



AGREEMENT/MOU REVISION REQUEST
AGREEMENT/MOU BETWEEN PALM BEACH COUNTY
DEPARTMENT OF HOUSING AND ECONOMIC DEVELOPMENT
AND

TOWN OF LAKE PARK

PROJECT AND FUNDING Agreement R2025-0815 or MOU executed date May 7, 2025

Provide Project Name, Funding Amount and brief Project description.

Project Name: Kelsey Park Splash Pad

Funding Amount: \$400,916 CDBG Funds + \$10,000 Town Funds

Description: Design and construction of an outdoor Splash Pad within Kelsey Park. Project includes water supply, drainage, concrete splash pad, equipment and components, access sidewalks, landscaping and other necessary deliverables.

REQUESTED REVISION: *Provide name of Subrecipient (Town/City/ County Dept) and requested revision.*

See Attachments A and B, for details.

JUSTIFICATION *Provide description of activities to be undertaken and reason to justify the revision.*

See Attachments A and B, for details.

John Wille, Capital Projects, Town of Lake Park

Authorized Signatory (Name & Title)

07.25.2025

Date

REVISION ACTION (for DHED Contracts use only) AMENDMENT REQUIRED xYES _ NO

IN ACCORDANCE WITH: Item 22. AMENDMENTS, EXHIBIT "A"/ Section D. PROCUREMENT AND EXHIBIT "A"/ Section D. PROCUREMENT AND CONSTRUCTION, shall be modified to allow the Town to issue required bids to award multiple contracts, as a measure of cost savings for implementation of the Project scope. Therefore, the Agreement is revised as such: "All Construction Work shall be included under one contract if feasible. However, the Subrecipient may use multiple contracts upon written notice and justification to the County Department administering the Program Fund Agreement" and the Agreement is so modified. EXHIBIT "A" / Section F. PERFORMANCE REQUIREMENTS shall be modified, as outlined in Attachment B.

ACCEPTANCE OF WRITTEN REQUEST AND APPROVAL OF PROPOSED REVISION

Except as revised by this request, the Agreement remains in full force and effect in accordance with the terms thereof.

By:

Jonathan B. Brown, Director
Department of Housing & Economic Development

Date: 7/29/2025

Cc Jeffrey Bolton, Director, Contract Development and Quality Control
Bud Cheney, Director, Capital Improvements Real Estate and Inspection Services

AGREEMENT / MOU REVISION REQUEST

ATTACHMENT A

Project Name: Kelsey Park Splash Pad
Funding Amount: \$400,916.00 CDBG Grant Amount + \$10,000.00 Town Match
Description: Design and Construction of an outdoor Splash Pad within Kelsey Park; project includes water supply, drainage, concrete splash pad, Splash Pad equipment and components, access sidewalks, landscaping and other deliverables deemed necessary.

REQUESTED REVISION:

We are requesting, for your consideration and approval, an agreement amendment to **Section D. Procurement and Construction** that would allow the Town to solicit multiple contracts for the various work components related to the project. The agreement Section D indicates "*All Construction work shall be included under one contract*"; we anticipate developing several independent contract agreements for construction components and we are requesting an amendment to allow this contracting approach.

For Construction, we look to prepare two additional bid packages for 1) Site improvements to include grading, water, sewer and drainage requirements and site concrete work and 2) Splash Pad work to include splash pad engineering, furnishing & installation of all splash pad components.

JUSTIFICATION:

The primary reasoning for this request is the saving of time and money.

The Town will save by contracting directly and independently with a site contractor and a splash pad contractor instead of having both of these sub-trades under a prime contractor who will sub-contract these work items to the specialists at a marked-up cost to the Town.

The available budget for this project is tight and we want to get the best and most financially responsible value for the financial investment.

The Town has the "In-House" expertise to implement this multi-contact approach and the construction experience to manage these contractors for an efficient and time saving work effort.

ATTACHMENT B

Project # R 2025 0815

Kelsev Park Splash Pad

AGREEMENT PERFORMANCE DATES:

Award Construction Contract by April 01, 2026:	April 01, 2026
Request 50% of CBG funds from County by:	June 15, 2026
Complete Construction by:	July 31, 2026
Request 100% of CDBG Funds ("Final Reimbursement) by:	July 15, 2026
CDBG Capital Improvement Agreement Expiration Date:	September 30, 2026

TOWN OF LAKE PARK DESIGN / CONSTRUCTION SCHEDULE:

Grant Agreement Amendment Execution:	by August 15, 2025
Design Procurement Development	July 28 through August 15, 2025
Advertise for Design (30 day solicitation)	August 18, 2025
Award Design (80 day design period) Conceptual Design presentation to Town Commission on December 03, 2025	October 15, 2025
Design Complete	January 15, 2026
Construction Procurement Development	January 16 through February 06, 2025
Advertise for Construction Contractor (30 day solicitation)	February 09, 2026
Award Construction	April 01, 2026
Construction (3 month construction)	May 2026 through July, 31, 2026
Project Complete	August 31, 2026