Town of Lake Park Town Commission

Agenda Request Form

Meeting Date:	November 18, 2026
Originating Department:	Community Redevelopment Agency
Agenda Title:	Resolution 119-11-26 – Paint, Plant and Pave Residential Incentive Grant Agreement – Ms. Caroline Cloninger and Mr. Ellison Dobbs – 114 Bayberry Drive – Up to $4,610
Agenda Category:	New Business
Approved by Town Manager:	**Date:**

Cost of Item:	$4,610	**Funding Source:**	Grants and Incentives
Account Number:	110-552-520-82118	**Finance Signature:**	Barbara A. Gould
Advertised: **Date:**		**Newspaper:**	
Attachments:	Resolution, Grant Agreement, Application, Quotes and Presentation		

Please initial one:

_____ Yes I have notified everyone

_____ Not applicable in this case

Summary Explanation/Background:

Ms. Caroline Cloninger and Mr. Ellison Dobbs, property owners of 114 Bayberry Drive, have requested that the CRA Board consider a Paint, Plant and Pave Residential Incentive Program Grant in an amount of up to $4,610 for support various improvements to the property.

The property is located within the Lake Park CRA. The applicants propose to improve the front façade and streetscape by repainting the existing stained, multicolored driveway in a neutral color and replacing and enhancing landscaping in the planting bed near the front entrance.

Note: The Paint, Plant and Pave Residential Incentive Program Grant provides that the CRA will provide

a grant for 100% of a project cost up to a maximum grant of $10,000 (per property) for projects located with the CRA.

The proposed major elements include:

1. Pressure wash, prepare, and repaint or restain the driveway.
2. Improve the front planting bed with new plants and shrubs.
3. Remove existing landscaping as necessary and complete planting, mulch, and associated site cleanup.

The estimated total cost of the proposed property improvements identified is approximately $4,610 or more, and the applicant is requesting a CRA Paint, Plant and Pave Residential Incentive Program Grant in the amount of $4,610 to assist with the project costs for one (1) properties. The remaining costs will be funded by the property owner.

CRA Contribution (Grant Award):	$4,610
Property Owner Contribution:	$4,610
Estimated Project Cost:	$4,610

Note: While the proposed improvements have been reviewed for grant eligibility, formal review for compliance with applicable Town Codes, the Florida Building Code and any other required regulations will be conducted as part of the permit application and review process, as applicable.

If approved, the property owners intend to begin improvements in November and the project is expected to be completed within Six Months.

The proposed Grant Agreement was prepared by the Community Redevelopment Administrator and reviewed by the property owners, Ms. Caroline Cloninger and Mr. Ellison Dobbs, the Community Development Director, the Finance Director and the Town Attorney.

Recommended Motion:

I move to approve Resolution 119-11-26 and authorize a Paint, Plant and Pave Residential Incentive Program Grant Agreement with Ms. Caroline Cloninger and Mr. Ellison Dobbs for improvements to 114 Bayberry Drive, in an amount up to $4,610; and authorize the CRA Chair to execute the Grant Agreement.