



## Town of Lake Park Town Commission

### Agenda Request Form

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**Meeting Date:** July 16, 2025

**Originating Department:** Public Works

**Agenda Title:** Resolution 38-07-25 – Scope of Services Agreement - Stormwater Infrastructure Design and Grant Support - Water Resource Management Associates, Inc. (WRMA) – \$134,012.40

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Cost of Item:** \$134,012.40 **Funding Source:** Stormwater Assessments

**Account Number:** 402-363.120 **Finance Signature:** Barbara A Gould

**Advertised:** \_\_\_\_\_

**Date:** N/a **Newspaper:** N/a

**Attachments:** 1) Resolution 38-07-25

2) WRMA Proposal – Professional Engineering Services

**Please initial one:**

\_\_\_\_\_ Yes, I have notified everyone

X Not applicable in this case

### Summary Explanation/Background:

The Town of Lake Park, Florida, completed a comprehensive Stormwater Master Plan (SWMP) in 2019, that confirmed the existing Town stormwater network lacks sufficient capacity to manage runoff from dense, impervious areas during significant storm events. The approved study identified at least twenty-three (23) localized flooding locations throughout the Town, including:

- 2nd Street and 3rd Street (Date Palm Drive to Evergreen Drive)
- Second Street (north of Park Avenue to Kalmia Drive)
- Ilex Court (near Ilex Park)

In 2023, the Town successfully implemented a Green Infrastructure (GI) project with roadside bioswales to address flooding at two (2) intersections along 2nd Street. To continue advancing the Town's stormwater mitigation strategy, the Public Works Department is proposing to enter into a Professional Engineering Services Agreement with one of the Town's Continuing Engineering Services Contracts (CSC), Water Resource Management Associates, Inc. (WRMA), to complete design and engineering services to support the development of critical stormwater infrastructure projects identified within the Town's SWMP.

The proposed Scope of Work Agreement, if approved, would include design and engineering for the following three (3) priority project areas:

1. Lake Park Elementary Roadway Drainage Improvements
2. Second Street (north of Park Avenue to Kalmia Drive)
3. Ilex Court Green Infrastructure and Stormwater Improvements

Funding to support these projects (not to exceed \$134,012.40) is available with the FY 2025 Budget.

If approved, the Town Commission would accept WRMA's approved pricing, including all terms, conditions and pricing therein. The Town will not expend more than the amount within the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

The proposed Scope of Services Agreement was prepared by WRMA and reviewed by the Public Works Director, the Finance Director and the Town Attorney.

WRMA has completed design and engineering services for various Town projects and has provided good customer service and a quality product. Further, the firm maintains and understanding of Lake Park's stormwater infrastructure. Additionally, WRMA has assisted with securing various stormwater related grant funding previously and is expected to assist in securing funding to complete the construction of the three (3) proposed projects.

**Recommended Motion:**

I move to adopt Resolution 38-07-25 – Scope of Services Agreement for Stormwater Infrastructure Design and Grant Support with Water Resource Management Associates, Inc. (WRMA) in the amount of \$134,012.40; and authorized the Mayor to execute the proposed Scope of Services Agreement with WRMA.