



## **BRIDGES COLLABORATIVE AGREEMENT**

### **Town of Lake Park Library (TLPL) and BRIDGES at Lake Park (BLP)**

#### **1. Purpose / Intent of Agreement:**

**TLPL and BRIDGES agree to work towards our common agenda, while embracing a collective impact framework. We intend to continuously improve our process through ongoing quarterly service coordination meetings where we will share measurements and our results. We will seek to expand our collaborative efforts with other agencies and stakeholders who share our common agenda.**

#### **2. Mutually reinforcing activities and role(s) and responsibilities:**

The following are the respective mutually agreed upon reinforcing activities and role(s) and responsibilities each partner is committed to through this Agreement:

##### *BRIDGES at Lake Park will:*

- Will assist TLPL with raising awareness of its monthly events by encouraging families to participate in activities, disseminating information and placing at least one of TLPL activities on BLP monthly calendar.
- Assist TLPL with engaging Lake Park families in activities that support and strengthen literacy by facilitating a literacy activity once per month.
- Collaborate with TLPL on community events and activities when appropriate. Activities include, but are not limited to the Holiday Tree Lighting, Easter Egg Hunt and Back to School Bash.
- Meet at signing and annually to assess outcomes and/or adjust roles and responsibilities.

##### *TLPL will:*

- Collaborate with BLP to identify and meet the needs of families by obtaining written consent and supporting families in completing and submitting service request forms to BRIDGES for services and/or navigation to local resources.
- Provide a space at the Library for BLP to distribute information about its program and activities as well as facilitate the monthly family literacy activity.
- Assign a contact/representative from TLPL to ensure the lines of communication are open to address challenges and/or ideas to improve partnerships.
- Meet at signing and annually thereafter to assess adjust roles and responsibilities as needed.

#### **3. Terms and conditions**

This Partnership shall become effective upon signature date of both parties will remain in effect indefinitely. Termination of this collaborative agreement is at will. BLP or TLPL may terminate this agreement at any time for any reason by giving five (5) business days written notice to the other Party. Annually, this agreement will be reviewed jointly by BLP and TLPL for effectiveness and may be amended if necessary. The annual review process will be documented in quarterly service coordination minutes.

7.20.2026

**4. Signatures.** [http://newmedia.umaine.edu/stillwater/partnership/partnership\\_template.html](http://newmedia.umaine.edu/stillwater/partnership/partnership_template.html)

\_\_\_\_\_  
BRIDGES Director

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Partner Representative

Name: \_\_\_\_\_ Roger Michaud \_\_\_\_\_

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Phone: \_\_\_\_\_ 561-881-3300 \_\_\_\_\_

**CONTACTS: (If other BRIDGES sites are included)**

**BRIDGES at \_\_\_\_\_:**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**BRIDGES at \_\_\_\_\_:**

Name: \_\_\_\_\_

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**BRIDGES at \_\_\_\_\_:**

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