



TOWN MANAGER COMMENTS
REGULAR TOWN COMMISSION MEETING
Wednesday, July 3, 2024

Exhibit E

COMMUNICATIONS AND GRANTS

The Town has received some outstanding press in the last two weeks, including a story on CBS12 about the Residences at 10th & Park project, a slightly shorter story about the same subject on ABC25, and an item in the Palm Beach Post about the Town's rich dining scene. Opportunities like these help residents of other parts of Palm Beach County, as well as neighboring Martin County, to learn about everything Lake Park has to offer.

COMMUNITY DEVELOPMENT

- At a prior Commission meeting, the Town Commission selected Saturday, October 19 for a Resiliency Ordinance Workshop. It was requested that a separate date is selected to discuss additional density initiatives along Lake Shore Drive and the Federal Highway Mixed-Use corridor. If this initiative is still desired and a separate workshop date is still needed, two possible dates include: Saturday, November 2 and Saturday, November 9 (this does not interfere with any Town Veteran's Day weekend events).
- The Town owns a strip of land directly to the north of 302 Lake Shore Drive. Staff has been asked if we would sell this property. The Town Code requires a public process that includes a title search, an appraisal and vetting the property for any encumbrances, as well as a Resolution of the Town Commission agreeing to the sale of the property and public advertising process. Prior to proceeding with the required steps, the Town Manager would like to discuss this matter at workshop. Possible workshop dates are August 7 (6 p.m.) or September 4 (6 p.m.). The intent of the workshop is to have discussion between Staff and the Commission. A public advertising process would ensue if it is determined that the Commission would like Staff to initiate the process.



- The Town Manager's Office, Public Works Department and Community Development Department met with the FDOT team to discuss the US-1 project that was previously presented to the Town Commission. Follow-up discussions were also held with the car dealership. It has been confirmed that the dealership can educate their carriers on utilizing a northbound route from Blue Heron so that they have access into their dealership without needing to utilize Lake Shore Drive. In addition, vehicular access to their service center by customers is made possible using three access points, E. Ilex, Palmetto, and opposite of E. Kalmia (on the dealership side) with some additional directional signage that may be required. In light of these discussions, the FDOT proposed medians are being left as-is. The associated maintenance agreements and local funding agreement are also being revised to include concrete crosswalks per the Commission's request. These items will come back to the Commission at the July 17 meeting and one-on-one meetings with staff are being coordinated in advance of the July 17 meeting with Bambi and Jaime (Public Works) and possibly Community Development, based on availability.

FINANCE

Provided for the Town Commission is an overview of the preliminary Budget for FY 2024/2025 to include overall assumptions, rates, and indexes.

HUMAN RESOURCES

Job Openings:

The following open positions are being advertised:

- Dock Attendant – Pay Range: \$18.91 to \$30.25 per hour. Submittal deadline is 5:00 p.m. on July 15, 2024
- Sanitation Truck Operator II – Pay Range: \$21.65 to \$ 34.63 per hour. Submittal deadline is 5:00 p.m. on July 18, 2024

The following volunteers are needed for the Lake Park Public Library:

- Tutors for one-on-one English language learning
- Tutors for one-on-one basic computer and digital literacy
- Data entry
- Shelving
- Facilitator for English Exchange Group

To view the complete job posting for the above positions or volunteer opportunities or to download an employment or volunteer application, please visit the Town's official website at www.lakeparkflorida.gov. For additional information please contact the Town's Human Resources Department at 561-881-3300 and choose Option 8.

New Employees:

We are pleased to announce that the following new employees have joined our staff:

- Hernan Lopez Arancibia, our new Senior Accountant in our Finance Department; and
- Debra Person, our new Executive Assistant to the Human Resources Director

Both are here this evening.

