



## Town of Lake Park Town Commission

### Agenda Request Form

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**Meeting Date:** January 21, 2026  
**Originating Department:** Public Works  
**Agenda Title:** Work Authorization - Stormwater Basin 22 Drainage Cleaning & Investigation - Shenandoah General Construction, LLC - \$41,644.00

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Cost of Item:** \$41,644.00 **Funding Source:** Stormwater – Repairs & Maintenance - Lines  
402-538-402-  
**Account Number:** 46080 **Finance Signature:** Barbara A. Gould

**Advertised:** \_\_\_\_\_  
**Date:** N/A **Newspaper:** \_\_\_\_\_

**Attachments:** 1. Shenandoah Proposal  
2. Resolution No. 17-04-25 (Shenandoah General Construction, LLC)

**Please initial one:**

\_\_\_\_\_ Yes, I have notified everyone

\_\_\_\_\_ Not applicable in this case

**Summary Explanation/Background:**

The Public Works Department continues to address critical stormwater system deficiencies throughout the Town. Recently, staff identified a need to complete storm drainage cleaning and inspection of Basin 22 at multiple locations in the southeastern section of the Town to remove sediment and debris and identify potential structural defects. This approach has been determined to be the most effective and efficient strategy for the necessary repairs.

To ensure the lowest possible price, staff is recommending that the Town issue a Work Authorization under the current contract with Shenandoah General Construction, LLC, which was awarded to Shenandoah General Construction through a competitive selection process (RFP-2024-082-OA) for the provision of Stormwater drain cleaning, repairs, and maintenance services (Resolution #17-04-25 – April 16, 2025).

Note: Watertower Road is a high-traffic corridor requiring an approved maintenance-of-traffic plan,

on-site flagging, and dewatering on the western project limits, and the Town does not have the equipment or staffing necessary to perform this work in-house. Thus, the recommendation is to utilize a contracted construction firm to complete this project.

Funding of \$41,644.00 to support this project is available within the FY 2026 Budget. This funding is generally provided by the Town's stormwater non-ad valorem assessment revenues.

Note: Utilizing an existing competitively awarded contract will enable the Town to streamline the procurement process, benefit from pre-negotiated, volume-based pricing, and engage a vendor with a proven record of performance and technical expertise. Further, utilizing a previously approved agreement will accelerate project mobilization, support cost control, and ensure compliance with local and state procurement requirements.

If approved, the Town Commission would accept Shenandoah General Construction's approved pricing, including all terms, conditions, and pricing therein. The Town will not expend more than the amount within the approved budget, as it may be adopted/amended each year for these goods and services over the term of this contract.

If approved, construction and mobilization are expected to begin immediately, with project completion anticipated before the end of Fiscal Year 2026.

The proposed Work Authorization and Proposal has been prepared by Shenandoah, the Town's construction contractor, and reviewed by the Public Works Director, the Stormwater Management Foreman, and the Finance Director.

The Town has previously worked with the proposed contractor, who has provided a high-quality product and strong customer service.

**Recommended Motion:**

I move to approve a work authorization for Shenandoah General Construction, LLC, to perform the work outlined in the proposal for storm drainage cleaning and investigation for Basin 22.