



**TOWN MANAGER COMMENTS
TOWN COMMISSION MEETING
Wednesday, May 1, 2024**

Exhibit B

HUMAN RESOURCES

Job Openings:

The following open positions are being advertised:

- Camp Counselor (4 positions open) – Hourly rate: \$15.43 to \$24.69
- Stormwater Technician II – Hourly rate: \$21.65 to \$34.63

The deadline for receipt of applications for the Camp Counselor positions is 5:00 p.m. on **May 10, 2024** because our summer camp program starts on June 10, 2024 and the Camp Counselors must complete their training prior to that date.

The deadline for receipt of applications for the Stormwater Technician II position is 5:00 p.m. on **May 6, 2024**.

The following volunteers are needed for the Lake Park Public Library:

- Tutors for one-on-one English language learning
- Tutors for one-on-one basic computer and digital literacy
- Data entry
- Shelving
- Facilitator for English Exchange Group

To view the complete job posting for the above positions or volunteer opportunities or to download an employment or volunteer application, please visit the Town's official website at www.lakeparkflorida.gov. For additional information please contact the Town's Human Resources Department at 561-881-3300 and choose Option 8.

New Employees:

We are pleased to announce that the following three new employees have joined our staff:

- Kerrie-Ann Burke, our new Community Development Technician in our Community Development Department
- Robert Rinaldi, our new Dock Attendant at our Marina, and
- Tanesa Rattanabounyang, our new Library Assistant – Children's at our Library.

Both Mr. Rinaldi and Ms. Rattanabounyang are here this evening.



Ms. Burke is unable to attend this evening's Commission meeting and provided here is her photo. Ms. Burke has significant experience in customer service and in developing and implementing innovative customer service strategies that improve customer satisfaction and loyalty. She has expertise in training and coaching staff, as well as developing and managing operational budgets.

PUBLIC WORKS

In alignment with the Town of Lake Park's dedication to ensuring the safety of our residents and enhancing the visual appeal of our community, we are pleased to announce the initiation of a comprehensive **sidewalk repair project**. This important infrastructure improvement will commence in mid-May and is scheduled for completion by the end of July. For your convenience, detailed schedules have been included in the attached calendars. Our Public Information team has also disseminated this information to ensure community awareness and engagement.

SPECIAL EVENTS

Great American Cleanup

Join us for the Great American Cleanup on **Saturday, May 4** from 9:00 a.m. – 12:00 p.m. Interested volunteers will meet at Town Hall for registration, t-shirt pickup and assignments. For more information, call Kelly Steele at 561-315-8152.

Memorial Day Ceremony

The Town will host its annual Memorial Day Ceremony in Kelsey Park on **Monday, May 27** at 11:00 a.m. The event is sponsored by VFW Post 9610. For more information, call 561-840-0160.

Sunset Celebration

Sunset Celebration will be held on **Friday, May 31** from 6:00 p.m. – 9:00 p.m. in our new location at Kelsey Park. This month's event will feature live entertainment from Larry Johnson's Essence of Motown! For more information, call 561-840-0160.

2024		May					Sidewalk Repair Project Schedule	
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY		
29	30	01	02	03	04	05		
06	07	08	09	10	11	12		
13	14	15	16	17	18	19		
Bayberry Drive	Bayberry Drive	Cypress Drive	Cypress Drive	Date Palm Drive	Date Palm Drive			
20	21	22	23	24	25	26		
Date Palm Drive	Evergreen Drive	Evergreen Drive	Evergreen Drive	Evergreen Drive	Evergreen Drive			
27	28	29	30	31	01	02		
	Foresteria Drive	Foresteria Drive	Flagler Boulevard	Flagler Boulevard	Flagler Boulevard			
03	04	Notes:						
Flagler Boulevard	Flagler Boulevard							

2024		June				Sidewalk Repair Project Schedule	
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
27	28	29	30	31	01	02	
03	04	05	06	07	08	09	
		Greenbriar Drive	Greenbriar Drive	Greenbriar Drive	Greenbriar Drive		
10	11	12	13	14	15	16	
Greenbriar Drive	Greenbriar Drive	Hawthorne Drive	Hawthorne Drive	Hawthorne Drive	Hawthorne Drive		
17	18	19	20	21	22	23	
Hawthorne Drive	Hawthorne Drive	Magnolia Drive	Magnolia Drive	Magnolia Drive	Magnolia Drive		
24	25	26	27	28	29	30	
Magnolia Drive	Magnolia Drive	Park Avenue	Park Avenue	Park Avenue	Park Avenue		
01	02	Notes:					
Park Avenue	Park Avenue						

2024		July		Sidewalk Repair Project Schedule		
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
01	02	03	04	05	06	07
		Park Avenue				
08	09	10	11	12	13	14
W. Ilex Drive	W. Ilex Drive	W. Ilex Drive	W. Ilex Drive	W. Ilex Drive	W. Ilex Drive	
15	16	17	18	19	20	21
W. Ilex Drive	W. Jasmine Drive	W. Jasmine Drive	W. Jasmine Drive	W. Jasmine Drive	W. Jasmine Drive	
22	23	24	25	26	27	28
W. Jasmine Drive	W. Jasmine Drive	W. Kalmia Drive	W. Kalmia Drive	W. Kalmia Drive	W. Kalmia Drive	
29	30	31	01	02	03	04
W. Kalmia Drive	W. Kalmia Drive					
05	06	Notes:				

Janet Perry

From: Jaime J. Morales
Sent: Wednesday, May 1, 2024 9:21 AM
To: John D'Agostino; Janet Perry; Bambi Turner
Cc: Paula LeBlanc; Elsie Martinez; John Wille
Subject: RE: April 2024 Capital Improvement & Bid Project Updates

Good morning, John,

I hope you are doing well.

