



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 5, 2026

Originating Department: Lake Park Harbor Marina

Agenda Title: Resolution 60-08-26 - Agreement (RFQ #132-2025) - Marina Pumpout System Replacement - Marina Makers - \$25,425

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$25,425 **Funding Source:** Improvements Other Than Building

Account Number: 401-579-800-001-408-597 **Finance Signature:** Barbara A. Gould

Advertised:

Date: _____ **Newspaper:** _____

Attachments: Vendor Proposal #1331, RFQ No.132-2025

Award Agreement

Award Resolution 60-08-26

Clean Vessel Act Grant Award for 75% Funding

Please initial one:

_____ Yes, I have notified everyone.

_____ Not applicable in this case

Summary Explanation/Background:

The Marina Department has identified a need to replace the pumpout motor at the Lake Park Harbor Marina. The proposed purchase is expected to resolve an extended sanitary issue where Marina customers have not been able to properly dispose of waste at a location within the Marina and, instead, have been required to go to another local, surrounding facility.

As a result, the Town issued a Request for Quotation (RFQ #132-2025 –10/30/2025) in accordance with the Town's Procurement Policy. The intent of this RFQ is to solicit competitive pricing from qualified manufacturers to provide and install a new Keco Model 900r 3hp pump.

Note: The proposed work would only include the pricing to purchase and install the new motor. Should additional work be required, the Town staff requests that this work be completed by the proposed vendor to ensure that pumpout station is fully operational as quickly as possible. Following completion of this work, staff would bring the increased cost back to the Town Commission for approval at a later date.

The Town received one (1) quote in response to RFQ #132-2025:

Marina Makers	\$25,425
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To ensure the lowest possible price, staff recommends that the Town purchase the equipment from Marina Makers, in the amount of for \$25,425. If approved, the Town Commission will accept Marina Makers' pricing including all terms, conditions, and pricing contained in the existing agreement. The Town will not expend more than the amount within the approved budget as it may be adopted or amended each year for these goods and services over the term of the contract.

The proposed purchase follows the Town of Lake Park's Purchasing Code, Sec. 2-246, Thresholds for the Procurement of Goods and Services:

1. For goods and services with a value greater than \$10,000, but less than \$35,000, the town manager or designee shall electronically post on the town's website a description of the goods and services being sought for at least seven (7) consecutive business days. The posted information shall include the scope of work, specifications for goods and the response forms to be used by Offerors in response to the request for quotation (RFQ).

Note: Various documents related to the original competitive process RFQ No-132-2025 are attached or available for review from the Town Clerk's Office, including but not limited to the solicitation notice, scoring matrix, proposal documents, and advertisement as required.

Funding to support this purchase is available within the Town's Fiscal Year 2026 Budget - Marina Fund – Capital Outlay as well as a Florida Department of Environmental Protection (FDEP) Clean Vessel Act (CVA) Grant in the total amount of \$26,175 (FDEP Grant - \$19,631.25 and 25% Town match - \$6,453.75).

If approved, the proposed project is expected to be completed by October 31st, 2026 and will be covered under a twelve (12) month Manufacturer's Limited Warranty, which would include protection against defects in materials and workmanship.

The proposed Agreement was prepared by the Marina Director and reviewed by the proposed vendor, Marina Makers, the Finance Director and the Town Attorney.

The Town has previously worked with the proposed vendor and the vendor has delivered a high-quality product and provided good customer service.

Recommendation:

I move to approve Resolution 60-08-26 and authorize the Town to enter into an Agreement with Marina Makers for the Marina Pumpout System Replacement, in the amount of \$25,425; and authorize the Mayor to execute the proposed Agreement.