

**From:** [Jaime J. Morales](#)  
**To:** [Richard Reade](#); [Barbara Gould](#)  
**Subject:** Update to Budget Priorities Summary  
**Date:** Friday, June 27, 2025 11:33:04 AM  
**Attachments:** [image001.png](#)

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Good morning, Richard and Barbara,

Below is information related to the proposed budget priorities presented by the Town Commission for the upcoming fiscal year.

• **Blakeley Memorial Park – Lighting, Landscaping, Benches**

We have temporarily paused the stand-alone improvements at Blakeley Memorial Park, as the site is now the focal point of a broader flood-mitigation initiative for Second Street. By sequencing the drainage infrastructure first and integrating the park improvements (lighting, benches, landscaping) into a single construction contract, we reduce duplication of effort, safeguard warranties, and enhance our eligibility for full grant funding.

• **Traffic Calming or Speed Humps on Teak and Other Needed Streets**

We have requested a proposal and cost estimate to conduct a Town-wide traffic calming study. The scope includes:

- Identifying the most appropriate traffic-calming measures by location (e.g., speed humps, chicanes, mini-roundabouts)
- Assessing feasibility based on road geometry, traffic volumes, and emergency access requirements
- Categorizing improvements by short-, mid-, and long-term implementation timelines
- Developing concept sketches or typical applications for priority corridors

• **Road Repairs – Potholes**

We recognize the presence of significant potholes across various areas. As part of the Pavement Improvement Program, we are addressing these issues through a multi-tiered approach:

- **Immediate Response:** The Street and Road Division continues to address critical potholes on a daily basis.
- **Systematic Assessment:** Pavement Condition Index (PCI) data informs location-based prioritization based on severity, traffic volume, and risk.
- **Capital Planning:** Recurring failures and deteriorated segments are being incorporated into resurfacing and reconstruction schedules.

This approach transitions us from reactive patching toward a sustainable, data-driven investment plan.

• **Town Lighting**

FPL has provided the following project status update for the Town's lighting enhancements:

- **Phase I:** Installation of 10 new streetlights was released to construction on March 10, 2025, with an estimated completion date of July 11, 2025.
- **Phase II:** Installation of 156 additional luminaires is in final design, with construction anticipated to begin by August 29, 2025.

We are currently awaiting a detailed cost estimate for Phase III, which includes over 350 new lighting units. FPL will provide a breakdown based on the type of infrastructure—overhead (aerial) vs. underground (subsurface)—which will directly influence scope, load center configuration, trenching requirements, and the Town's financial share.

• **Sanitation & Stormwater Charges**

As discussed, these are being addressed within the current rate plan and long-term financial model.

• **Promotion of the Service Portal**

Public Works is fully committed to increasing awareness and use of the Town's service portal. In partnership with the Communications Department, we are pursuing the following strategies:

- Enhancing visibility via Town social media, website banners, and utility bill inserts with portal QR codes
- Equipping field staff with handouts featuring QR codes for resident engagement during service calls
- Placing promotional decals on Town vehicles and project signage

Our objective is to make the portal the Town's primary channel for reporting service needs, ensuring responsiveness and accountability.

• **Continued Staffing of the Department**

We remain actively engaged in filling all vacancies, working closely with HR to ensure progress:

- **Groundskeeper** – Re-posted 05/15/25; updated matrix sent to HR on 06/18/25 (Open until filled)
- **Facilities Maintenance Worker II** – Interviews held 05/28 & 05/29; additional interviews scheduled for 06/30/25
- **Maintenance Worker** – Hiring recommendation submitted 05/21/25
- **Operations Manager** – Hiring recommendation submitted 06/10/25
- **Sanitation Truck Operator I** – Updated matrix submitted 06/24/25
- **Sanitation Truck Operator II** – Candidate withdrawn due to non-responsiveness; matrix follow-up sent 06/20/25
- **Stormwater Technician I** – Hiring recommendation submitted 05/29/25
- **Stormwater Technician II** – Hiring recommendation submitted 06/23/25

We will continue to support recruitment efforts to ensure that all divisions are adequately staffed, thereby maintaining service delivery standards.

• **Informing Residents of Capital Projects**

Public Works, in coordination with the Communications Department, will enhance efforts to keep residents informed of capital projects through:

- **On-site Signage:** Project signage with QR codes linking to live project updates
- **Digital Outreach:** Regular updates on the Town's website, service portal, and social media platforms
- **Public Briefings:** Updates presented at Commission meetings and community events

These efforts support transparency, community engagement, and public trust in Town infrastructure investments.

• **Mini-Roundabouts (2nd Street, Teak Dr, 5th Street)**

This item is addressed in the traffic calming section above.

Thank you,

**Jaime J. Morales**

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Together, we construct the foundation of our future by building a stronger community, one project at a time.



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