The team has put together a short summary that provides an update for the following projects:

CAPITAL IMPROVEMENT PROJECT STATUS UPDATE

CURRENT CONSTRUCTION PROJECTS

1. 2nd Street Bioswale

Contractor: Sunshine Land Design

Budget: \$526,513.52 (Grant: \$553,758.54, Town Match: \$0.00)

Status: The project is complete.

2. 7th Street Pocket Park

Contractor: Creative Contracting Group

Budget: \$163,410.00

Status: The project is complete.

3. Streetscape (Phase 1)

Contractor: West Construction

Budget: \$466,084.00 (Includes Phase 1 Contingency: \$15,000, Phase 2 Contingency: \$7,500)

Status: Park Avenue work ongoing. Demolition work, sidewalk repair, and replacement have been completed, and the contractor is currently working on the decorative paver band installation. The landscaping work is scheduled for the week of May 13, 2024.

4. Town Hall Preservation

Budget: \$650,000.00 (Grant: \$325,000.00, Town Match: \$325,000.00)

Status: Ongoing. Roof Tile installation is in progress. The estimated time of completion is work to be completed by May 15.

5. Bert Bostrom Green Infrastructure

Contractor: DS Eakins Construction

Status: Notice to proceed issued. Construction begins the week of May 20, 2024. (The change in schedule is due to the contractor waiting for stormwater structures to be fabricated)

6. Southern Outfall Pipe Replacement

Contractor: Foster Marine Contractors

Status: The preconstruction meeting is set for Thursday, April 11, 2024. The contractor is preparing the shop drawing submittals, schedule, and other up-front documents.

"Formal" Preconstruction Meeting scheduled for Wednesday, May 29, 2024

7. Town Hall Fire Alarm Upgrade

Contractor: 1st Fire & Security

Budget: \$77,670.00 (Retrofit)

Status: The work has been completed. Pending final inspection by Palm Beach County Fire.

CURRENT BID PROJECTS

1. PBSO Fence Replacement

Budget: \$153,000.00

Bids received and pending final budget and commission approval.

2. PBSO Covered Parking

Budget: \$34,000.00 (To be funded by PBSO)

Bids have been received.

3. Re-Bid - West Ilex Park 2024 Enhancements

Bids have been received, and the project will commence after commission approval.

4. Re-Bid - Town Library Roof Replacement

Budget: \$266,000.00

Status: Bid date scheduled for Thursday, May 09, 2024

5. 10th Street Green Infrastructure

Stage: Design

Design Budget: \$190,000.00

Status: Preparing bid documents.

6. Southern Outfall CEI Services

Service: Inspection Services

Budget: \$120,000.00

Status: Preparing bid documents. Important

7. Curred-in-place pipelining

Budget: \$100,000.00

Status: Bid documents are currently being prepared, and the bid is scheduled for Friday, June 13, 2024.

Please let me know if this type of format works for you or if you have any particular format you may suggest we use to provide you with updated information on the ongoing projects.

Thank you.

Jaime J. Morales

Department of Public Works Director

Town of Lake Park

650 Old Dixie Highway, Lake Park, FL 33403

Phone number: (561) 881-3345, Ext. 648



Together, we construct the foundation of our future by building a stronger community, one project at a time.

Please Note: Florida has a comprehensive public records law. I'd like you to know that written communications related to Town business are public records and available to the public upon request. Your email communications are therefore subject to public disclosure. If you don't want your email released in response to a public records request, please do not send electronic mail to this entity; instead, you can contact this office by phone. Section 688.6076 F.S.



GREAT AMERICAN CLEANUP[®]

KEEP AMERICA BEAUTIFUL[®]

**Join Us For The Great American Cleanup
And Help Keep Lake Park Beautiful!**

**Saturday, May 4
9:00 AM - 12:00 PM**

**Lake Park Town Hall
535 Park Avenue
Lake Park, FL 33403**

- **FREE T-shirts For All Participants**
- **FREE BBQ**
- **Live DJ**

**Pre-register now by texting the full names and phone numbers of the members in your group to:
Kelly Steele at (561) 315-8152**



Surf & Beach Preservation



The GREAT AMERICAN CLEANUP, a project of Keep America Beautiful Inc., is coordinated locally by Keep Palm Beach County Beautiful Inc. and the Solid Waste Authority of Palm Beach County (SWA). For more information visit www.keepPBCbeautiful.org or call (561) 686-6646.



MEMORIAL DAY CEREMONY

HONORING THOSE WHO GAVE THEIR LIVES IN
SERVICE PROTECTING OUR NATION'S FREEDOM

MONDAY, MAY 27

11:00 AM

KELSEY PARK

601 US HIGHWAY 1

LAKE PARK, FL 33403

SPONSORED BY VFW POST 9610

SUNSET CELEBRATION

FREE MUSIC CONCERT

FEATURING

LARRY JOHNSON'S
ESSENCE OF MOTOWN



FOOD VENDORS * CASH BAR * ART & CRAFT VENDORS * HAPPY HOUR
FREE ADMISSION & PARKING * NO OUTSIDE FOOD OR DRINKS

FRIDAY, MAY 31
6:00 PM - 9:00 PM

KELSEY PARK
601 US HIGHWAY 1
LAKE PARK, FL 33403



FOR MORE INFORMATION CALL 561-840-0160 OR
EMAIL SPECIALEVENTS@LAKEPARKFLORIDA.GOV

