



Lake Park Town Commission, Florida

Regular Commission Meeting

Wednesday, July 05, 2023 at 6:30 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Roger Michaud	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
John Linden	—	Commissioner
Mary Beth Taylor	—	Commissioner
Judith Thomas	—	Commissioner
Bambi McKibbon-Turner	—	HR Director/Assistant Town Manager
Brett Langley, Esq.	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

7:12 P.M.

PRESENT

Mayor Roger Michaud

Vice-Mayor Kimberly Glas-Castro

Commissioner John Linden

Commissioner Mary-Beth Taylor

Commissioner Judith Thomas

PLEDGE OF ALLEGIANCE

Assistant Town Manager/Human Resources Director Bambi Turner led the pledge.

SPECIAL PRESENTATION/REPORT:

NONE

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

Bonnie Hammer expressed concerns regarding the Sanitation Department policy regarding green waste, costs comparisons for trash pickup and Federal composting regulations.

Motion was made to add an agenda item under New Business for the Summer Bash Fundraiser Funding Request from the Special Call Community Redevelopment Agency agenda by Vice-Mayor Glas-Castro, Seconded by Commissioner Thomas.

Voting Yea: Mayor Michaud, Commissioner Linden, Commissioner Taylor

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Motion to approve consent agenda items 1-3 made by Commissioner Thomas

Second by Vice-Mayor Glas-Castro

Voting Yea: Mayor Michaud, Commissioner Linden, Commissioner Taylor

1. June 21, 2023 Regular Commission Meeting Minutes
2. P3 Comprehensive Agreement Workshop Minutes
3. Resolution 45-07-23 Authorizing and Directing the Mayor to Execute an Agreement with Janice M. Riley, Inc., d/b/a The Paving Lady, for the Provision of Maintenance and Repair Services for Town Streets, Roads, and Facilities.

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

NONE

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:

NONE

NEW BUSINESS:

4. Resolution 46-07-23 Nautilus 220 Greenway Easement Execution

Town Planner Anders Viane explained the item (Exhibit A). Commissioner Thomas asked who will be responsible for maintenance. Town Planner Viane stated that the developer will be responsible.

Motion made to approve Resolution 46-07-23 by Commissioner Linden.

Second by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Thomas

5. Setting the Current Year Proposed Millage Rate, and Restating the Date, Time, and Location for the First Public Budget Hearing

Finance Director Jeffrey Duvall explained the item (Exhibit B). Vice-Mayor Glas-Castro asked what the tax valuation increase was this year. Finance Director Duvall stated it was 13.5%.

Motion made to set the current year proposed maximum millage rate at 5.3474 mills and restating the First Public Hearing date to be Tuesday, September 5, 2023 at 6:30 P.M. located in the Commission Chamber, Town Hall by Vice-Mayor Glas-Castro.

Second by Commissioner Linden.

Discussion ensued. Vice-Mayor Glas-Castro stated that the maximum millage rate would need to be compared with services to determine if the millage rate is appropriate. Commissioner Taylor spoke about the solid waste fund and Finance Director Duvall provided clarification on the fund. Commissioner Taylor expressed a desire to reduce the rate by a small amount.

Finance Director Duvall explained that those determinations could be made at the budget workshop meeting. Mayor Michaud asked about the \$3000 loan. Finance Director Duvall stated that this was prior to his employment with the Town. Mayor Michaud agreed to bring this up at the budget workshop.

Commissioner Thomas asked to clarify that they are deciding the maximum millage rate and to state the date of the First Public Workshop on the budget. Finance Director Duvall stated that the date had been previously decided.

