



## Town of Lake Park Town Commission

### Agenda Request Form

**Meeting Date:** December 6, 2023

**Originating Department:** Public Works

**Agenda Title:**

Resolution of the Town Commission of the Town of Lake Park, Florida, Authorizing and Directing the Mayor to Execute a Contract with LaPorta Contracting, LLC, for Work and Services Associated with Structural Repair Work to the Town Hall's Roof Truss Framing.

**Approved by Town Manager:**

Bambi McKibbon-Turner

Digitally signed by Bambi McKibbon-Turner  
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park,  
ou=Assistant Town Manager/Human Resources  
Director, email=bturner@lakeparkflorida.gov, c=US  
Date: 2023.11.30 15:35:27 -05'00'

**Cost of Item:** \$61,600.00

**Funding Source:** Historical Grant/PBC Discretionary Surtax Projects

**Account Number:** 301-521-301-63827

**Finance  
Signature:**

Jeffrey P. Duvall

Digitally signed by Jeffrey P. Duvall  
DN: cn=Jeffrey P. Duvall, c, ou, email=jduvall@lakeparkflorida.gov,  
c=US  
Date: 2023.11.30 15:30:35 -05'00'

**Advertised:** Yes

**Date:** 09/10/2023

**Newspaper:** Palm Beach Post

**Attachments:**

1. Agenda Request Form (ARF)
2. Resolution
3. Contract for Town Hall Roof Truss Framing Repairs
4. Bid Proposal Response from LaPorta Contracting, LLC.
5. Engineers Assessment and Repair Report for the Town Hall Balcony Restoration.

**Please initial one:**

X

Yes, I have notified everyone

Not applicable in this case

### Summary Explanation/Background:

The Town previously determined the need to evaluate the structural condition of the existing roof truss framing at the historic Lake Park Town Hall and to identify appropriate ways to restore and preserve the facility.

Accordingly, in November 2021, the Department of Public Works contracted with a structural engineering firm to perform structural condition assessment of the Town Hall roof truss framing. Specifically, the assessment investigated the current deteriorating condition and structural defects developing in the roof truss structural framing at the Town Hall building.

Structural Engineering Consultant O'Donnell, Naccarato, Mignogna & Jackson, Inc. (ONM&J), performed the condition assessment and provided a report of existing conditions with recommended repairs to the existing roof truss framing (the "Project").

To address the Town Hall's roof truss framing deficiencies, Town staff prepared and published Request for Proposal No. 119-2023 (RFP) to solicit bids from qualified bidders for the Project.

On October 13, 2023, the Town staff received three (3) bids, and following the opening of the bids, and a review and analysis of them, it was determined that the bid provided by LaPorta Contracting, LLC (the "Contractor") in the amount of \$61,600.00, was the lowest responsive and responsible bid.

Additionally, in its response to the RFP, the Contractor represented that it is qualified, able, and willing to satisfactorily provide the work requirements and services associated with the Project.

Finally, the Town was previously issued a "Town Hall Preservation" grant from the State of Florida, Department of State, Division of Historical Resources for the complete replacement of the existing roof and exterior waterproofing and painting of the Town Hall building which also includes the roof truss framing structural repair work. This grant opportunity has been confirmed and fully executed and will provide the Town with an opportunity to repair the truss framing along with the installation of the new roof.

The Town Manager recommends approval.

**Recommended Motion:**

**I move to adopt Resolution \_\_\_\_\_.**