



## Town of Lake Park Town Commission

### Agenda Request Form

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**Meeting Date:** November 16, 2022

**Originating Department:** Public Works

**Agenda Title:** Resolution Authorizing and Directing the Mayor to Execute an Amendment to the Grant Agreement Between the State of Florida, Department of State, Division of Historical Resources, and the Town of Lake Park for Town Hall Preservation Work Activities.

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Cost of Item:** N/A **Funding Source:** N/A

**Account Number:** N/A **Finance Signature:** Jeffrey P. Duvall

Digitally signed by Jeffrey P. Duvall  
DN: cn=Jeffrey P. Duvall, o=oa,  
email=jduvall@lakeparkflorida.gov, c=US  
Date: 2022.11.08 09:15:29 -05'00'

**Advertised:** N/A

**Date:** \_\_\_\_\_ **Newspaper:** \_\_\_\_\_

**Attachments:**

1. Agenda Request Form (ARF)
2. Resolution: \_\_\_\_\_
3. 1st Amendment to the Agreement between the Town and Florida Department of State, Division of Historical Resources
4. Executed Agreement between the Town and Florida Department of State, Division of Historical Resources (Resolution 40-07-22)

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**Please initial one:**

\_\_\_\_\_  
Yes, I have notified everyone

Not applicable in this case

### Summary Explanation/Background:

The Town of Lake Park Town Hall was constructed in 1927 and is listed on the National Register of Historic Places. The picturesque facility is the home for the Town's municipal government and is visited regularly by community residents and local business owners alike.

Additionally, the Mirror Ballroom, (located on the second floor) remains available for affordable public and private functions and hosts more than 75 diverse events each year.

While the building currently remains structurally sound, it is not water-tight. Even brief rainstorms frequently result in water permeating through the roof and walls leading to wet floors and walls.

In August 2021, Town staff submitted a grant application to the Florida Department of State, Division of Historical Resources (the Department), for design and construction funding that would allow the Town to replace the existing roof and waterproof and paint the exterior of the Town Hall (Project A). Additionally, Town Staff had also been planning a separately funded project to rehabilitate the Town Hall's exterior concrete balconies (Project B). Both projects combined would help preserve the facility and extend its charm for the enjoyment of all for decades to come.

Furthermore, in June of 2022, the Town received notice that its grant application for Project A was approved in the amount of **\$325,000.00**, with a match in an equal amount provided from the Town. Accordingly, the total funding available for the Project is **\$650,000.00**. In order to access grant-related funding for Project A, the Town was required to execute an agreement, which was authorized via Resolution 40-07-22 on July 20, 2022.

Subsequent to the execution of the agreement, Town Staff identified an opportunity to amend the scope of work for Project A's agreement to include the scope of work in Project B. The Department has now agreed to such an amendment of the agreement.

Finally, it's important to note that the proposed amendment does not change the total amount of the awarded Grant, only the allowable activities in the project's scope of work, which if approved, would combined Projects A & B.

The Town Manager recommends approval.

**Recommended Motion:**

**I move to adopt Resolution \_\_\_\_\_.**