



## Town of Lake Park Town Commission

### Agenda Request Form

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**Meeting Date:** July 16, 2025  
**Originating Department:** Information Technology  
**Agenda Title:** Resolution 39-07-25 - Interlocal Agreement - Information Technology  
Network Services (Fiber) - Palm Beach County

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Cost of Item:** \$17,400 **Funding Source:** General Fund  
**Account Number:** 110-34000 **Finance Signature:** Barbara A. Gould

**Advertised:**  
**Date:** N/A **Newspaper:** \_\_\_\_\_

**Attachments:** 1. Interlocal Agreement  
2. Resolution 39-07-25

**Please initial one:**  
\_\_\_\_\_Yes, I have notified everyone  
PM Not applicable in this case

### Summary Explanation/Background:

The Town's Chief Information Technology Officer has identified a need to enter into an Interlocal Agreement with Palm Beach County for the continued provision of network services (fiber) to support the Town's internet needs.

If approved, the Town Commission would accept the County's approved pricing (No Rate Change), including all terms, conditions and pricing therein. The proposed, new Interlocal Agreement would be for one (1) year with four (4) automatic one-year renewals. The Town will not expend more than the amount within the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

Funding to support this service is available within the current FY 2025 Budget and will be presented for consideration within the proposed FY 2026 Budget. The total annual cost is proposed to be \$17,400 per

year.

Note: The Town's Purchasing Code – Section 2-244. Exemptions states:

This division shall not apply to:

2. Agreements between the Town and other government or nonprofit organizations that provide for the transfer, sale, or exchange of goods and services.
14. Proprietary software applications

The proposed Interlocal Agreement was prepared by Palm Beach County and reviewed by the Town's Chief Information Technology Officer and the Finance Director.

The Town has worked with the County's Information Systems Services (ISS) Department in providing network services since 2018 and they have provided a quality product and good customer service.

**Recommended Motion:**

I move to approve Resolution 39-07-25 - Interlocal Agreement for Information Technology Network Services (Fiber) with Palm Beach County; and authorize the Mayor to execute the proposed Interlocal Agreement in the amount of \$17,400 per year (5-Year Agreement).