Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: November 18, 2026

Originating Department: Community Development

Agenda Title: Ordinance #10-2026 - Amendment - Town's Comprehensive Plan - Capital Improvements Element - Five Year Capital Improvements Schedule Update (2nd Reading)

Agenda Category (i.e., Consent, New Business, etc.)**:** **Ordinance on 2nd Reading**

Approved by Town Manager: _____ **Date:** _____

Cost of Item:	To be billed	**Funding Source:**	General Fund – Legal / Legal Advertising
Account Number:	001-514-108-31100 / 500-34920	**Finance Signature:**	*Barbara Gould*
Advertised:	November 8, 2026	**Newspaper:**	Palm Beach Post

Attachments: Ordinance # 10-2026; BIE Form; Legal Ad

Please initial one:

	Yes I have notified everyone
AV	Not applicable in this case

Summary Explanation/Background:

The Community Development Department is requesting that the Town Commission amend the Town's Comprehensive Plan to update the Capital Improvement Schedule within the Capital Improvements Element in accordance with state law.

Note: State Statute 163.3177(3)(a)(4) requires that municipalities annually update their Capital Improvements Element of their Comprehensive Plan to reflect their latest adopted Five Year (or greater) Capital Improvements Schedule.

The Town's Capital Improvement's Plan (CIP) was last adopted on September 16, 2026 as part of the FY 2027 Budget. Thus, the proposed amendment to the Town's Comprehensive Plan, if approved, would meet the requirements outlined within state law.

Note: Unlike other amendments to the Comprehensive Plan, the update of the Capital Improvements Schedule is not required to be reviewed by the State planning agency and will become effective upon 2nd reading.

Additionally, as a budget-related ordinance, per statute, a business impact estimate statement is not required.

The proposed Ordinance was approved on 1st reading during the November 4, 2026 Regular Town Commission Meeting and is being considered on 2nd and Final Reading.

The proposed Ordinance was prepared by the Principal Planner and reviewed by the Community Development Director and the Town Attorney.

Recommended Motion:
I move to approve Ordinance 10-2026 on 2nd and final reading to update the Town's Comprehensive Plan - Capital Improvements Element by updating the Town's Five Year Capital Improvements Schedule.