



Lake Park Town Commission, Florida

Regular Commission Meeting Minutes

Wednesday, December 07, 2022 at 6:30 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL

33403

Michael O'Rourke	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
John Linden	—	Commissioner
Roger Michaud	—	Commissioner
Mary Beth Taylor	—	Commissioner
John O. D'Agostino	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

The Meeting was called to order at 6:38 P.M.

PRESENT

Mayor Michael O'Rourke

Vice-Mayor Kimberly Glas-Castro

Commissioner John Linden

Commissioner Roger Michaud

Commissioner Mary-Beth Taylor

PLEDGE OF ALLEGIANCE

Commissioner Linden led the Pledge of Allegiance.

SPECIAL PRESENTATION/REPORT:

1. Presentation on the Public Works Two-way Radio System

Public Works Director Travieso presented to the Commission (see Exhibit "A").

Commissioner Linden asked questions regarding the contract and service for the two-way radio service. Public Works Director Travieso explained the 5-year contract, the cost to the Town, and alternatives that would have a greater cost. Commissioner Michaud asked questions regarding what was included in the \$100,000 contract. Public Works Director Travieso explained what would be included was the warranty, parts and labor, repeater, antenna, the hand held units, and the base station. He explained that they have several spare units. The Commissioner thanked him for the presentation.

2. Little Free Library Presentation

Library Director Judith Cooper presented to the Commission (see Exhibit "B"). Commissioner Taylor asked questions regarding the locations of the Little Free Library and books donations. Vice-Mayor Glas-Castro asked if they were planning to deter people from going to the Library. She asked if the structure was up to Code. She expressed concern regarding the material placed inside the structure. Community Development Director Nadia DiTommaso explained the structures were up to Code. Commissioner Linden asked questions regarding the permits and donation approval process. Library Director Cooper explained the proposed process. Commissioner Taylor suggested locations around Town and expressed concerns with the materials being placed inside the box. Commissioner Linden agreed with a trial process. Commissioner Michaud asked how do people know about these Little Free Library. Library Director Cooper responded that they use social media and the Little Free Library website to get the message out. Mayor O'Rourke thanked Ms. Cooper and the Library Staff for their work towards "Read for the Record" and winning a second year in a row.

PUBLIC COMMENT: *This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.*

- Judith Thomas commented about being a proud resident of Lake Park. She asked questions regarding the property that was sold by the Town. She expressed concerned about the property becoming a flipped property or Sober Home.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Motion made to approve the Consent Agenda by Commissioner Michaud, Seconded by Commissioner Linden. Voting Yea: Mayor O'Rourke, Vice-Mayor Glas-Castro, Commissioner Taylor.

3. October 8, 2022 Public Workshop on the Bert Bostrom Park Green Infrastructure (GI) Project
4. November 2, 2022 Regular Commission Meeting Minutes
5. November 16, 2022 Regular Commission Meeting Minutes
6. Annual Plan of Service for the Library
7. Resolution 84-12-22 of the Town Commission of the Town of Lake Park, Florida Authorizing and Directing the Mayor to Execute an Agreement with Advanced Plumbing Technologies, LLC, for Stormwater Pipe Rehabilitation and Other Related Services.
8. Resolution 85-12-22 Canceling the December 21, 2022 Regular Commission Meeting.
9. Resolution 87-12-22 Fiscal Year 2021/2022 Final Budget Adjustments

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

10. **ORDINANCE 14-2022 Home-Based Businesses”.**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 78, ARTICLE V OF THE TOWN OF LAKE PARK'S CODE OF ORDINANCES BY REPEALING SECTION 78-151, ENTITLED "HOME OCCUPATIONS" AND REPLACING IT WITH A NEW SECTION 78-151 ENTITLED "HOME-BASED BUSINESSES"; PROVIDING FOR THE AMENDMENT OF TABLE 78-1 CONTAINED IN CHAPTER 78, ARTICLE III, SECTION 78-70 AND SECTION 78-78 OF THE TOWN OF LAKE PARK'S CODE OF ORDINANCES TO DELETE THE TERM HOME OCCUPATIONS AND REPLACING IT WITH THE TERM HOME-BASED BUSINESSES; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Manager D'Agostino explained the item. Town Planner Karen Golonka explained the item (see Exhibit "C"). Vice-Mayor Glas-Castro asked how would Code Compliance enforce this Code. She explained that the Village of Palm Springs uses 20% of the use of the property as a home based business. She suggested the language be reviewed before the Ordinance appears on second reading. Town Planner Golonka stated that the Town Code uses 30% and suggested that Town stay consistent and use 30%. Commissioner Linden asked if the parking situation could be addressed, since parking on private property was limited. He asked if signs on vehicles would be allowed to be parked at the home. Town Planner Golonka stated that the Town Code does allow for vehicles with business signs to be parked on private property.

