



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: April 2, 2025

Originating Department: Town Clerk

Agenda Title: Planning & Zoning Board Appointment – Ms. Karen Lau

Approved by Town Manager: _____ **Date:** _____

Cost of Item: NA **Funding Source:** _____

Account Number: NA **Finance Signature:** _____

Advertised:

Date: NA **Newspaper:** _____

Attachments: Member Application, Resume, Board Member Nomination, Volunteer Applicant Letter

Please initial one:

_____ Yes I have notified everyone

LW Not applicable in this case

Summary Explanation/Background:

The Town Clerk's Office received a Board Application for appointment to the Planning & Zoning Board. The Planning & Zoning Board has one (1) regular position and two (2) alternate positions available.

Ms. Karen Lau has submitted an application to for appointment to the Planning & Zoning Board as a Regular Member and has from Commissioner Linden.

To formally approve this appointment, the Town Commission is requested to provide a second to the nomination and provide a majority vote for the nominee to be appointed to the Board.

Recommended Motion:

I second the nomination of Ms. Karen Lau to the Planning & Zoning Board as a Regular Member.