LIBRARY

The Lake Park Public Library's exciting Summer Reading Program is underway and will continue until July 31st. This year, we are embarking on "Adventures Begin at Your Library," a theme that promises fun and learning for all ages. As part of the program, we celebrate Smokey the Bear's 80th birthday with a special Reading Challenge. Don't miss out on this enriching experience. Discover more by contacting Lake Park Public Library at 561-881-3330, stop in at 529 Park Avenue or by visiting the Town's website www.lakeparkflorida.gov Library webpage, lakepark-fl.readsquared.com, or askhere@lakeparkflorida.gov.

SPECIAL EVENTS

Sunset Celebration

Sunset Celebration will be held on Friday, July 26 from 6:00 p.m. – 9:00 p.m. in our new location at Kelsey Park. This month's event will feature live entertainment from The Samantha Russell Band! For more information, call 561-840-0160.

TOWN COMMISSION CONSENSUS

The Mayor is forwarding a request, on behalf of the Florida Water & Pollution Control Operators Association, to proclaim August 2024 as Florida Water Professionals Month. The Association is a non-profit trade organization that promotes the sustainability of Florida's water utility industry that works to protect our citizens' health and preserve our state's water resources. Seeking Town Commission consensus for a Proclamation naming August 2024 as Florida Water Professionals Month at a future Town Commission meeting.

HOLIDAY OFFICE AND SANITATION SCHEDULE

All Town of Lake Park offices will be closed on Thursday, July 4, in observance of Independence Day, and will reopen for regular business hours on Friday, July 5. Due to the July 4 closure, garbage cart and bulk trash collection will move to Friday, July 5.

TOWN MANAGER OUT OF OFFICE DATES

I will be out of office on vacation Wednesday, July 10 through Monday, August 5, 2024. Assistant Town Manager Bambi McKibbon-Turner will be acting Town Manager in my absence.

PRELIMINARY BUDGET 2024/2025 COMMENTS

- 1 Preliminary Budget 2024/2025 as presented with a deficit of (\$1,064,081).
- 2 First internal pass of budget resulted in a deficit of (\$2,223,000) but, through a strong review of each fund and department, we were able to reduce the deficit by an additional \$514,000. This budget task initiative was conducted by the Department Heads.
- 3 Additional **reductions** to the budget included:
 - elimination of the "transfer to reserves" for \$100,000
 - discovery of error in health insurance calculation for a pickup of \$102,000.
 - reduction of merit/COLA from 6% to 3% created a pickup of \$164,000
 - removed all initiatives and new employees for a pickup of \$277,950
- 4 Review of assumptions - **EXPENSES**:
 - Health insurance 15% expected increase in premiums = \$56,000
 - General and Liability Insurance expected increase of 20% = \$94,000
 - Opt out expense upgraded to 40% of "single premium" resulting in an additional \$28,000 in expense
 - Added difference between current retirement system and

- proposed FRS system for an additional \$284,000
- PBSO budget increased by \$681,000 for the following:
 - added 2 additional Deputies
 - added 2 Service Aides

5 Review of assumptions - REVENUES:

- Ad Valorem at 95% of the latest figures available from the Tax Collector.
 - Property value increased by 16.22% resulting in a pickup of \$272,000.
- Non Ad Valorem revenues set at current year plus expected increase for new year
- Using the remainder of the ARPA Funds for the Code Overhaul, indoor pavillion doors and windows, security camera system for Public Works, and new windows for Public Works for total of \$727,000.

SUNSET CELEBRATION

FREE MUSIC CONCERT

FEATURING



★THE★
**SAMANTHA
RUSSELL**
BAND

FOOD VENDORS * CASH BAR * ART & CRAFT VENDORS * HAPPY HOUR
FREE ADMISSION & PARKING * NO OUTSIDE FOOD OR DRINKS

FRIDAY, JULY 26
6:00 PM - 9:00 PM
KELSEY PARK
601 US HIGHWAY 1
LAKE PARK, FL 33403



FOR MORE INFORMATION
CALL 561-840-0160 OR EMAIL
SPEIALEVENTS@LAKEPARKFLORIDA.GOV





Florida Water & Pollution Control Operators Association

A Non-Profit Association Serving Water and Wastewater Professionals in the State of Florida

