



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: November 4, 2026
Originating Department: Public Works

Agenda Title: Emergency Equipment Repair - Automated Side Loader Vehicle for Residential Sanitation Collection – Solid Waste Collection Operations - \$11,700 (\$10,500 per month)

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$11,700.00 (4 weeks, including transportation) **Funding Source:** Sanitation Fund
Account Number: 404-44100 (Rentals) **Finance Signature:** Barbara Gould

Advertised: _____
Date: _____ **Newspaper:** _____

Attachments: Big Truck Rental proposal and rental documents
Vendor comparison and October 21, 2026 email correspondence

Please initial one:

☒ Yes, I have notified everyone.
☐ Not applicable in this case

Summary Explanation/Background:

The Public Works Department needs to lease/rent an automated side loader (ASL) to support residential sanitation collection and ensure continued residential solid waste collection services throughout the Town, as Unit #58 is out of service.

To prevent an interruption in service and avoid negative public health, safety, and operational impacts, Public Works staff is proceeding with an emergency rental of one (1) automated side loader from Big Truck Rental. The rental is necessary to ensure continuity of solid waste collection operations while the Town's units/vehicles are being evaluated and repaired.

Note: Currently, Automatic Side-Loader #58 remains unavailable pending replacement of its collection arm; Unit #51 is out of service due to tailgate deterioration; and Unit #72 requires repairs to leaking main packer cylinders. These conditions leave Unit #73 as the only available Town-owned ASL, eliminating operational redundancy and placing scheduled residential collection at risk.

As a result, the Public Works Department has requested the Town Manager to authorize an emergency purchase/rental in accordance with the Town's Purchasing Code, Sec. 2-249. Alternative Source Selection:

2. Emergency Purchase: The Purchasing Agent may authorize an emergency purchase when a declaration of emergency has been issued or there is a threat of other substantial or potential loss to the Town that requires urgent action.

Funding for this emergency purchase is expected to be obtained from the following source:

- \$11,500 (Rental Cost - \$10,500 plus Transportation Cost - \$1,200) - FY 2027 Budget – Sanitation Fund - Rentals - Account 404-534-404-44100

The proposed Emergency Purchase has been prepared by Public Works Director and reviewed by the proposed vendor, Big Truck Rental, the Operations Manager, the Finance Director and the Town Attorney.

The Town has previously worked with the proposed vendor and they have provided a quality product and good customer service.

Recommendation

I move to approve the Emergency Purchase and authorize the Town Manager to execute an emergency purchase agreement with Big Truck Rental, LLC to provide an automatic side-loader used for residential sanitation collection, a vehicle for immediate rental, in the amount of \$11,700 (\$10,500 per month) in accordance with the Town's Purchasing Code, Sec. 2-249, Alternative Source Selection - Emergency Purchase.