



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: November 4, 2026

Originating Department: Community Development

Ordinance #10-2026 - Amendment - Town's Comprehensive Plan -
Capital Improvements Element - Five Year Capital Improvements
Schedule Update (1st Reading)

Agenda Title: _____

Agenda Category (i.e., Consent, New Business, etc.): Ordinance on 1st Reading

Approved by Town Manager: _____ **Date:** _____

Cost of Item: To be billed **Funding Source:** General Fund - Legal

001-514-108-

Account Number: 31100 **Finance Signature:** Barbara Gould

Advertised: To be
advertised 10
days prior to
2nd Reading **Newspaper:** _____

Attachments: Ordinance # 10-2026

Please initial one:

_____Yes I have notified everyone

AV _____Not applicable in this case

Summary Explanation/Background:

The Community Development Department is requesting that the Town Commission amend the Town's Comprehensive Plan to update the Capital Improvement Schedule within the Capital Improvements Element in accordance with state law.

Note: State Statute 163.3177(3)(a)(4) requires that municipalities annually update their Capital Improvements Element of their Comprehensive Plan to reflect their latest adopted Five Year (or greater)

Capital Improvements Schedule.

The Town's Capital Improvement's Plan (CIP) was last adopted on September 16, 2026 as part of the FY 2027 Budget. Thus, the proposed amendment to the Town's Comprehensive Plan, if approved, would meet the requirements outlined within state law.

Note: Unlike other amendments to the Comprehensive Plan, the update of the Capital Improvements Schedule is not required to be reviewed by the State planning agency and will become effective upon 2nd reading.

Additionally, as a budget-related ordinance, per statute, a business impact estimate statement is not required (i.e. exempt).

The proposed Ordinance is being presented for consideration by the Town Commission on 1st reading and is expected to be considered on 2nd and Final Reading during the November 18, 2026 Regular Town Commission Meeting.

The proposed Ordinance was prepared by the Principal Planner and reviewed by the Community Development Director and the Town Attorney.

Recommended Motion:

I move to approve Ordinance 10-2026 on 1st reading to update the Town's Comprehensive Plan - Capital Improvements Element by updating the Town's Five Year Capital Improvements Schedule.