



**CRA**  
**Agenda Request Form**

**Meeting Date: July 17, 2024**

**Agenda Item No.**

**Agenda Title: Resolution Authorizing and Directing the Chair to Execute a Second Amendment to the Agreement with Vincent and Sons Landscaping, Inc., for the Provision of Professional Landscape Maintenance Services within the Boundaries of the Community Redevelopment Agency**

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| <input type="checkbox"/> SPECIAL PRESENTATION/REPORT<br><input type="checkbox"/> OLD BUSINESS<br><input type="checkbox"/> DISCUSSION FOR FUTURE ACTION | <input checked="" type="checkbox"/> <b>CONSENT AGENDA</b><br><input type="checkbox"/> NEW BUSINESS<br><input type="checkbox"/> OTHER: General Business |
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| <b>Approved by Executive Director:</b><br><br><u>Allison Justice, CRA Administrator</u><br>Name/Title | <b>Bambi</b><br><b>McKibbon-Turner</b> | <b>Date:</b><br><div style="font-size: small; text-align: right;">Digitally signed by Bambi McKibbon-Turner<br/>DN: cn=Bambi McKibbon-Turner, o=Town<br/>of Lake Park, ou=Assistant Town Manager/<br/>Human Resources Director,<br/>email=bturner@lakeparkflorida.gov, c=US<br/>Date: 2024.07.10 11:26:37 -04'00'</div> |
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| <b>Originating Department:</b><br><br><b>Executive Director</b> | Costs: \$ <b>99,257</b><br><br>Funding Source: CRA<br>Contractual Services<br><br>Acct. # 110-55-552-550-34000<br><br>[ ] Finance <u>Jeff DaSilva</u> <div style="font-size: x-small; text-align: right;">Digitally signed by Jeff DaSilva<br/>DN: cn=Jeff DaSilva, o=Town of Lake Park,<br/>ou=Finance Department,<br/>email=jdaSilva@lakeparkflorida.gov, c=US</div> | <b><u>Attachments:</u></b><br><div>➔ <b>Resolution</b></div> <div>➔ <b>Amendment to the Contract</b></div> <div>➔ <b>Original Contract</b></div> |
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**Summary Explanation/Background:**

On June 3, 2020, the Community Redevelopment Agency (CRA) entered into a three-year agreement with Vincent and Sons Landscaping, Inc., to provide landscape maintenance services for areas within the CRA boundaries (Resolution 38-06-20). Furthermore, the agreement allows for two optional one-year contract extensions, exercisable at the CRA Board's discretion. The landscape services agreement was renewed on April 19, 2023 in the second amendment and is set to expire on June 3, 2024.

The CRA Administrator has recommended that the contract be extended and has asked for updated pricing to include the maintenance of the recently completed Pocket Park on 7th. The Contractor has agreed to provide the landscape services, including the terms, conditions, and specifications of the original agreement, for a total annual cost of \$99,257.00, which represents no increase, but does include an additional \$400 per month to maintain the pocket park.

**Recommended Motion:**

I move to adopt Resolution \_\_\_\_\_ .