



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: November 4, 2026

Originating Department: Public Works

Agenda Title: Resolution 107-11-26 – Amendment #1 (Renewal) - Agreement for the Provision of Medium and Heavy-Duty Truck Washing Services – FW Fleet Clean, LLC – \$13,000

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$13,000.00
Annually

Funding Source: Sanitation – Contractual Services

Account Number: 404-534-404-34000

Finance Signature: _____

Advertised:

Date: N/A – Renewal

Newspaper: N/A – Existing Agreement

Attachments:

Agenda Request Form

Resolution 107-11-26 and Proposed First Amendment

Resolution 91-11-25 and Initial Executed Agreement

RFQ 127-2025 and FW Fleet Clean, LLC Quote FC-42318

Please initial one:

Yes, I have notified everyone.

Not applicable in this case

Summary Explanation/Background:

The Public Works Department identified the need to renew the current agreement with FW Fleet Clean, LLC to provide on-site exterior washing services for fifteen (15) of the Town's medium and heavy-duty fleet, including sanitation and other operational trucks, to remove accumulated grease, hydraulic oil, and debris and support fleet maintenance and equipment condition. The original 1-year agreement (approved November 5, 2025 – Resolution #91-11-25) has expired on October 22, 2026. A one-year renewal option (1st of two renewals available to be approved), if approved, would expire on October 22, 2027.

If approved, the Town Commission would accept FW Fleet Clean, LLC's approved pricing (No Rate

Change), including all terms, conditions and pricing therein. The proposed renewal would be for one (1) year and would provide the option for one additional, 1-year renewal remaining available to the Town. The Town will not expend more than the amount within the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

Note: Various documents related to the original competitive selection process (RFQ #127-2025 – September 15, 2025) are either attached and/or available for review by contacting the Town Clerk's Office, including, but not limited to, the original Agreement, solicitation notice, RFQ #127-2025, scoring matrix, proposal documents, addendums and advertisement, as required.

The proposed Amendment No. 1, if approved, will extend the agreement for one (1) additional year (October 22, 2026 – October 22, 2027), under the exact pricing, terms, and conditions that have previously been approved.

Funding for the proposed renewal has been approved within the Fiscal Year 2027 Budget - Sanitation Fund.

If approved, the vendor would continue to provide on-site truck washing services from October 22, 2026 through October 22, 2027.

The proposed First Amendment to the current Agreement was prepared by the Public Works Director and reviewed by the current vendor, FW Fleet Clean, LLC, the Finance Director, Town Manager, and Town Attorney.

The Town has previously worked with the proposed vendor and they have provided a high-quality product and good customer service.

Recommended Motion:

I move to approve Resolution 107-11-26 and the 1st Amendment (Renewal) to the Agreement for the Provision of Medium and Heavy-Duty Truck Washing Services with FW Fleet Clean, LLC in the amount of \$13,000; and authorize the Mayor to execute the proposed 1st Amendment.