



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 17, 2025

Originating Department: Public Works

Agenda Title: Resolution 67-09-25 - Amendment No. 1 (Renewal) - Marina Landscape Maintenance Services Agreement - Chris Wayne & Associates, Inc. - \$43,810

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$43,810 **Funding Source:** Contractual Services

Account Number: 800-34000 **Finance Signature:** Barbara A. Gould

Advertised:

Date: _____ **Newspaper:** _____

Attachments: Resolution 67-09-25

First Renewal Amendment to Chris Wayne & Associates, Inc., Agreement

Original Agreement & RFP 104-2022

Please initial one:

_____ Yes I have notified everyone

_____ Not applicable in this case

Summary Explanation/Background:

The Public Works Department has identified a need to renew the current agreement with Chris Wayne & Associates, Inc. to provide landscape maintenance services at the Lake Park Harbor Marina. The original three-year agreement (RFP 104-2022) began on October 1, 2022 and is expected to expire on September 30, 2025. The proposed first one-year renewal term, if approved, would be effective beginning October 1, 2025 through September 30, 2026, at an annual cost of \$43,810.

If approved, the Town Commission will accept Chris Wayne & Associates, Inc. approved terms, conditions and pricing therein. The proposed renewal would be for one (1) year and would provide two (2) additional, optional 1-year renewals remaining available to the Town. The Town will not expend more

than the amount within the approved budget as it may be adopted or amended each year for these services over the contract term.

The proposed 1st Amendment to the current Agreement was prepared by the Public Works Director and reviewed by proposed vendor, Chris Wayne & Associates, the Marina Director, the Finance Director and the Town Attorney.

The Town has previously worked with Chris Wayne & Associates and they have provided reliable service and consistent performance.

RECOMMENDATION:

I move to approve Resolution 67-09-25 and authorize the Mayor to execute Amendment No. 1 to the Marina Landscape Maintenance Services Agreement with Chris Wayne & Associates, Inc., effective October 1, 2025, in the amount of \$43,810.00.