within five (5) calendar days after the date the Contractor first had reason to believe that a delay could result. The foregoing will constitute the Contractor's sole remedy or excuse with respect to delay. Providing notice in strict accordance with this paragraph is a condition precedent to such remedy. No claim for damages will be asserted by the Contractor. The Contractor will not be entitled to an increase in the Contract price or payment of any kind from the Department for direct, indirect, consequential, impact or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency, arising because of delay, disruption, interference, or hindrance from any cause whatsoever. If performance is suspended or delayed, in whole or in part, due to any of the causes described in this paragraph, after the causes have ceased to exist the Contractor will perform at no increased cost, unless the Department determines, in its sole discretion, that the delay will significantly impair the value of the Contract to the State of Florida or to Customers, in which case the Department may (1) accept allocated performance or deliveries from the Contractor, provided that the Contractor grants preferential treatment to Customers and the Department with respect to commodities or contractual services subjected to allocation, or (2) purchase from other sources (without recourse to and by the Contractor for the related costs and expenses) to replace all or part of the commodity or contractual services that are the subject of the delay, which purchases may be deducted from the Contract quantity, or (3) terminate the Contract in whole or in part.

SECTION 12. CONTRACT AUDITS.

12.1 Performance or Compliance Audits.

The Department may conduct or have conducted performance and/or compliance audits of the Contractor and subcontractors as determined by the Department. The Department may conduct an audit and review all the Contractor's and subcontractors' data and records that directly relate to the Contract. To the extent necessary to verify the Contractor's fees and claims for payment under the Contract, the Contractor's agreements or contracts with subcontractors, partners, or agents of the Contractor, pertaining to the Contract, may be inspected by the Department upon fifteen (15) calendar days' notice, during normal working hours and in accordance with the Contractor's facility access procedures where facility access is required. Release statements from its subcontractors, partners, or agents are not required for the Department or its designee to conduct compliance and performance audits on any of the Contractor's contracts relating to this Contract. The Inspector General, in accordance with section 5.6, the State of Florida's Chief Financial Officer, the Office of the Auditor General also have authority to perform audits and inspections.

12.2 Payment Audit.

Records of costs incurred under terms of the Contract will be maintained in accordance with section 8.3 of these Special Contract Conditions. Records of costs incurred will include the Contractor's general accounting records, together with supporting documents and records of the Contractor and all subcontractors performing work, and all other records of the Contractor and subcontractors considered necessary by the Department, the State of Florida's Chief Financial Officer, or the Office of the Auditor General.

SECTION 13. BACKGROUND SCREENING AND SECURITY.

13.1 Background Check.

The Department or Customer may require the Contractor to conduct background checks of its employees, agents, representatives, and subcontractors as directed by the Department or Customer. The cost of the background checks will be borne by the Contractor. The Department or Customer may require the Contractor to exclude the Contractor's employees, agents, representatives, or subcontractors based on the background check results. In addition, the Contractor must ensure that all persons have a responsibility to self-report to the Contractor within three (3) calendar days any arrest for any disqualifying offense. The Contractor must notify the Contract Manager within twenty-four (24) hours of all details concerning any reported arrest. Upon the request of the Department or Customer, the Contractor will re-screen any of its employees, agents, representatives, and subcontractors during the term of the Contract.

13.2 E-Verify.

The Contractor must use the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired during the term of the Contract for the services specified in the Contract. The Contractor must also include a requirement in subcontracts that the subcontractor must utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the Contract term. In order to implement this provision, the Contractor must provide a copy of its DHS Memorandum of Understanding (MOU) to the Contract Manager within five (5) calendar days of Contract execution. If the Contractor is not enrolled in DHS E-Verify System, it will do so within five (5) calendar days of notice of Contract award and provide the Contract Manager a copy of its MOU within five (5) calendar days of Contract execution. The link to E-Verify is <https://www.uscis.gov/e-verify>. Upon each Contractor or subcontractor new hire, the Contractor must provide a statement within five (5) calendar days to the Contract Manager identifying the new hire with its E-Verify case number.

13.3 Disqualifying Offenses.

If at any time it is determined that a person has been found guilty of a misdemeanor or felony offense as a result of a trial or has entered a plea of guilty or nolo contendere, regardless of whether adjudication was withheld, within the last six (6) years from the date of the court's determination for the crimes listed below, or their equivalent in any jurisdiction, the Contractor is required to immediately remove that person from any position with access to State of Florida data or directly performing services under the Contract. The disqualifying offenses are as follows:

- (a) Computer related crimes;
- (b) Information technology crimes;

- (c) Fraudulent practices;
- (d) False pretenses;
- (e) Frauds;
- (f) Credit card crimes;
- (g) Forgery;
- (h) Counterfeiting;
- (i) Violations involving checks or drafts;
- (j) Misuse of medical or personnel records; and
- (k) Felony theft.

13.4 Confidentiality.

The Contractor must maintain confidentiality of all confidential data, files, and records related to the commodities or contractual services provided pursuant to the Contract and must comply with all state and federal laws, including, but not limited to sections 381.004, 384.29, 392.65, and 456.057, F.S. The Contractor's confidentiality procedures must be consistent with the most recent version of the Department security policies, protocols, and procedures. The Contractor must also comply with any applicable professional standards with respect to confidentiality of information.

SECTION 14. WARRANTY OF CONTRACTOR'S ABILITY TO PERFORM.

The Contractor warrants that, to the best of its knowledge, there is no pending or threatened action, proceeding, or investigation, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish the Contractor's ability to satisfy its Contract obligations. The Contractor warrants that neither it nor any affiliate is currently on the Suspended Vendor List, Convicted Vendor List, or the Discriminatory Vendor List, or on any similar list maintained by any other state or the federal government. The Contractor shall immediately notify the Department in writing if its ability to perform is compromised in any manner during the term of the Contract.