



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: January 15, 2025

Agenda Item No.

Agenda Title: Gravel Driveways Discussion (Commissioner Taylor's Request).

[] SPECIAL PRESENTATION/REPORTS [] CONSENT AGENDA
[] BOARD APPOINTMENT [X] OLD BUSINESS
[] ORDINANCE ON 1st READING
[] NEW BUSINESS
[] OTHER: _____

Bambi

Approved by Town Manager

McKibbon-Turner

Date:

Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake
Park, ou=Assistant Town Manager/Human
Resources Director,
email=bturner@lakeparkflorida.gov, c=US
Date: 2025.01.08 11:37:21 -05'00'

Nadia Di Tommaso / Community Development Director

Name/Title

Originating Department: Community Development	Costs: \$ N/A Funding Source: Acct. # [] Finance _____	Attachments: → Resolution 11-02-24 Approving Amnesty Period → Copy of November 2024 outreach packet to property owners
Advertised: Date: _____ Paper: _____ [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <i>ND</i> Please initial one.

Summary Explanation/Background:

At the December 6, 2023 Town Commission meeting, the Town Commission asked Staff to bring back a Resolution approving a two-year Amnesty period for non-conforming gravel driveway compliance. The Town Commission acknowledged that approximately 40 properties in the Town contain non-conforming gravel driveways. The Town Commission also recognized that requiring property owners to immediately bring their properties into compliance with the Town Code by eliminating their gravel driveways would pose an economic hardship for some property owners. Therefore, a two-year amnesty period through March 1, 2026 was approved by Resolution 11-02-24 (**copy enclosed**). This Resolution requires property owners to come into compliance with the Town Code by paving their driveways no later than March 1, 2026. Following the approval of this Resolution, Town Staff mailed courtesy notices to the property owners of all properties who maintain gravel driveways. This outreach was done in March 2024 and in November 2024. Reminder notices will continue to be mailed every 6-8 months. In the outreach, Town Staff also notified property owners of available grant money to assist them towards compliance and included a copy of this application and requirements. **A copy of the latest outreach packet is also enclosed as a reference.** Essentially, the grant funds, if awarded, operate with a

mortgage period, per the agreement, to ensure a property is not improved and then sold with its potential increased value. For disbursements under \$10,000 (applies to the majority), the mortgage period is 5-years and the amount awarded is reduced by one-fifth every year. If the property ownership does not change during the five year period, no repayment is required (i.e. property owner is no longer liable for any repayment).

So far, **one** property owner has received grant funds under the program and has rendered their driveway in compliance. **Three** additional properties have complied by installing a new driveway surface that is code compliant without requesting grant funds. **One** more property has received grant approval and will move forward with their driveway work in the next few months so that grant funds can be disbursed once the work is completed. **Two** additional properties are either in permitting (or received a permit already) and will move forward with their driveway work in the next few months as well, and have not requested any grant funds. Finally, **two** additional properties requested additional review of their driveway surfaces since they have a Chattahoochee finish (visually appears to be a gravel base, but is actually a rock aggregate that is compacted and sealed so that it's an equivalent surface to regular pavement as determined by our engineer). These two properties have been deemed compliant. A total of **nine** properties (22.5%) are either complied, or are on their way towards compliance in these first 10+/- months of the amnesty period.

Recommended Motion: For discussion only.