



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: May 7, 2025

Originating Department: Communications & Grants

Agenda Title: Resolution 26-05-25 - 2024-2025 CDBG Award Agreement (Revised) - PBC Department of Housing & Economic Development (DHED) - Splash Pad (Kelsey Park) - \$400,916

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised:

Date: N/A **Newspaper:** _____

Attachments: Resolution 26-05-25

LAKE PARK_SPLASH PAD AT KELSEY PARK_CDBG CAPITAL AGREEMENT FY25-26

Please initial one:

_____ Yes I have notified everyone

_____ MA Not applicable in this case

Summary Explanation/Background:

The Town was awarded \$400,916 in 2024-2025 CDBG funds for the design and construction of a Community Center in Lake Park.

However, recently, the Town submitted a revised 2024-2025 CDBG application requesting the Palm Beach County Department of Housing and Economic Development (DHED) to consider re-allocating this funding to support the design and construction of a Splash Pad within Kelsey Park (in accordance with the Kelsey Park Master Plan and direction previously provided by the Town Commission). This request has been approved by the County and the original agreement (Community Center funding) was terminated.

As a result, the County has provided a revised 2024-2025 CDBG Award Agreement to support the design and construction of a new Splash Pad within Kelsey Park in the amount of \$400,916.

If approved, the proposed new water feature amenity is expected to be completed by the summer of 2026 and would include the following:

- Approximately 2,000 square feet of pad play surface with an assortment of features such as
 - Spray jets, dumping buckets and water cannons for interactive play
 - Sunshades or sun-resistant materials to protect users from the Florida sun
 - Accessibility for people with disabilities
- The splash pad will embrace a nautical theme to complement the adjacent playground (which was constructed using CDBG grant funds).

Project design and construction process is expected to include:

- Site assessment and planning, including the preparation of a detailed set of project design plans to ensure the project meets all of its desired goals
- Determination of water supply and wastewater treatment to be implemented
- Project design, including selection of slip-resistant surfaces, clear depth markings, safety lines and more to ensure user safety, as well as aspects designed to maximize user enjoyment
- Construction by a qualified contractor with experience in splash pad construction to ensure proper installation and safety

If approved, the Town will be required to complete the project and utilize this funding by September 30, 2026.

The proposed revised Grant Agreement was prepared by the Palm Beach County Department of Housing and Economic Development (DHED) and reviewed by the Grant Writer/Chief Public Information Officer, the Public Works Director, the Projects Manager, the Community Development Director, the Finance Director and the Town Attorney.

Recommended Motion:

I move to adopt Resolution 26-05-25 approving the 2024-2025 CDBG Award Agreement (Revised) with the PBC Department of Housing & Economic Development (DHED) to fund the design and construction of the new Town Splash Pad within Kelsey Park, in the amount of \$400,916.