Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: **January 15, 2025** **Agenda Item No.**

Agenda Title: **Resolution Authorizing the Mayor to Sign the 2025 Municipal Election Vote Processing Equipment Use and Election Services Agreement with the Palm Beach County Supervisor of Election for the Municipal Election Scheduled for March 11, 2025 and Selecting the County Canvassing Board to Canvass the Town's Ballots.**

[ ] SPECIAL PRESENTATION/REPORTS **[X]** **CONSENT AGENDA**
[ ] BOARD APPOINTMENT [ ] OLD BUSINESS
[ ] PUBLIC HEARING ORDINANCE ON _____ READING
[ ] NEW BUSINESS
[ ] OTHER: _____

Approved by Town Manager ___Bambi_____ **Date:**

Vivian Mendez, Town Clerk McKibbon-Turner
Name/Title

Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/Human Resources Director, email=bturner@lakeparkflorida.gov, c=US
Date: 2025.01.03 10:00:06 -05'00'

Originating Department: **Town Clerk**	Costs: **$** Funding Source: Elections Acct. # 106-33000 [X] Finance _____ Jeff DaSilva Digitally signed by Jeff DaSilva DN: cn=Jeff DaSilva, o=Town of Lake Park, ou=Finance Department, email=jdasilva@lakeparkflorida.gov, c=US Date: 2025.01.02 11:55:44 -05'00'	**Attachments:** **1) Resolution** **2) SOE Agreement** **3) 2025 Municipal Cost Estimates**
Advertised: Date: _____ Paper: _____ **[X] Not Required**	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone_____ or Not applicable in this case __**VM**__ **Please initial one**.

Summary Explanation/Background:

The Palm Beach County Supervisor of Elections (SOE) has presented the Town of Lake Park with an agreement for Vote Processing Equipment Use and Election Services for the March 11, 2025 Municipal Election. Staff has reviewed the agreement and is requesting that the Town allow

the County Canvassing Board to canvass the ballots during the March 2025 Municipal Election as they did during the March 2024 Municipal Election.

Also included as part of this agenda item is the "Municipal Election Cost Examples". The document provides a proposed estimate for the March 2025 Municipal Election. The Town has budgeted for the March 2025 Municipal Election.

The purpose of this agenda item is to request approval of the attached Resolution and designating the County Canvassing Board to canvass the Town's ballots during the March 2025 Municipal election.

Recommended Motion: I move to approve Resolution _____.