Town of Lake Park Community Redevelopment Agency

Agenda Request Form

Meeting Date:	November 18, 2026
Originating Department:	Community Redevelopment Agency (CRA)
Agenda Title:	Resolution 116-11-26 – Clocktower Carillon System Replacement and Controller Relocation – P H Bell and Clock, LLC – $12,612.00
Agenda Category:	New Business
Approved by Town Manager:	_____ **Date:** _____

Cost of Item:	$12,612.00	**Funding Source:**	CRA funds
Account Number:	110-552-520-82190	**Finance Signature:**	
Advertised Date:		**Newspaper:**	
Attachments:	Resolution 116-11-26; P H Bell Apollo III Proposal; P H Bell Controller Relocation Proposal.		

Please initial one:

_____ Yes I have notified everyone

_____ Not applicable in this case

Summary Explanation/Background:

The Town's clocktower carillon system requires replacement to restore reliable operation and improve access for programming and maintenance. The Community Redevelopment Agency recommends approval of Resolution XX-11-26, authorizing P H Bell and Clock, LLC to install a new digital carillon system and relocate the controller to an accessible, ground-level enclosure.

P H Bell and Clock, LLC proposes furnishing and installing an Apollo III touchscreen carillon controller, an amplifier, and four weatherproof speakers for $10,800.00. The proposed system supports Westminster chimes, hour strikes, music, network time synchronization, and remote access through a network/VNC connection, subject to the required connectivity. The proposal includes professional installation, hands-on training, and a three-year parts-and-labor warranty.

To improve accessibility and ease of operation, P H Bell and Clock, LLC also proposes relocating the

controller from the tower to a ground-level, weather-tight locking enclosure for $1,812.00. This work includes the conduit and wiring described in the relocation proposal. The combined quoted base amount is $12,612.00. Both proposals require a 50 percent deposit, with the remaining balance due upon completion of installation. The improvements will support reliable clocktower chimes and music while providing staff with more convenient access to the system's controls.

The proposed purchase follows the Town of Lake Park's Purchasing Code, Sec. 2-249, Exemptions, which provides for sole and single source purchases. Under this provision, the purchasing agent may make or authorize the purchase of goods and services without competitive solicitations when the director of the department requesting the purchase has documented in writing and provided information supporting the fact that the goods or services are only available through one (1) source.

Recommended Motion:

I move to approve Resolution 116-11-26, authorizing the clocktower carillon system replacement and controller relocation by P H Bell and Clock, LLC, in the combined quoted base amount of $12,612.00.