Motion made to approve Ordinance 14-2022 and asked that staff review the language and further define how home-based businesses as secondary uses by Vice-Mayor Glas-Castro, Seconded by Commissioner Taylor.

Voting Yea: Mayor O'Rourke, Commissioner Linden, Commissioner Michaud.

Attorney Baird read the Ordinance by title only.

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING: None

NEW BUSINESS:

11. Resolution 86-12-22 of the Town Commission of the Town of Lake Park , Florida, authorizing and directing the Town Manager to execute an agreement with DocuSign, Inc., for annual support and usage. DocuSign is used to eliminate paper based processes by utilizing electronic workflow and electronic forms.

Town Manager D'Agostino explained the item (see Exhibit "D").

Motion made to approve Resolution 86-12-22 by Commissioner Michaud, Seconded by Commissioner Linden. Voting Yea: Mayor O'Rourke, Vice-Mayor Glas-Castro, Commissioner Taylor.

12. Tennis and Pickleball Program Discussion.

Town Manager D'Agostino explained the item (see Exhibit "E"). Special Events Director Franks explained the proposed plan to move forward with the program. Vice-Mayor Glas-Castro asked how would the program be monitored by staff. Special Events Director Franks stated that with the limited staff we could not monitor who was giving lessons versus playing a tennis game. Vice-Mayor Glas-Castro asked questions regarding registration of reservations. Special Events Director Franks explained that signage at the courts would instruct players on how to register to play and how to use the registration portal. Commissioner Taylor asked questions regarding priority and duration of play. Special Events Director Franks explained that open-play slots would be available using the portal. Commissioner Taylor expressed her concerns, but in general approved of the program. Commissioner Linden preferred a one-hour window for people to use the courts. Special Events Director Franks and Public Works Director Travieso responded to questions regarding park implementation and registration. They explained that Tyler Technology application would be used for registration and implementation over the next year or so. The courts would remain open until a Request for Proposal process awards a company to run the tennis and Pickleball courts. Commissioner Linden expressed concern with mixing the two sports and other specifications. Commissioner Michaud made suggestions for ease of transition of people playing on the courts. Vice-Mayor Glas-Castro suggested immediate play of Tennis in Lake Shore Park and Pickleball in Kelsey Park. She stressed that people want to get the courts open.

Public Comment:

Christian Cassini, express concern with the program. He offered suggestions to have one contractor to run both programs.

Deb Field expressed concern with the tennis and Pickleball program. She stated that it was wonderful to see the children playing on the new playground equipment in Kelsey Park.

PUBLIC COMMENT:

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None

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird wished everyone Happy Holidays. He reflected on Mayor O'Rourke tenure with the Town as a leader and promoter. He stated that it has been an honor and privilege to serve him. He thanked Mayor O'Rourke for his humor and charm.

Town Manager D'Agostino asked for input regarding a proposed project in the Downtown area with a proposed train station and mixed use on 10th Street. He stated that Mayor O'Rourke was leaving the Town with a great legacy. He spoke of the projects that Mayor O'Rourke has worked to promote.

He explained that the Commission was in transition and the check signatures need to be updated. He asked for consensus from the Commission to allow Commissioner/Mayor-Elect Roger Michaud, Vice-Mayor Glas-Castro and Commission Linden to be the three signatures on the bank accounts. The Commission came to consensus. A Resolution would come before the Commission in the future to adopt this action. He provided his comments (see Exhibit "F"). He announced that Executive Assistant in the Assistant Town Manager/Human Resources Department Janet Miller would be leaving. He read the job description (see Exhibit "F"). He stated that Janet Miller was a staple staff member and would be sadly missed. She has performed many duties and does it with great humor.

