



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 7, 2023

Originating Department: Special Events

Agenda Title: Harry S. Kelsey Birthday Celebration Update

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised: _____

Date: _____ **Newspaper:** _____

Attachments: Harry S. Kelsey Birthday Celebration Flyer

Please initial one:

_____ Yes I have notified everyone

X Not applicable in this case

Summary Explanation/Background: The Harry S. Kelsey Birthday Celebration will be held on Sunday, March 26 from 3:00 pm – 6:00 pm in Kelsey Park. Food and drinks will be catered by Publix. Staff has secured the tent, photography/videography, music and decorations. Two Public Works Employees will meet Riunite Franks at the Evergreen House at 1:00 pm to begin the event set up.

Recommended Motion: No motion needed.