



# Town of Lake Park Facility Rental Application

**Date of Event:** November 12, 2023

**Time of Event:** 8:00 AM to 4:00 PM

**Set-up Time:** 7:00 AM to 8:00 AM

**Breakdown Time:** 4:00 PM to 5:00 PM

## Rental Facility

**Town Hall:**        Mirror Ballroom  
**W. Ilex Park:**        Picnic Pavilion  
**Kelsey Park:**   X   Entire Park        Gazebo  
**Lake Shore Park:**        Entire Park        Indoor Pavilion  
**Lake Shore Park:**        Picnic Pavilions (North, South, Playground)

## **Purpose of Rental:**

Vets Day Car Show  
\_\_\_\_\_

## **Requests:**

       Alcoholic Beverages        Bounce House  
  X   Special Events Permit Required

## **Contact Information:**

**Name:** Stefanie Scott

**Organization:** \_\_\_\_\_

**Address:** 11411 S.E. Federal Highway, #118  
Hobe Sound, FL 33455  
\_\_\_\_\_

**Home:** (        )        -        **Cell:** (   772   )   834   -   8028  

**Work:** (        )        -        **E-mail:** \_\_\_\_\_

**I, THE UNDERSIGNED, HAVE READ AND UNDERSTAND EVERYTHING IN THE FACILITY RENTAL POLICY AGREEMENT.**

**Renter:**   X   \_\_\_\_\_ **Date** \_\_\_\_\_

**Lake Park Staff:**   X   \_\_\_\_\_ **Date** \_\_\_\_\_



## Facility Usage Agreement

This agreement, made the 1<sup>st</sup> day of September, 2023, by and between THE TOWN OF LAKE PARK, a Florida municipal corporation (Town) and Stefanie Scott (Renter).

**Premises:** Town leases to Renter and Renter leases from Town the Kelsey Park (Facility Name)

**Term:** The hours of rental are from 7 o'clock a.m. until 5 o'clock p.m. on November 12, 2023 (Day/Date).

**Security Deposit:** Event organizer shall deposit with Town the sum of \$ 1,500.00 as security for the full and faithful performance by event organizer of all of event organizers obligations hereunder. The deposit shall be made at the time the reservation for the premise is made with Town. No interest shall be paid upon the security deposit nor shall Town be required to maintain said deposit in a segregated account. The security deposit shall not be considered prepaid rent. In the event that the event organizer shall default in the full and faithful performance of any of the terms hereof, then Town may, without notice, either retain the security deposit as liquidated damages, or Town may retain the same and apply it toward actual damages sustained by Town by reason of the default of the event organizer. If the event organizer fully and faithfully complies with all of the terms hereof, the security deposit or any balance thereof shall be returned to the event organizer within one month of the event.

**Rental Rate:** Event Organizer shall pay Town the rental sum of \$ 942.00, fourteen (14) business days prior to the event. Any payment made to the Town after the 14 days must be paid in cash only.

**Leases and Assignments:** Event Organizer shall not have the right to assign this agreement to any other person or entity.

**Rules and Regulations:** The rules and regulations included hereto shall be incorporated into and made a part of this agreement.

**Indemnification:** Renter shall, during the term of this agreement, fully protect, indemnify and hold Town harmless from any and all claims, demands, actions, suits, judgments, liabilities, losses, costs and expenses (including reasonable attorney's fees and expenses) of every kind and character arising, or alleged to arise, out of or in connection with any injury to, or the death of, any person or any damage to or loss of any property in any manner growing out of or connected with, or alleged to grow out of or to be connected with, any act, omission, event, condition or casualty in connection with the business or profession conducted on the premises or the use or occupancy of the premises by Renter, his employees, agents, licensees or invitees, or causes by or resulting from, or alleged to be caused by or to result from, the negligence of other conduct of Renter, his employees, agents, licensees or invitees.

**General Provisions:**

Captions: The captions or titles to the various sections of this agreement are for convenience and ease of reference only and do not define, limit, augment or describe the scope, content or intent of this agreement or of any parts thereof.

Joint and Several Obligations: If event organizer consists of more than one person or entity, the obligation of all such persons is joint and several.

Situs: The agreement shall be constructed and interpreted according to the laws of the State of Florida.

In witness whereof, the parties have executed this Agreement, as evidence of their agreement to the information set out therein.

**I, THE UNDERSIGNED, HAVE READ AND UNDERSTAND EVERYTHING IN THIS RENTAL AGREEMENT POLICY.**

**EVENT ORGANIZER:** \_\_\_\_\_  
(PRINT)

\_\_\_\_\_  
(SIGNATURE)

**DATE:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_



## TOWN OF LAKE PARK

535 Park Avenue  
Lake Park, FL 33403  
561-881-3338

### FACILITY RENTAL RECEIPT

NAME: Stefanie Scott  
ADDRESS: 11411 S.E. Federal Highway, #118  
Hobe Sound, FL 33455  
PHONE: 772-834-8028  
EVENT DATE: November 12, 2023  
EVENT TIME: 8:00 am to 4:00 pm  
SET-UP TIME: 7:00 am to 8:00 am  
BREAK DOWN TIME: 4:00 pm to 5:00 pm  
EVENT TYPE: Vets Day Car Show  
LOCATION: Kelsey Park NO. OF PEOPLE 500

**RENTAL** (Plus 7% Tax)

RFRNT Resident Fee \$ \_\_\_\_\_/HR\* X \_\_\_\_\_ HRS \$ \_\_\_\_\_

RFRNT Non-Resident Fee \$ \_\_\_\_\_/HR\* X \_\_\_\_\_ HRS \$ \_\_\_\_\_

\* Plus \$30/hr Personnel Fee (see below)

RFRNT Flat Rate Rental Fee \$ 600.00 \$ 600.00

RFRNT Set-up/Breakdown \$30.00/HR X \_\_\_\_\_ HRS \$ \_\_\_\_\_

RENTAL FEE \$ 600.00

RFTAX TAX 7% (On Rental Fee only) \$ 42.00

TOTAL RENTAL FEE (From above taxed box) \$ 642.00

DEPMB/DEPPV DEPOSIT \$ 1,500.00

RSCUR \*PERSONNEL \$30.00/HR X 10 HRS = \$ 300.00

TOTAL: \$ 2,442.00

PAID TODAY: \$ \_\_\_\_\_

(14 days prior to the Event) (Balance Due Date: 11/3/23)

BALANCE DUE: \$ 2,442.00

NOTES: Organizer is asking Town to waive all fees.