



## Town of Lake Park Town Commission

### Agenda Request Form

---

**Meeting Date:** March 1, 2023

**Originating Department:** Public Works

**Agenda Title:** **Resolution to Authorize the Vice-Mayor to Execute an Agreement with Rust Tech Services, LLC for the Provision of Water Treatment Services for Town Irrigation Systems, per the Pricing, Terms, and Conditions of the Town's RFP No. 103-2023.**

---

**Approved by Town Manager:** John D'Agostino Digitally signed by John D'Agostino  
DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town  
Manager, email=jdagostino@lakeparkflorida.gov, c=US  
Date: 2023.02.21 12:28:57 -05'00' **Date:** \_\_\_\_\_

---

**Cost of Item:** \$27,819.75 **Funding Source:** Contractual Services (406)

**Account Number:** 001-57-572-  
406-34000 **Finance Signature:** Jeffrey P. Duvall Digitally signed by Jeffrey P. Duvall  
DN: cn=Jeffrey P. Duvall, o.ou,  
email=jduvall@lakeparkflorida.gov, c=US  
Date: 2023.02.17 16:33:11 -05'00'

**Advertised:**

**Date:** 1/20/2023 **Newspaper:** N/A

**Attachments:**

1. Agenda Request Form (ARF)
2. Resolution
3. Town & Rust Tech Agreement
4. Request For Proposal No. 103-2023
5. Rust Tech bid package
6. Bid Tabulation
7. Notice to Award Letter

**Please initial one:**

\_\_\_\_\_  
Yes I have notified everyone

\_\_\_\_\_  
Not applicable in this case

### Summary Explanation/Background:

The Town previously determined the need for a contractor to provide water treatment services for Town irrigation systems at the following locations: CRA Parking Lot, Ilex Park, Blakely Park, Lake Shore Park, and Kelsey Park. Rust levels in the irrigation systems at these locations were causing significant water stains to accumulate on sidewalks and buildings and needed to be resolved.

Town Staff prepared and advertised Request for Proposal (RFP) 103-2023 for contractors to provide the services on a multi-year contract basis.

Town Staff published RFP 103-2023 on January 20, 2023, for a period of ten business days, which is three business days above the requirements of the Towns Purchasing Ordinance.

Subsequently, Town Staff received one response to the RFP and following careful review determined that the submittal was responsive. The one responsive submittal was from Rust Tech Services, LLC (Contractor).

The Contractor's proposal addressed the full scope of services required by the Town and has represented that it is qualified and able to provide the Services.

The anticipated contract term resulting from this RFP is for a period of two (2) years seven (7) months, the first contract term will run from March 2, 2023 - September 30, 2023, to the end of FY2023. The contract term for years two and three will commence on October 1 of Fiscal years 2024 and 2025.

Finally, the Contractor's proposal carries the following costs for the solicited 3-year term:

Year 1	\$6,084.75
Year 2	\$10,706.88
Year 3	<u>\$11,028.12</u>
<b>Total</b>	<b>\$27,819.75</b>

The Town Manager recommends approval of the Resolution, authorizing a 3-Year Agreement between the Town and the Contractor.

**Recommended Motion:**

I move to adopt Resolution 18-03-23.