



**Town of Lake Park Town Commission**

**Agenda Request Form**

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**Meeting Date:** May 6, 2026

**Originating Department:** Marina

Resolution 39-05-26 - Clean Vessel Act (CVA) (Agreement #CV004) - Florida Department of Environmental Protection - Replacement of Marina's Pump out System Motor - \$19,631.25 (25% Town Match Required - \$6,453.75)

**Agenda Title:** \_\_\_\_\_

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Cost of Item:** \$19,631.25 **Funding Source:** CVA Grant

**Account Number:** \_\_\_\_\_

**001-408-597** 401-369.100 **Finance Signature:** Barbara A. Gould

**Advertised:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Newspaper:** Not Required

**Attachments:** Resolution; Grant Agreement

**Please initial one:** \_\_\_\_\_

Yes, I have notified everyone.

Not applicable in this case

**Summary Explanation/Background:**

The Town's Marina has identified a need to replace the pump out motor to enable our customers to be able to properly dispose of waste (rather than going to another local, surrounding facility). As a result, the Town applied for a Florida Department of Environmental Protection (FDEP) Clean Vessel Act (CVA) Grant in the total amount of \$19,631.25 (with the Town providing an additional, required 25% match - \$6,453.75). This grant award, if accepted, would assist in supporting the total cost to purchase and install the motor (\$26,175).

If accepted, the Town would provide the required 25% within the FY 2026 Budget – Marina Fund – Capital Outlay account.

The grant agreement term begins upon execution, and expires December 31, 2026 and is administered on a reimbursement basis. The Town will be required to meet all applicable grant terms, reporting requirements and project deliverables as outlined within the Standard Grant Agreement.

By accepting the grant award, the Town is not responsible for terms and conditions as with other waterway-type grants (i.e., offer the same rates to all persons within all counties within the State of Florida, etc.) and the Town would continue to be able to provide competitive Marina dockage rates. The proposed grant, however, does limit the amount that the Marina can charge per pump out to \$5.00 (current rate).

If approved, the Town will immediately solicit a vendor to purchase and install the requisite pump out motor and equipment.

The proposed grant agreement was prepared by the Florida Department of Environmental Protection and reviewed by the Grant Writer/Chief Public Information Officer, the Marina Director, the Finance Director and the Town Attorney.

**Recommendation:**

I move to approve Resolution 39-05-26 and accept the State of Florida Department of Environmental Protection's Clean Vessel Act (CVA) Grant Award to support the Marina's pump out pump and equipment replacement, in the amount of \$19,631.25 (25% Town Match Required - \$6,453.75); and authorize the Mayor to execute the proposed Standard Grant Agreement.