



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 19, 2023
Originating Department: Special Events
Agenda Title: Operation Hope Summer Camp Requests

Approved by Town Manager: Bambi McKibbon-Turner Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant
Town Manager/Human Resources Director,
email=bturmer@lakeparkflorida.gov, c=US
Date: 2023.07.18 11:20:26 -04'00'

Cost of Item: \$150.00 **Funding Source:** _____
Account Number: _____ **Finance Signature:** Jeffrey P. Duvall Digitally signed by Jeffrey P. Duvall
DN: cn=Jeffrey P. Duvall, o=, ou, email=jduvall@lakeparkflorida.gov, c=US
Date: 2023.07.18 11:13:29 -04'00'

Advertised: _____
Date: _____ **Newspaper:** _____

Attachments: Operation Hope Facility Rental Invoice

Please initial one:
X Yes I have notified everyone
_____ Not applicable in this case

Summary Explanation/Background:

On July 13, 2023 Mr. Ken Bowers from Operation Hope contacted the Special Events Department regarding the use of the Mirror Ballroom for his Summer Camp Talent Show on Thursday, July 27 from 5:00 pm – 9:00 pm. Originally, the event was going to be held at a local church however, Mr. Bowers was invited to host the event in the Mirror Ballroom. At this time, Mr. Bowers would like the Town Commission to waive the following fees:

REQUESTED CATEGORY	VALUE (MONETARY OR OTHER)	TOTAL
Mirror Ballroom Refundable Security Deposit	\$500.00 (Flat Rate)	\$500.00 (Indirect Cost)
Facility Rental Staff Fee	\$30.00 per hour	\$150.00 (Direct Cost)

Recommended Motion: I move to approve the requests made by Operation Hope.