



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 20, 2025

Originating Department: Public Works

Agenda Title: Emergency Equipment Purchase - Replacement Grabber Beam & Grabber Fingers – Side-Loader Refuse Truck (Unit 58) – Sunbelt Waste Equipment - \$15,442.74

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$15,442.74 **Funding Source:** Repairs & Maintenance

Account Number: 404-534-404-46000 **Finance Signature:** Barbara A. Gould

Advertised: _____

Date: _____ **Newspaper:** _____

Attachments: Vendor Quote from Sunbelt Waste Equipment, LLC

Please initial one:

_____ Yes, I have notified everyone.

_____ Not applicable in this case

Summary Explanation/Background:

The Public Works Department requires the immediate and emergency purchase of a new grabber beam and grabber fingers for the Town's side-loader refuse truck (Unit #58) to ensure continued collection of sanitation waste throughout the Town.

As a result, the Public Works Department has requested the Town Manager to authorize an emergency purchase by the Town's Purchasing Code, Sec. 2-249. Alternative Source Selection:

2. Emergency Purchase: The Purchasing Agent may authorize an emergency purchase when a declaration of emergency has been issued or there is a threat of other substantial or potential loss to the Town that requires urgent action.

Note: The proposed emergency purchase will ensure the continued and immediate collection of residential sanitation services and related operations.

To resolve this issue as quickly as possible, the Public Works Department has identified a potential vendor, Sunbelt Waste Equipment, LLC, to provide the needed replacement equipment for \$15,442.74.

The emergency purchase proposal, for \$15,442.74, includes:

- One (1) grabber beam and grabber fingers for side-loader refuse truck (Unit 58)

Funding to support this emergency purchase/rental is available with the FY 2026 Budget – Sanitation Fund (Account #404-534-404-46000 - \$22,414).

Although this purchase is being requested to be approved as an Emergency Purchase under the Town's Purchasing Code, staff will continue to ensure that the proposed purchase will meet all requirements (as available) as provided within Sec. 2-246. Thresholds for the procurement of goods and services.

1. For goods and services with a value greater \$10,000, but less than \$35,000 (including posting on the Town's website, etc.).

The proposed Emergency Purchase has been prepared by the vendor and reviewed by the Public Works Director, the Finance Director, and the Town Attorney.

The Town has previously worked with the proposed vendor, and they have provided a quality product and good customer service.

Further, if approved, the proposed replacement equipment is expected to be available within 6–8 weeks (due to backordering issues).

Recommendation:

I move to approve the Emergency Purchase and authorize the Town Manager to execute an emergency purchase agreement with Sunbelt Waste Equipment, LLC, to provide a replacement grabber beam and grabber fingers for the Town's side-loader refuse truck for \$15,442.74 under the Town's Purchasing Code, Sec. 2-249, Alternative Source Selection – Emergency Purchase.