



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 21, 2023

Originating Department: Special Events

Agenda Title: Future Centennial Celebration Committee Meetings

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised: _____

Date: _____ **Newspaper:** _____

Attachments: _____

Please initial one:

_____ Yes I have notified everyone

 X Not applicable in this case

Summary Explanation/Background: At the March 7 Committee Meeting it was mentioned that staff is in need of more time to prepare for upcoming meetings. Having two meetings per month, does not give staff adequate time to complete the actual work that needs to be done for each upcoming event. It was suggested that the Committee consider having one meeting per month moving forward. If implemented, staff will provide the Committee with an update via email on the third Tuesday of every month.

Recommended Motion: I motion to have one Committee Meeting on the first Tuesday of every month beginning Tuesday, April 4, 2023.