Voting Yea: Mayor Michaud, Commissioner Taylor, Commissioner Thomas

6. Discuss Gravel Driveways

Assistant Town Manager/Human Resources Director McKibbon-Turner explained the item. She stated that the Community Development Director has indicated that they are not moving forward with the code enforcement process of gravel driveways at this time. She asked if the Commission was receptive to having the Town Attorney bring forth an ordinance establishing a moratorium to allow staff the opportunity to put together an alternative. Vice-Mayor Glas-Castro stated she does not have an issue with gravel driveways, but there needs to be a distinction between the driveway and the front lawn. Mayor Michaud agreed. Commissioner Linden is in favor of a moratorium but is concerned with non-gravel driveways. Assistant Town Manager/Human Resources Director McKibbon-Turner clarified that the moratorium would only apply to gravel driveways. Mayor Michaud stated that the details would need to be discussed. He asked for a consensus on the moratorium. Commissioner Thomas clarified the language of the moratorium should be stated include “residential driveways”. Commissioner Taylor agreed with the inclusion of all driveways and she read some communications she had received from residents regarding their gravel driveways. Mayor Michaud asked for a consensus on the moratorium of code enforcement of driveways. Commissioner Thomas wanted to clarify that the moratorium would not include permits for new driveways or changes to driveways. Town Attorney Langley advised the Commission to allow for more time to research the details. Assistant Town Manager/Human Resources Director McKibbon-Turner stated that the Community Development Director has ceased issuance of violations until the language is developed by the Commission. Commissioner Taylor would like to see minimum standards set for existing gravel driveways. Commissioner Linden asked Town Attorney Langley for proper language that would not prevent someone from building or updating a driveway. Mayor Michaud stated the moratorium would only cover the enforcement of the code, not for new or updated driveways. Assistant Town Manager/Human Resources Director McKibbon-Turner agreed with this statement and the attorney clarified this to be correct. Mayor Michaud agreed that a timetable should be set.

Public Comment:

James Sullivan commented on his experience with driveways and his preferred driveways.

Commissioner Thomas expressed concern about the weeds that will grow as a result of an enforcement moratorium. She wants to be able to give staff direction for specific details.

Assistant Town Manager/Human Resources Director McKibbon-Turner stated that the ordinance would need to come back before the Commission, allowing them the opportunity to discuss further. Commissioner Thomas re-stated the process of creating and approving the ordinance for her own clarification. Commissioner Taylor suggested a letter be sent to residents explaining the issue in the hopes that some residents will begin correcting their own driveway issues. Assistant Town Manager/Human Resources Director McKibbon-Turner agreed with this request and she confirmed that the moratorium would cover all residential driveways, not just gravel driveways. Consensus was reached on this item.

7. Summer Bash Fundraiser Funding Request.

Assistant Town Manager/Human Resources Director McKibbon-Turner stated that this item is coming before the Commission due to State Statutes prohibiting CRA funds being used for this type of event. Motion to approve this item made by Vice-Mayor Glas-Castro

Second by Commissioner Linden

Voting Yea: Mayor Michaud, Commissioner Thomas, Commissioner Taylor

PUBLIC COMMENT:

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None

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Langley had no comments.

Assistant Town Manager/HR Director McKibbon-Turner provided comments (Exhibit C). She reminded the Commission about the need for an upcoming P3 Comprehensive Agreement Meeting. The Commission agreed to hold the meeting on July 19, 2023 at 6pm directly prior to the Regular Commission Meeting. She was also seeking consensus for a Proclamation to declare Wednesday, July 19, 2023 as the 12th Annual KidsFit Jamathon. The Commission provided consensus for this item.

Assistant Town Manager/Human Resources Director McKibbon-Turner requested consensus for a Proclamation to declare August 2023 as Water Professionals Month. The Commission reached a consensus on this item as well.

Commissioner Linden spoke about the Lake Park Innovation Center having their grand opening this Saturday from 10am to 12pm.

Commissioner Taylor asked what the proper procedure was for requesting future agenda items.

Assistant Town Manager/Human Resources Director McKibbon-Turner explained that an item would need to be requested during a Commission meeting for placement on a future agenda.

Vice-Mayor Glas-Castro announced that this Friday is the Community bike ride at 6pm. She also asked if there were any details available for the chili cook-off. Special Events Director Riunite Franks advised that an invitation would be going out shortly. She stated that the Committee decided to have attendees serve as the judges for the cook-off.

Mayor Michaud is looking forward to The Florida League of Cities Policy Committee Meeting.

REQUEST FOR FUTURE AGENDA ITEMS:

Commissioner Thomas requested to have a tree dedication in Blakely Park in December for a deceased neighbor.

ADJOURNMENT:

Motion to adjourn made by Commissioner Thomas

Second by Vice-Mayor Glas-Castro

Voting Yea: Mayor Michaud, Commissioner Linden, Commissioner Taylor

Meeting adjourned 8:16 pm

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on July 19, 2023

Mayor Roger D. Michaud

Town Seal

Vivian Mendez, Town Clerk

Laura Weidgans, Deputy Town Clerk

Approved on this _____ of _____, 2023