Florida Water Professionals Month

WHEREAS, the Florida Water & Pollution Control Operators Association, organized in 1940, is a non-profit trade organization that promotes the sustainability of Florida's water utility industry through workforce development to protect the health of Florida's citizens and to preserve the state's water resources; and

WHEREAS, this organization offers water and wastewater treatment plant operator and water distribution operator training courses required for the state of Florida's operator licenses, eight voluntary certification programs, and continuing education programs for operator license renewal; and

WHEREAS, this organization, in recognizing the importance of the Florida Statutes and Administrative Code that regulate the water industry, acts as liaison between the Florida Department of Environmental Protection and industry personnel and

WHEREAS, the Florida Water & Pollution Control Operators Association recognizes all who have played a significant part in operating and maintaining drinking water, wastewater, and stormwater systems in Florida by celebrating *Florida Water Professionals Month*, which applauds their constant efforts to protect our health and environment.

WHEREAS water professionals are essential first responders, as defined by Florida Statute 403.865 (b), during storms and other catastrophic events, working to ensure safe drinking water and safe disposal of wastewater for our communities.

NOW, THEREFORE, I, **Name** by the authority vested in me as **Mayor of Any town**, Florida, hereby proclaim

August 2024

as

"Florida Water Professionals Month"

in **Any town** and extend greetings and best wishes to all observing *Florida Water Professionals Month*.

IN WITNESS WHEREOF, I have hereunder set my hand this _____ day of _____, 2024.

Mayor

Janet Perry

From: Roger Michaud
Sent: Thursday, June 6, 2024 12:04 PM
To: Janet Perry
Subject: Fwd: August Water Professional Month Proclamation Request
Attachments: image001.png; 2024_FWPCOA_Water_Professionals_Month_Proclamation.docx

Good Afternoon Janet,

For you to look into adding to Town Manager's notes for next meeting coming up.

Sent from my iPad

Begin forwarded message:

From: Jonathan Torres <jtorres@sua.com>
Date: June 6, 2024 at 8:10:26 AM EDT
To: Roger Michaud <rmichaud@lakeparkflorida.gov>
Subject: August Water Professional Month Proclamation Request

Dear Mayor Roger Michaud:

The Florida Water & Pollution Control Operators Association (FWPCOA) was organized in 1940 as a non-profit trade organization to promote the sustainability of Florida's water utility industry that works to protect our citizens' health and preserve our state's water resources. The FWPCOA offers water and wastewater treatment plant operator and water distribution system operator training courses for state licensing requirements, eight voluntary certification programs, and continuing education programs for license renewal.

Our state's water industry employees work around the clock, 365 days every year, to ensure that safe drinking water is accessible to all Floridians and that our environment and natural resources are protected. To recognize their hard work and dedication, the FWPCOA has celebrated "Florida Water Professionals Month." This year, the FWPCOA seeks to increase community awareness by designating the month of August as "Florida Water Professionals Month."

Like other states, Florida depends on a network of aging underground pipes. The Florida Section of the American Society of Civil Engineers' most recent report card graded our Drinking Water Infrastructure a C and our Wastewater Infrastructure a C. This assessment highlights the importance of recognizing and supporting Florida's water professionals more than ever—out of sight need not be out of mind.

We invite you and the Town of Lake Park to join us in supporting the efforts of water professionals in your community. I would appreciate your help in executing a proclamation recognizing this important event. I am including a sample proclamation for you to look over. Please send your executed proclamation to my address, as stated below, so that we can recognize the town's participation in this year's awareness month. If you would like an officer from our association to accept the proclamation at your council meeting, please get in touch with me at your convenience. Thank you in advance for your anticipated participation!

Regards,

Jonathan Torres

Water Plant Maintenance Supervisor

Seacoast Utility Authority

Address 4200 Hood Rd, Palm Beach Gardens, FL
33410

Office Phone (561) 627-2900 ext 1236

Cell Phone (352) 949-4349

Website www.sua.com

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from Seacoast Utility Authority officials and employees regarding public business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone.