



Lake Park Town Commission, Florida

Regular Commission Meeting Minutes

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

January 15, 2025

Immediately Following the Special Call Community Redevelopment Agency (CRA) Meeting

Roger Michaud	—	Mayor
Kimberly Glas Castro	—	Vice Mayor
Michael Hensley	—	Commissioner
Mary Beth Taylor	—	Commissioner
Judith Thomas	—	Commissioner
Richard Reade	—	Town Manager
Thomas J. Baird	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

7:23 P.M.

PRESENT

Mayor Roger Michaud

Vice-Mayor Kimberly Glas-Castro

Commissioner Mary-Beth Taylor

Commissioner Judith Thomas

Commissioner Michael Hensley

PLEDGE OF ALLEGIANCE

The Pledge was bypassed.

SPECIAL PRESENTATION/REPORT:

1. Presentation by Palm Beach North Chamber of Commerce President and Chief Executive Officer Noel Martinez.

Mr. Noel Martinez and Ms. Kathleen Joy from the Palm Beach North Chamber of Commerce presented to the Commission (Exhibit A) and also extended a welcome to the new Town Manager, Richard Reade.

Mayor Michaud thanked the group for what they do and for asking for their feedback. Commissioner Hensley thanked them for all they do. Commissioner Thomas asked how they have been working with local teachers to assist with promoting students along. Ms. Joy spoke about the use of literacy kits, professional development, awards and externships. Commissioner Taylor thanked them and asked if there are volunteers involved in the program. Ms. Joy stated that literacy does allow for volunteers. Mr. Martinez spoke about the principal for a day program. Vice-Mayor Glas-Castro had positive comments.

2. Presentation to Town Manager Richard Reade by Sparke2Ignite

Presentation was made to the Town Manager and they welcomed him to the Town. The group presented Town Manager Reade with a small painting as a gift. Town Manager Reade spoke very highly of the group and urged everyone to visit their website to see all of the artwork.

3. Presentation of Annual Comprehensive Financial Report for Fiscal Year Ended September 30, 2023.

Marcum LLP representative Mr. Brandon Lopez presented the report before the Town Commission (Exhibit B). Commissioner Thomas asked about a cyber-security policy. Chief Information Technology Officer Paul McGuinness explained what the Town has in place. Vice-Mayor Glas-Castro asked if the goal is to present the 2024 report to the Commission in April-May of this year. Mr. Lopez confirmed that to be correct.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

-Brett Vaughn provided information about an event he is organizing.

-Michael O'Rourke welcomed Town Manager Reade to the Town and suggested a Town Hall meeting before the election.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Motion to approve the Consent Agenda made by Commissioner Thomas, Seconded by Commissioner Taylor. Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley.

4. December 18, 2024 Regular Commission Meeting Minutes
5. Resolution 01-01-25 Authorizing the Mayor to Sign the 2025 Municipal Election Vote Processing Equipment Use and Election Services Agreement with the Palm Beach County Supervisor of Election for the Municipal Election Scheduled for March 11, 2025 and Selecting the County Canvassing Board to Canvass the Town's Ballots.
6. Resolution 02-01-25 Authorizing and Directing the Mayor to Extend the Non-Exclusive Franchise Agreement with Waste Management, Inc. for the Provision of Roll-Off Container Collection Service.
7. Resolution 03-01-25 Authorizing and Directing the Mayor to Enter into a Contract Agreement for the Replacement and Installation of a New Library Door with Automatic Operating System (RFQ 123-2024).
8. Resolution 04-01-25 Authorizing and Directing the Mayor to Execute a Special Category Grant Agreement Between the Town of Lake Park and the State of Florida, Department

of State, Division of Historical Resources for the Lake Park Historic Evergreen House Preservation Improvements.

QUASI-JUDICIAL PUBLIC HEARING (RESOLUTION): NONE

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING: NONE

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING: NONE

OLD BUSINESS:

9. Legislative Priority Discussion: Ovalabout at the Intersection of 10th Street, Prosperity Farms Road, and Northern Drive

Grant Writer/Chief Public Information Officer Merrell Angstreich explained the item (Exhibit C). The Commission asked to be provided with information to take with them up to Tallahassee. Grant Writer/Chief Public Information office Angstreich stated she would provide that to them.

Motion to approve made by Commissioner Hensley, Seconded by Commissioner Thomas. Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley.

10. Gravel Driveways Discussion (Commissioner Taylor's Request)

This item was pulled from the agenda.

NEW BUSINESS:

11. Guidance on the Selection of Nora Flooring Color for the Library.

This item was pulled from the agenda.

12. Resolution 05-01-25 Authorizing and Directing The Mayor to Execute the Agreement between the Town of Lake Park and Bonner Mobile Bar Service for Sunset Celebration Beverage Service.

Special Events Director Riunite Franks explained the item.

Motion to approve Resolution 05-01-25 made by Commissioner Thomas, Seconded by Commissioner Hensley.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro. Commissioner Taylor was not on the Dias during the vote.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird wished everyone a Happy New Year.

Town Manager Reade explained that all Town permits will now be accepted only at the Community Development Department. He thanked the Town Attorney for his assistance and also gave an update on upcoming events.

Commissioner Taylor welcomed the Town Manager.

Commissioner Hensley welcomed the Town Manager and thanked Captain Gendreau.

Commissioner Thomas wished everyone a Happy New Year and welcomed the Town Manager.

Vice-Mayor Glas-Castro spoke about a crosswalk on Lake Shore Drive where the crosswalk light is no longer lighting up. She also mentioned the Park Avenue building and the Resiliency Workshop on Saturday, January 25. She asked if there is a draft Ordinance for review prior to workshop. Community Development Director Nadia DiTommaso stated that their consultant is working on some draft materials before workshop.

Mayor Michaud welcomed the Town Manager and thanked staff. He went to Panda's Hideout and is very excited to have them in Town. He is also looking forward to a good year.

REQUEST FOR FUTURE AGENDA ITEMS:

The Commission requests an appearance by the owner of 754 Park Avenue at the next meeting.

Commissioner Taylor requests a closer look at traffic and motorized scooters.

ADJOURNMENT:

Motion to adjourn made by Commissioner Taylor, Seconded by Commission Thomas.

Voting Aye: All.

Meeting adjourned 8:38pm

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on February 5, 2025.

Mayor Roger D. Michaud

Town Seal

Town Clerk, Vivian Mendez, MMC

Deputy Town Clerk, Laura Weidgans

Approved on this _____ of _____, 2025