Vice-Mayor Glas-Castro asked that the proposed project be placed on a future agenda. Town Manager D'Agostino agreed to place the item on a future agenda.

Mayor O'Rourke asked why Mayor-Elect Michaud has to wait to be sworn in when the position of Mayor would be vacant as of January 1, 2023. Town Clerk Mendez clarified the questions for the Commission. She explained that Commissioner Michaud's resignation letter specifically states March 13, 2023 as the final date of service. No elected official may hold dual positions, therefore, the swearing in must take place after the election.

Commissioner Taylor submitted her comments (see Exhibit "G"). She stated that the Holiday Tree Lighting was a wonderful event. Town Manager D'Agostino explained that the US1 crosswalk was controlled by the Florida Department of Transportation (FDOT). Commissioner Taylor asked if the Town could change the box on the corner of US1 and Park Avenue to allow additional time for pedestrians to cross the road. She asked how could the process be expedited with FDOT. Town Manager D'Agostino was not aware of how the Town could expedite a process that was not controlled by the Town. Commissioner Taylor expressed deep concern regarding the intersection and keeping children safe. Public Works Director Travieso explained that both jurisdictions would be working together and the Town would express concerns and make recommendations for safety. He stated that the FDOT was working on a significant project to improve safety throughout the corridor. He explained that there are many moving parts with different agencies to improve safety throughout US1.

Commissioner Linden recapped several events that took place over the past few weeks and several more that would be taking place in the coming days. He explained how he met Mayor O'Rourke and how he was introduced to local government. He thanked Mayor O'Rourke for all of his input in helping him with his career in local government.

Commissioner Michaud spoke of events they attended over the past few days. He was heartbroken for Executive Assistant Janet Perry and the loss of her father. He asked the Commission to consider requesting that the Boat Show begin in the Town of Lake Park instead of North Palm Beach. He announced that the Tree Lighting event was wonderful. He gave a brief history of how he met

Mayor O'Rourke and over a cup of coffee Mayor O'Rourke represented himself as a person who says what he means and means what he says.

Vice-Mayor Glas-Castro thanked everyone for attending the legislative session. The Town was well represented. She explained that she attended the ULI Density Conference in Miami with the Village of Palm Springs. She stated that the Town of Lake Park staff has been working on density and other expansion projects throughout the Town. She stated that the Commission should thank staff for moving the Town forward, keeping up with emerging topics and being on the leading edge. We spoke of how she met Mayor O'Rourke and when they began working together. She spoke of how great an ambassador he has been for this Town. She spoke of their trips to Tallahassee. She stated that he will be missed.

Commissioner Taylor stated that she will miss Mayor O'Rourke and was sad that he was leaving.

Town Manager D'Agostino recapped when he began working for the Town. He spoke of all the crime fighting measures taken since he began working for the Town. He stated that these measures were possible because of the Commissioners worked together with staff. He stated that the Mayor's legacy would be that he was the face of the Town and the progress during his tenure. He thanked the Mayor for what he had done, for the comradery he had built with staff and the residents. He stated that we all feel like we are working together with the Commission and residents to move the Town forward in a positive way.

Mayor O'Rourke stated that the Holiday Lighting event was great. He congratulated Mayor-Elect Michaud and wished Ms. Patricia Leduc a Happy Anniversary. He reminded everyone of the December 21, 2022 Ribbon-Cutting Ceremony at 4:00 P.M. in Lake Shore Park. He wished everyone a Happy Holiday and Merry Christmas. He thanked staff. He stated that he loved working for the Town. He stated that the best thing about not being Mayor was that he could see all the great things that the Town has coming. He was very happy of the direction of the Town. He thanked the residents for loving this Town. He thanked Palm Beach County Sheriff's Office Captain Gendreau for all the things he has done for the Town. He became emotional as he reflected on his individual experience with each staff member. He explained that during his entire tenure he had

not stricken the gavel once. He adjourned his final meeting by striking the gavel. Everyone rose with applause.

REQUEST FOR FUTURE AGENDA ITEMS:

ADJOURNMENT: 10:02 P.M.

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on January 4, 2023.