



Town of Lake Park, Florida

Tree Board Meeting Minutes

Thursday, March 13, 2025 at 6:00 PM

Town Hall Commission Chamber, 535 Park Avenue, Lake Park, FL 33403

Brady Drew	—	Chair
Gillian Kennedy Wright	—	Vice-Chair
Shana Phelan	—	Board Member
Lauren Paxton	—	Board Member

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Tree Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

6:10 PM

PRESENT:

Chair Drew

Vice-Chair Kennedy Wright

Board Member Phelan

Board Member Paxton

PLEDGE OF ALLEGIANCE

The Pledge was led by Chair Drew

PRESENTATIONS:

1. Selection of a Chair and Vice-Chair

Motion to nominate Brady Drew as Chair and Gillian Kennedy Wright as Vice-Chair made by Board Member Paxton, seconded by Board Member Phelan. Voting Aye: All.

CONSENT AGENDA:

2. December 10, 2024 Tree Board Meeting Minutes

Chair Drew asked about some items in the minutes that needed follow up. He specifically referenced the irrigation schedule and additional details that were to be provided by the Public Works Director. Town Clerk Mendez advised that the Public Works Director was out until the following week and she would pass the information to him upon his return. Chair Drew also requested the status on some projects that were supposed to go before the Commission but haven't as of yet.

Motion to approve consent agenda made by Board Member Phelan, Seconded by Board Member Paxton. Voting Aye: All.

NEW BUSINESS:

3. 2025 Arbor Day Ceremony Tree Selection.

Special Events Director Riunite Franks explained the item. She stated that the Public Works Director provided three different trees to choose from for the Arbor Day Ceremony which are Live Oak, Florida Elm and Southern Magnolia. She stated that the tree will be planted according to the diagram provided (Exhibit A). Board Member Paxton asked if the tree would be planted east of the power line. Special Events Director Franks advised it would be planted northeast of the power line. Chair Drew asked if the tree would be planted between the sidewalk and the road. Special Events Director Franks confirmed this to be correct. Board Member Phelan asked about the remodeling of Kelsey Park and wanted to make sure that this planting would be in line with those plans. She felt that a canopy tree would not be appropriate near the power lines. Special Events Director Franks advised that the planting would be in line with the Park's Master Plan. Board Member Paxton stated that only the Southern Magnolia would be appropriate in this space because the others are canopy trees that may hit the power lines. The Board Members discussed ideas for how the Southern Magnolia could work in this space such as pruning techniques and utilizing the dwarf version of the Southern Magnolia. Chair Drew talked about the fact that there is currently a palm tree in that location and that might be the best choice. The Board agreed that a palm tree would be most appropriate for this location and that if there is an alternate location available then they agree on selecting the live oak for it. Special Events Director Franks stated she would discuss with staff and see if there is a suitable location for the live oak tree. She asked the Board if they would come before the

Commission on April 2, 2025 to accept the Arbor Day Proclamation and she also asked the Board to attend the Arbor Day Celebration on April 25, 2025 in Kelsey Park.

Motion made by Board Member Phelan to select a palm tree for the current location and if an alternate location is found inside the park, a live oak is selected. Seconded by Board Member Paxton.

Voting Aye : All.

PUBLIC COMMENT: NONE

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Agency Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

COMMITTEE MEMBER COMMENTS:

Board Member Phelan had no comments.

Board Member Paxton had no comments.

Vice-Chair Kennedy Wright had no comments.

Chair Drew expressed gratitude for being able to select the tree and is looking forward to Arbor Day.

STAFF MEMBER COMMENTS: NONE

ADJOURNMENT:

Meeting adjourned 6:24 pm

FUTURE MEETING DATE: The next scheduled Tree Board Meeting will be conducted on April 8, 2025.

Chair

Deputy Town Clerk, Laura Weidgans

Town Seal

Approved on this _____ of _____, 2026