



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 19, 2026

Originating Department: Public Works

Agenda Title: Resolution 64-08-26 – Community Development Block Grant (CDBG) Grant Amendment #002 (Revised) - Palm Beach County Department of Housing and Economic Development (DHED) - Kelsey Park Splash Pad Project – \$37,209 (Total Grant Funding \$438,125)

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$37,209 - Total Grant Funding - \$438,125 **Funding Source:** N/A

Account Number: N/A **Finance Signature:** Barbara A. Gould

Advertised:

Date: N/A **Newspaper:** _____

Attachments: 1) Resolution 64-08-26 (Attachment 1)

2) Revised Amendment 002 to Capital Improvement Agreement R2025-0815 (Attachment 2)

Please initial one:

_____ Yes, I have notified everyone.

X Not applicable in this case

Explanation/Background:

On May 7, 2025, the Town entered into Capital Improvement Agreement R2025-0815 with Palm Beach County Department of Housing and Economic Development (DHED) to receive \$400,916 in Community Development Block Grant (CDBG) funding for the design and construction of the Kelsey Park Splash Pad (or water fountain feature). A majority of the funding has been planned to support the construction of this project (\$25,000 was permitted to support design costs for this project).

On August 5, 2026, the Town Commission approved Resolution 58-08-26 and an Amendment(#002) to the current Agreement to provide additional CDBG sub-recipient funding (\$37,209) in FY 2027 (annual CDBG funding to the Town) to support the Town's splash pad project.

However, following the meeting DHED notified the Town that the Amendment 002 that was provided by the County did not include two (2) required provisions that are required by Palm Beach County:

- Item 42 – Availability of Funds.

County payment obligations for subsequent fiscal years are contingent upon annual appropriations and continued receipt of Federal, State, or local funding. If applicable funding is terminated or reclaimed, the Sub-recipient agrees to repay funds previously disbursed under the Agreement.

- Item 43 – Prohibition Against Using Diversity, Equity and Inclusion Material – F.S. 287.139.

The Town certifies that County funds will not be used to require employees, contractors, volunteers, vendors, or agents to ascribe to, study, or be instructed using materials relating to diversity, equity, and inclusion as defined by Florida law.

If approved the Town would continue to retain the additional \$37,209 allocation, which would increase the Town's total CDBG funding (\$438,125) to support the construction of the Town's splash pad project.

Additionally, the revised Amendment 002 also replaces the project performance dates to include the following:

- Construction contracts must be awarded by December 31, 2026
- 50% of CDBG funds must be requested by July 31, 2027
- Construction must be completed by October 31, 2027
- Final reimbursement must be requested by November 30, 2027
- The Agreement expires December 31, 2027

Note: This agenda item is limited to approval of the revised CDBG sub-recipient grant agreement and does not independently modify the Commission direction for the Kelsey Park Splash Pad. Staff is continuing to work to reduce the scope of the project and/or identify additional funding (non-Town dollars) to support the expected project costs (see below).

Alternative	Design / Professional Services	Estimated Engineering Construction Cost	Estimated Initial Project Cost	Estimated Funding Gap
Water Play Feature – Flow-Through System	\$128,125.65	\$589,402.00	\$717,527.65	\$176,277.00
Water Play Feature – Recirculating System	\$128,125.65	\$664,402.00	\$792,527.65	\$251,277.00

The proposed revised Amendment 002 to Capital Improvement Agreement R2025-0815 was prepared by Palm Beach County and reviewed by the Public Works Director, the Project Manager - Capital Projects, the Special Events Director, the Grant Writer/Chief Public Information Officer, the Finance Director and the Town Attorney.

Recommendation:

I move to approve Resolution 64-08-26 and authorize the revised Amendment 002 to Capital Improvement Agreement R2025-0815 with Palm Beach County Department of Housing and Economic Development (DHED) to support funding for the Town's Kelsey Park Splash Pad Project, in the total amount of \$438,125; and authorize the Mayor to execute the proposed Grant Amendment.