



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: December 6, 2023

Originating Department: Public Works

Agenda Title: Resolution of the Town Commission of the Town of Lake Park, Florida Authorizing and Directing the Mayor to Execute a Contract with J & J, Inc., DBA Eagle Painting, for Painting the Exterior of the Town Hall Building.

Approved by Town Manager: Bambi McKibbon-Turner
Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/Human Resources Director, email=btturner@lakeparkflorida.gov, c=US
Date: 2023.11.30 15:33:02 -05'00'

Cost of Item: \$47,901.00 **Funding Source:** Historical Grant/PBC Discretionary Surtax Projects

Account Number: 301-521-301-63827 **Finance Signature:** Jeffrey P. Duvall
Digitally signed by Jeffrey P. Duvall
DN: cn=Jeffrey P. Duvall, o.ou, email=jduvall@lakeparkflorida.gov, c=US
Date: 2023.11.30 15:24:33 -05'00'

Advertised: Yes
Date: 09/18/2022 **Newspaper:** Palm Beach Post

Attachments:
1. Agenda Request Form (ARF)
2. Resolution
3. Contract for Waterproofing & Exterior Painting Work
4. Bid Proposal Response from J & J, Inc.

Please initial one:
 X Yes, I have notified everyone
 Not applicable in this case

Summary Explanation/Background:

The Lake Park Town Hall is a nationally recognized historic building that is open daily for Town Business. In May of 2015, an independent consultant concluded that “the roof is in decline (and) is likely to fail if a significant wind event were to occur.” Preserving the Town Hall ensures it remains open for public use.

While the building currently remains structurally sound for the most part, it is not watertight. Even brief rain events result in water permeating the walls and doors, leading to wet floors.

To address the roof deficiencies, Town staff published Invitation to Bid 15-2023 (ITB) to secure a qualified and experienced painting contractor to prepare and repaint the Town Hall building exterior.

Additionally, on September 21, 2023, Town staff received twelve (12) responses from contractors seeking to waterproof and paint the exterior of the Town Hall building. Upon review and evaluation of the responses to the ITB, Town staff determined that the response submitted by J & J, Inc., dba Eagle Painting, in the amount of \$47,901.00, carried the lowest cost and was a fully responsive bid.

Finally, in its response to the ITB, J & J, Inc., represented that it is qualified, willing, and able to satisfactorily provide the work requirements and services required in the ITB.

The Town Manager recommends approval.

Recommended Motion:

I move to adopt Resolution _____.