



## Town of Lake Park Town Commission

### Agenda Request Form

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**Meeting Date:** March 4, 2026

**Originating Department:** Public Works

**Agenda Title:** Presentation, Discussion & Direction - Evergreen House Preservation Project – Baker Design Build (30% Plans)

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Cost of Item:** \$ 0.00      **Funding Source:** N/a

**Account Number:** 001-408-597      **Finance Signature:** Barbara A. Gould

**Advertised:**

**Date:** N/A      **Newspaper:** \_\_\_\_\_

**Attachments:** 1) Evergreen House – 30% Architectural Plans

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**Please initial one:**

Yes, I have notified everyone.

Not applicable in this case

**Summary Explanation/Background:**

The Evergreen House, which was originally constructed in 1925, is one of the Town of Lake Park's original Kelsey City homes and represents a significant historical resource within the Town's historic and cultural heritage/history. Preservation of this facility is essential to ensure its continued historic education and availability for public use and for future generations.



The Evergreen House is currently utilized by the Lake Park Historical Society for research, weekly meetings and periodic community outreach programs. Additionally, the facility is available for public events, gatherings and rentals.

However, while there is strong interest from both the Town and the Historical Society to expand programming and public use, the facility is presently in a state of disrepair and requires substantial preservation improvements.

The proposed improvements are necessary to restore the building to a safe, functional, and regulatory-compliant condition, including compliance with the Americans with Disabilities Act (ADA).

Note: Without these proposed improvements, continued use of the facility presents safety concerns and limits public accessibility.

In an effort to fund the needed repairs and improvements, the Town received a grant award in the amount of \$198,500 from the State of Florida's Division of Historical Resources. The grant award required a 50% (\$198,500) local match from the Town as well as the Town entering into a restrictive covenant to ensure the long-term preservation and appropriate use of the Evergreen House as a historic property (Resolution 11-02-26 – February 4, 2026).

The Town had previously issued a Request for Qualifications (RFQ) for Architectural Design and Consulting Services for the Evergreen House Restoration project (RFQ #109-2025, for Professional Architectural Design and Consulting Services for the Evergreen House Restoration - Issued June 02, 2025 – Closed July 10, 2025). The RFQ was publicly advertised in accordance with the Town's Purchasing Code and Florida's Consultants' Competitive Negotiation Act (CCNA), Ch. 287.055, F.S.

The Town's evaluation committee reviewed and scored all submittals based on the published criteria and the Town Commission approved the evaluation committee's ranking and selected Baker Design Build to serve as the Town's consulting engineering firm to complete the facility condition assessment and project design.

Baker Design Build has recently provided the Town with the 30% complete Architectural Plans for review and comment and, as a result, the Town Commission is requested to provide direction/input on the design of the proposed restoration project in advance of moving forward and completing the design phase of the project.

**Recommended Motion:**

The Town Commission to consider, discuss and provide direction/input on the design and engineering (30% Plans) for the Evergreen House Preservation Project being completed by the Town's consulting engineering firm, Baker Design Build.