



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: January 15, 2025

Originating Department: Public Works

Agenda Title: A Resolution Authorizing and Directing the Mayor to Enter into a Contract Agreement for the Replacement and Installation of a New Library Door with Automatic Operating System (RFQ 123-2024)

Approved by Town Manager: Bambi McKibbon-Turner
Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/Human Resources Director,
email=btturner@lakeparkflorida.gov, c=US
Date: 2024.12.11 12:25:32 -05'00'

Cost of Item: \$20,100 **Funding Source:** Special Projects 301-521-301-63100

Account Number: 900-52700 **Finance Signature:** Jeff DaSilva
Digitally signed by Jeff DaSilva
DN: cn=Jeff DaSilva, o=Town of Lake Park, ou=Finance Department,
email=jdasilva@lakeparkflorida.gov, c=US
Date: 2024.12.11 12:21:27 -05'00'

Advertised: _____

Date: 12/3/2024 **Newspaper:** _____

Attachments: Agreement between the Town of Lake Park and Royal Palm Aluminum
A Resolution Authorizing and Directing the Mayor to Enter into a Contract Agreement for the Replacement and Installation of New Doors and Automatic Operating System at the Town Library
RFQ 123-2024

Please initial one:

JM

Yes, I have notified everyone.
Not applicable in this case.

Summary Explanation/Background:

The Town of Lake Park needs to replace and install a new door with an automatic operating system at the Town Library facility to improve ADA compliance, safety, and structural integrity. This project is part of ongoing efforts to maintain and upgrade town facilities for residents and visitors.

To find a contractor for the work, the Town issued RFQ 123-2024. Royal Palm Aluminum was the only contractor to submit a qualified and responsive proposal that met the project requirements.

This agenda item seeks approval for the Mayor to enter into a contract with Royal Palm Aluminum so the project can move forward.

Recommended Motion:

I move to adopt Resolution _____.